

The University of Newcastle  
Faculty of Education and Arts  
School of Humanities and Social Science  
<http://www.newcastle.edu.au/school/hss/index.html>

**Student Hubs are located at:**

Level 3, Shortland Union, Callaghan

Level 2, Student Services Centre, Callaghan

Ground Floor, University House, City

Ground Floor, Administration Building, Ourimbah

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**Callaghan**

**Office hours:** 9am – 5pm

**Room:** MC127 McMullin Building

**Phone:** +61 2 4921 5175 or 5172

**Fax:** +61 2 4921 6933

**Email:** [Humanities-SocialScience@newcastle.edu.au](mailto:Humanities-SocialScience@newcastle.edu.au)

**Web:** [www.newcastle.edu.au/school/hss/](http://www.newcastle.edu.au/school/hss/)

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## LEIS3360 Applied Leisure Project Semester 2, 2006 Course Outline

**Course Co-ordinator:** Paul Stolk  
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**Consultation hours:** Tuesdays 10-11am  
Other times by appointment

**Unit Weighting:** 10

### Course Overview

This capstone course provides a vehicle for students to demonstrate their knowledge and capabilities relevant to their strategic career plans. This course emphasises the importance of formal and informal networking in facilitating employment opportunities.

Students are required to develop a comprehensive career portfolio that includes relevant documentary evidence of their professional preparation for a career in the leisure industries. This course also requires students to undertake a large Work Integrated Learning (WIL) experience designed to further develop capabilities relevant to their career goals.

### Learning Materials/Texts

No required materials/texts.

### Callaghan Campus Timetable: Semester 2, 2005 LEIS3360 Applied Leisure Project

Seminar	Weeks 1, 2, 11, 14	Tuesday	12.00 – 14.00	[SRLT2]
Discussion	Weeks 3-10	3 hours of on-line discussion		[Blackboard]

**Course Outline Issued and Correct as at: Week 1 Semester 2 2006**

**CTS Download Date:** [Please insert date](#)

## Course Objectives

On successful completion of this course, students will:

1. Have gained demonstrable experience in a workplace / work training context that contributes to students identified career goals and interests;
2. Critically evaluate the effectiveness of this experience in relation to individually developed learning objectives;
3. Develop industry networks and contacts relevant to their career interests; and
4. Assess their professional strengths and weaknesses with reference to the student portfolio.

## Course Rationale

This course is the culmination of the series of compulsory professional practice courses undertaken by student enrolled in the Bachelor of Social Science (Recreation and Tourism). This course allows students to apply a range of skills and competencies developed throughout the degree to a work integrated learning experience. This experience is highly relevant to employers in the tourism and recreation industries. Therefore this course supports the School of Social Sciences' goal to "...conduct teaching which is relevant to employers". This course also supports the Faculty of Education and Arts goal of "engaging in teaching that challenges, stimulates and equips students to participate effectively within their professional and civic environment".

This course seeks to provide students an opportunity to critically reflect upon their career goals and to complete and reflect upon a portfolio that provides evidence of the skills and capabilities they have developed that will help them achieve those goals. This course contributes to the Bachelor of Social Science (Recreation and Tourism) program objectives by emphasising the connections between capabilities developed throughout the degree and their future prospects as leisure professionals.

## Course Content

- Managing a Work Integrated Learning (WIL) experience placement or project
- Evaluating (WIL) learning processes outcomes
- Assessing professional strengths and weaknesses
- Developing industry networks
- Developing a Career Portfolio

## Teaching Methods

- Email Discussion Group
- Experience Based Learning
- Individual Supervision
- Integrated Learning
- Practical
- Self Directed Learning
- Seminar

## Contact Hours

- Individual Supervision for 0.05 hours
- Email Discussion Group for 3 hours per week
- Practical for 100 Hours (Work Integrated Learning component)
- Seminar for 6 hours (2 hours per week in weeks 1, 2, 11)

### Online Tutorial Registration

Students are required to enrol in the Lecture and a specific Tutorial time for this course via the Online Registration system:

§ [http://studinfo1.newcastle.edu.au/rego/stud\\_choose\\_login.cfm](http://studinfo1.newcastle.edu.au/rego/stud_choose_login.cfm)

Registrations close at the end of week 2 of semester.

### Studentmail and Blackboard: [www.blackboard.newcastle.edu.au/](http://www.blackboard.newcastle.edu.au/)

This course uses Blackboard and studentmail to contact students, so you are advised to keep your email accounts within the quota to ensure you receive essential messages. To receive an expedited response to queries, post questions on the Blackboard discussion forum if there is one, or if emailing staff directly use the course code in the subject line of your email. Students are advised to check their studentmail and the course Blackboard site on a weekly basis.

### Written Assignment Presentation and Submission Details

Students are required to submit assessment items by the due date. Late assignments will be subject to the penalties described below.

#### Hard copy submission:

- § **Type your assignments:** All work must be typewritten in 11 or 12 point black font. Leave a wide margin for marker's comments, use 1.5 or double spacing, and include page numbers.
- § **Word length:** The word limit of all assessment items should be strictly followed – 10% above or below is acceptable, otherwise penalties may apply.
- § **Proof read your work** because spelling, grammatical and referencing mistakes will be penalised.
- § **Staple the pages** of your assignment together (do not use pins or paper clips).
- § **University coversheet:** All assignments must be submitted with the University coversheet: <http://www.newcastle.edu.au/school/hss/studentguide/index.html>
- § **Assignments are to be deposited at any Student Hubs. Hubs are located at:**
  - Level 3, Shortland Union, Callaghan
  - Level 2, Student Services Centre, Callaghan
  - Ground Floor, University House, City
  - Ground Floor, Administration Building, Ourimbah

Any changes to this procedure will be announced during the semester.
- § **Do not fax or email assignments:** Only hard copies of assignments will be considered for assessment. Inability to physically submit a hard copy of an assignment by the deadline due to other commitments or distance from campus is an unacceptable excuse. Assignments mailed to Schools are accepted from the date posted.
- § **Keep a copy of all assignments:** All students must date stamp their own assignments using the machine provided. Mailed assignments to schools are date-stamped upon receipt. However, it is the student's responsibility to produce a copy of their work if the assignment goes astray after submission. Students are advised to keep updated back-ups in hard copy and on disk.

### Online copy submission to Turnitin

In addition to hard copy submission, students are required to submit an electronic version of the following assignments to Turnitin via the course Blackboard website:

§ **Work Integrated Learning(WIL) Report (1500-2000 words)**

Prior to final submission, all students have the opportunity to submit one draft of their assignment to Turnitin to self-check their referencing.

Assignments will not be marked until both hard copy and online versions have been submitted. Marks may be deducted for late submission of either version.

### **Penalties for Late Assignments**

Assignments submitted after the due date, without an approved extension of time will be penalised by the **reduction of 5% of the possible maximum mark** for the assessment item for each day or part day that the item is late. Weekends count as one day in determining the penalty. Assessment items submitted **more than ten days** after the due date will be awarded **zero marks**.

### **Special Consideration/Extension of Time Applications**

Students wishing to apply for Special Consideration or Extension of Time should obtain the appropriate form from the Student Hubs.

<http://www.newcastle.edu.au/study/forms/index.html>

### **No Assignment Re-submission**

Students who have failed an assignment are not permitted to revise and resubmit it in this course. However, students are always welcome to contact their Tutor, Lecturer or Course Coordinator to make a consultation time to receive individual feedback on their assignments.

### **Re-marks**

Students can request to have their work re-marked by the Course Coordinator or Discipline Convenor (or their delegate); three outcomes are possible: the same grade, a lower grade, or a higher grade being awarded. Students may also appeal against their final result for a course. Please consult the University policy at:

§ [www.newcastle.edu.au/policy/academic/adm\\_prog/procedures\\_appeals\\_finalresult.pdf](http://www.newcastle.edu.au/policy/academic/adm_prog/procedures_appeals_finalresult.pdf)

### **Return of Assignments**

Students can collect assignments from a nominated Student Hubs during office hours. Students will be informed during class which Hubs to go to and the earliest date assignments will be available for collection. Students must present their student identification card to collect their assignment.

### **Preferred Referencing Style**

In this course, it is recommended that you use the use the Harvard in-text referencing system (similar to the APA system) for referencing sources of information used in assignments. Inadequate or incorrect reference to the work of others may be viewed as plagiarism and result in reduced marks or failure.

An in-text citation names the author of the source, gives the date of publication, and for a direct quote includes a page number, in parentheses. At the end of the paper, a list of references provides publication information about the source; the list is alphabetised by authors' last names (or by titles for works without authors). Further information on referencing and general study skills can be obtained from:

§ Infoskills: [www.newcastle.edu.au/services/library/tutorials/infoskills/index.html](http://www.newcastle.edu.au/services/library/tutorials/infoskills/index.html)

### **Student Representatives**

We are very interested in your feedback and suggestions for improvement. Student Representatives are the channel of communication between students and the School Board. Contact details of Student Representatives can be found on the School website.

### **Student Communication**

Students should discuss any course related matters with their Tutor, Lecturer, or Course Coordinator in the first instance and then the relevant Discipline or Program Convenor. If this proves unsatisfactory, they should then contact the Head of School if required. Contact details can be found on the School website.

### Essential Online Information for Students

Information on Class and Exam Timetables, Tutorial Online Registration, Learning Support, Campus Maps, Careers information, Counselling, the Health Service and a range of free Student Support Services can be found at:

§ <http://www.newcastle.edu.au/currentstudents/index.html>

### Seminar Program and Assessment Dates

Week	Date	Seminar	Location	Reading	Assessment
1	18 July	Course Overview	SRLT2	Outline	
2	25 July	On-Line Seminar Preparation	SRLT2	None	
3	1 August	On-line Seminars	On-line (Blackboard)	Students to provide reading and resources	Ongoing assessment of individual contributions and involvement
4	8 August				
5	15 August				
6	22 August				
7	29 August				
8	5 September				
9	12 September				
10	19 September				
11	26 September	Portfolio Workshop	SRLT2	None	
<b>Mid-Semester Recess: Monday 2 October – Friday 14 October</b>					
12	17 October	Individual Consultation	GP3.32	None	
13	24 October	Individual Consultation	GP3.32	None	
14	31 October	Course Review & Assessment Submission	SRLT2	None	<b>WIL Report and Career Portfolio Due</b>
<b>Examination period: Monday 6 November – Friday 24 November</b>					

### Assessment Items

Assessments items will be discussed in detail during seminars in Weeks 1, 2 and 11. Further information regarding individual items will be posted on Blackboard.

#### *Seminar Participation File (30%)*

Students are required to work in groups on-line to explore and discuss issues, and disseminate information regarding current work, training or voluntary opportunities relevant to a particular sector of the leisure industries. Membership of on-line groups will be assigned by the course coordinator based on the each student's leisure sector of interest.

The obligations of group members are twofold. Firstly, for one week each member is required to act as a discussion facilitator in a topic area of their choice, leading and guiding dialogue within the group. Secondly, for those weeks when they are not acting as a facilitator, each member must participate in the on-line discussion by posting responses that add to the group dialogue. Members are expected to involve themselves on a weekly basis, regardless of their role. While this assignment involves group participation, assessment will be based on individual contributions and involvement

across the entire seminar period. The course coordinator monitors the content of all groups and acts as a mediator for any problems that might arise. The aim of this assessment item is delivery of weekly on-line discussion within the group that is well-informed, analytical and articulate.

#### *Work Integrated Learning Report (40%)*

The Work Integrated Learning (WIL) requires students to identify and undertake 100 hours of relevant experiences that will provide them with specific capabilities needed to attain their career goals. Students will be required to write a 1500 to 2000 word report that will provide evidence of the attainment of these identified skills and capabilities. The report will also demonstrate student's ability to critically reflect upon their WIL experience as it relates to the concepts and issues raised in this course.

#### *Career Portfolio (30%)*

This assignment requires students to develop and submit a comprehensive portfolio that provides evidence of the skills and capabilities each student has developed over the course of their degree program relative to their career goals.

Grading guide		
<b>49% or less</b>	<b>Fail (FF)</b>	An unacceptable effort, including non-completion. The student has not understood the basic principles of the subject matter and/or has been unable to express their understanding in a comprehensible way. Deficient in terms of answering the question, research, referencing and correct presentation (spelling, grammar etc). May include extensive plagiarism.
<b>50% to 64%</b>	<b>Pass (P)</b>	The work demonstrates a reasonable attempt to answer the question, shows some grasp of the basic principles of the subject matter and a basic knowledge of the required readings, is comprehensible, accurate and adequately referenced.
<b>65% to 74%</b>	<b>Credit (C)</b>	The work demonstrates a clear understanding of the question, a capacity to integrate research into the discussion, and a critical appreciation of a range of different theoretical perspectives. A deficiency in any of the above may be compensated by evidence of independent thought. The work is coherent and accurate.
<b>75% to 84%</b>	<b>Distinction (D)</b>	Evidence of substantial additional reading and/or research, and evidence of the ability to generalise from the theoretical content to develop an argument in an informed and original manner. The work is well organised, clearly expressed and shows a capacity for critical analysis.
<b>85% upwards</b>	<b>High Distinction (HD)</b>	All of the above, plus a thorough understanding of the subject matter based on substantial additional reading and/or research. The work shows a high level of independent thought, presents informed and insightful discussion of the topic, particularly the theoretical issues involved, and demonstrates a well-developed capacity for critical analysis.