SPTH4211 - Research Development

Course Outline

Course Co-ordinator: Dr Sally Hewat
Room: GP2.15
Ph: 4921 5159
Fax: 4921 7386
Email: Sally.Hewat@newcastle.edu.au
Consultation hours: by appointment

Semester 1 - 2010
Unit Weighting 10
Teaching Methods
Student Projects

Brief Course Description
In this course students develop a feasible and ethically sound research methodology for a speech pathology research question.

Contact Hours
Student Projects for 2 Hours per Week for the Full Term or equivalent by distance mode

Learning Materials/Texts

The following reading is available on Shortloans Online.


Other recommended readings


Course Objectives

Upon successful completion of this course, students will be able to:
1. Interpret and critique research methodologies, at an advanced level.
2. Define an answerable research question.
3. Propose a valid and feasible research design to address the question.
4. Anticipate and plan ways to manage the ethical issues which would arise in implementing the methodology.
5. Select and justify appropriate qualitative and quantitative measures and statistical analyses which would be required to deal with the data.
6. Propose a feasible timeline, budget and sources of funding for the conduct of the research.
7. Present information in a logical and professional manner, both verbally and in writing.

Course Content

The nature of data and the selection of research methodology
Applying for ethical clearance for research
Locating and applying for funding for research
Planning and organization for data collection
Planning and organization for data analysis

Assessment Items

<table>
<thead>
<tr>
<th>Essays / Written Assignments</th>
<th>Assignment 1: detailed methodology 30%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Assignment 2: ethical considerations 30%</td>
</tr>
<tr>
<td></td>
<td>Assignment 3: organisational plan 20%</td>
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| Presentations - Individual | 10 minute presentation (week 14): 20% |

Assumed Knowledge

SPTH4210. Students must meet the requirements for entry to the Honours stream
ACADEMIC INTEGRITY

Academic integrity, honesty, and a respect for knowledge, truth and ethical practices are fundamental to the business of the University. These principles are at the core of all academic endeavour in teaching, learning and research. Dishonest practices contravene academic values, compromise the integrity of research and devalue the quality of learning. To preserve the quality of learning for the individual and others, the University may impose severe sanctions on activities that undermine academic integrity. There are two major categories of academic dishonesty:

**Academic fraud** is a form of academic dishonesty that involves making a false representation to gain an unjust advantage. Without limiting the generality of this definition, it can include:

a) falsification of data;

b) using a substitute person to undertake, in full or part, an examination or other assessment item;

c) reusing one's own work, or part thereof, that has been submitted previously and counted towards another course (without permission);

d) making contact or colluding with another person, contrary to instructions, during an examination or other assessment item;

e) bringing material or device(s) into an examination or other assessment item other than such as may be specified for that assessment item; and

f) making use of computer software or other material and device(s) during an examination or other assessment item other than such as may be specified for that assessment item.

g) contract cheating or having another writer compete for tender to produce an essay or assignment and then submitting the work as one's own.

**Plagiarism** is the presentation of the thoughts or works of another as one's own. University policy prohibits students plagiarising any material under any circumstances. Without limiting the generality of this definition, it may include:

a) copying or paraphrasing material from any source without due acknowledgment;

b) using another person's ideas without due acknowledgment;

c) collusion or working with others without permission, and presenting the resulting work as though it were completed independently.

**Turnitin** is an electronic text matching system. During assessing any assessment item the University may -

- Reproduce this assessment item and provide a copy to another member of the University; and/or
- Communicate a copy of this assessment item to a text matching service (which may then retain a copy of the item on its database for the purpose of future checking).
- Submit the assessment item to other forms of plagiarism checking

**RE-MARKS AND MODERATIONS**

Students can access the University's policy at: [http://www.newcastle.edu.au/policylibrary/000769.html](http://www.newcastle.edu.au/policylibrary/000769.html)

**MARKS AND GRADES RELEASED DURING TERM**

All marks and grades released during term are indicative only until formally approved by the Head of School.

**SPECIAL CIRCUMSTANCES AFFECTING ASSESSMENT ITEMS**

Extension of Time for Assessment Items, Deferred Assessment and Special Consideration for Assessment Items or Formal Written Examinations items must be submitted by the due date in the Course Outline unless the Course Coordinator approves an extension. Unapproved late submissions will be penalised in line with the University policy specified in Late Penalty (under student) at the link above.
Requests for Extensions of Time must be lodged no later than the due date of the item. This applies to students:

- applying for an extension of time for submission of an assessment item on the basis of medical, compassionate, hardship/trauma or unavoidable commitment; or
- whose attendance at or performance in an assessment item or formal written examination has been or will be affected by medical, compassionate, hardship/trauma or unavoidable commitment.

Students must report the circumstances, with supporting documentation, as outlined in the Special Circumstances Affecting Assessment Items Procedure at:

**Note:** different procedures apply for minor and major assessment tasks.

**Students should be aware of the following important deadlines:**

- Special Consideration Requests must be lodged no later than 3 working days after the due date of submission or examination.
- Rescheduling Exam requests must be received no later than 10 working days prior the first date of the examination period.

*Late applications may not be accepted.* Students who cannot meet the above deadlines due to extenuating circumstances should speak firstly to their Program Officer or their Program Executive if studying in Singapore.

**STUDENTS WITH A DISABILITY OR CHRONIC ILLNESS**

University is committed to providing a range of support services for students with a disability or chronic illness. If you have a disability or chronic illness which you feel may impact on your studies please feel free to discuss your support needs with your lecturer or course coordinator.

Disability Support may also be provided by the Student Support Service (Disability). Students must be registered to receive this type of support. To register contact the Disability Liaison Officer on 02 4921 5766, email at: student-disability@newcastle.edu.au. As some forms of support can take a few weeks to implement it is extremely important that you discuss your needs with your lecturer, course coordinator or Student Support Service staff at the beginning of each semester. For more information on confidentiality and documentation visit the Student Support Service (Disability) website:

**CHANGING YOUR ENROLMENT**

Students enrolled after the census dates listed in the link below are liable for the full cost of their student contribution or fees for that term.

http://www.newcastle.edu.au/study/fees/censusdates.html

Students may withdraw from a course without academic penalty on or before the last day of term. Any withdrawal from a course after the last day of term will result in a fail grade.

**Students cannot enrol in a new course after the second week of term,** except under exceptional circumstances. Any application to add a course after the second week of term must be on the appropriate form, and should be discussed with staff in the Student Hubs or with your Program Executive at PSB if you are a Singapore student.

To check or change your enrolment online go to myHub: https://myhub.newcastle.edu.au

**STUDENT INFORMATION & CONTACTS**

Various services are offered by the Student Support Unit:
www.newcastle.edu.au/service/studentsupport/
The Student Hubs are a one-stop shop for the delivery of student related services and are the first point of contact for students studying in Australia. Student Hubs are located at:

<table>
<thead>
<tr>
<th>Callaghan Campus</th>
<th>Port Macquarie students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shortland Hub: Level 3, Shortland Building</td>
<td>contact your program officer or <a href="mailto:EnquiryCentre@newcastle.edu.au">EnquiryCentre@newcastle.edu.au</a></td>
</tr>
<tr>
<td>Hunter Hub: Level 2, Student Services Centre</td>
<td>Phone 4921 5000</td>
</tr>
<tr>
<td>City Precinct</td>
<td>Singapore students</td>
</tr>
<tr>
<td>City Hub &amp; Information Common, University House</td>
<td>contact your PSB Program Executive</td>
</tr>
<tr>
<td>Central Coast Campus (Ourimbah)</td>
<td>Student Hub: Opposite the Main Cafeteria</td>
</tr>
</tbody>
</table>

OTHER CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Faculty Websites</th>
<th>Dean of Students Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/business-law/">www.newcastle.edu.au/faculty/business-law/</a></td>
<td>The Dean of Students and Deputy Dean of Students work to ensure that all students receive fair and equitable treatment at the University. In doing this they provide information and advice and help students resolve problems of an academic nature.</td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/engineering/">www.newcastle.edu.au/faculty/engineering/</a></td>
<td>Phone: 02 4921 5806</td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/health/">www.newcastle.edu.au/faculty/health/</a></td>
<td>Fax: 02 4921 7151</td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/science-it/">www.newcastle.edu.au/faculty/science-it/</a></td>
<td>Email: <a href="mailto:Dean-of-Students@newcastle.edu.au">Dean-of-Students@newcastle.edu.au</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Rules Governing Undergraduate Academic Awards</th>
<th>Rules Governing Postgraduate Academic Awards</th>
</tr>
</thead>
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<table>
<thead>
<tr>
<th>Rules Governing Professional Doctorate Awards</th>
<th>University Complaints Managers Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.newcastle.edu.au/policylibrary/000580.html">www.newcastle.edu.au/policylibrary/000580.html</a></td>
<td>The University is committed to maintaining and enhancing fair, equitable and safe work practices and promoting positive relationships with its staff and students. There is a single system to deal with all types of complaints, ranging from minor administrative matters to more serious deeply held grievances concerning unfair, unjust or unreasonable behaviour.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>General enquiries</th>
<th>Campus Care</th>
</tr>
</thead>
<tbody>
<tr>
<td>Callaghan, City and Port Macquarie</td>
<td>The Campus Care program has been set up as a central point of enquiry for information, advice and support in managing inappropriate, concerning or threatening behaviour.</td>
</tr>
<tr>
<td>Phone: 02 4921 5000</td>
<td><a href="http://www.newcastle.edu.au/service/campus-care/">http://www.newcastle.edu.au/service/campus-care/</a></td>
</tr>
<tr>
<td>Email: <a href="mailto:EnquiryCentre@newcastle.edu.au">EnquiryCentre@newcastle.edu.au</a></td>
<td>Phone: 02 4921 8600</td>
</tr>
<tr>
<td></td>
<td>Fax: 02 4921 7151</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:campuscare@newcastle.edu.au">campuscare@newcastle.edu.au</a></td>
</tr>
</tbody>
</table>

Ourimbah
Phone: 02 4348 4030
Email: EnquiryCentre@newcastle.edu.au

This course outline will not be altered after the second week of the term except under extenuating circumstances with Head of School approval. Students will be notified in advance of the change.

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End of CTS Entry
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Online Tutorial Registration:

Students are required to enrol in the Lecture for this course via the Online Registration system. Refer - http://studinfo1.newcastle.edu.au/rego/stud_choose_login.cfm

NB: Registrations close at the end of week 2 of semester.

Studentmail and Blackboard: Refer - www.blackboard.newcastle.edu.au/

This course uses Blackboard and studentmail to contact students, so you are advised to keep your email accounts within the quota to ensure you receive essential messages. To receive an expedited response to queries, post questions on the Blackboard discussion forum if there is one, or if emailing staff directly use the course code in the subject line of your email. Students are advised to check their studentmail and the course Blackboard site on a weekly basis.

Important Additional Information

Details about the following topics are available on your course Blackboard site (where relevant). Refer - www.blackboard.newcastle.edu.au/

- Written Assignment Presentation and Submission Details
- Online copy submission to Turnitin
- Penalties for Late Assignments
- Special Circumstances
- No Assignment Re-submission
- Re-marks & Moderations
- Return of Assignments
- Preferred Referencing Style
- Student Representatives
- Student Communication
- Essential Online Information for Students

Written Assignment Presentation and Submission Details

Students are required to submit assessment items by the due date. Late assignments will be subject to the penalties described below.

Hard copy submission:

- **Type your assignments**: All work must be typewritten in 11 or 12 point black font. Leave a wide margin for marker's comments, use 1.5 or double spacing, and include page numbers.
- **Word length**: The word limit of all assessment items should be strictly followed – 10% above or below is acceptable, otherwise penalties may apply.
- **Proof read your work** because spelling, grammatical and referencing mistakes will be penalised.
- **Staple the pages** of your assignment together (do not use pins or paper clips).
- **University Assessment Item Coversheet**: All assignments must be submitted with the University coversheet available at: http://www.newcastle.edu.au/study/forms/
- **By arrangement with the relevant lecturer, assignments may be submitted at any Student Hub located at**: Level 3, Shortland Union, Callaghan

**Date-stamping assignments**: All students must date-stamp their own assignments using the machine provided at each Student Hub. If mailing an assignment, this should be address to the relevant School. Mailed assignments are accepted from the date posted, confirmed by a Post Office date-stamp; they are also date-stamped upon receipt by Schools.

- You may email assignments directly to the lecturer in this course.
- Clearly identify the course code, your surname, and the assignment in the Subject Heading of the email. Hard copies may also be submitted.
- **Keep a copy of all assignments:** It is the student’s responsibility to produce a copy of their work if the assignment goes astray after submission. Students are advised to keep updated back-ups in electronic and hard copy formats.

**Online copy submission to Turnitin**

In addition to hard copy submission, students are required to submit an electronic version of the following assignments to Turnitin via the course Blackboard website available @ www.blackboard.newcastle.edu.au/

- Assignment 1: detailed methodology (week 5): 30%
- Assignment 2: ethical considerations (week 8): 30%

Prior to final submission, all students have the opportunity to submit one draft of their assignment to Turnitin to self-check their referencing. Assignments will not be marked until both hard copy and online versions have been submitted. Marks may be deducted for late submission of either version.

**Penalties for Late Assignments**

Assignments submitted after the due date, without an approved extension of time will be penalised by the reduction of 5% of the possible maximum mark for the assessment item for each day or part day that the item is late. Weekends count as one day in determining the penalty. Assessment items submitted more than ten days after the due date will be awarded zero marks.


Refer - ‘Rules Governing the Administration of Assessment Items - Rule 000113’ available @ http://www.newcastle.edu.au/policylibrary/000113.html (section 18)

**Special Circumstances**

Students wishing to apply for Special Circumstances or Extension of Time should apply online. Refer - ‘Special Circumstances Affecting Assessment Items - Procedure 000641’ available @ http://www.newcastle.edu.au/policylibrary/000641.html

**No Assignment Re-submission**

Students who have failed an assignment are not permitted to revise and resubmit it in this course. However, students are always welcome to contact their Tutor, Lecturer or Course Coordinator to make a consultation time to receive individual feedback on their assignments.

**Re-marks & Moderations**

A student may only request a re-mark of an assessment item before the final result - in the course to which the assessment item contributes - has been posted. If a final result in the course has been posted, the student must apply under ‘Procedures for Appeal Against a Final Result’ (Refer - http://www.newcastle.edu.au/study/forms/).

Students concerned at the mark given for an assessment item should first discuss the matter with the Course Coordinator. If subsequently requesting a re-mark, students should be aware that as a result of a re-mark the original mark may be increased or reduced. The case for a re-mark should be outlined in writing and submitted to the Course Coordinator, who determines whether a re-mark should be granted, taking into consideration all of the following:

1. whether the student had discussed the matter with the Course Coordinator
2. the case put forward by the student for a re-mark
3. the weighting of the assessment item and its potential impact on the student’s final mark or grade
4. the time required to undertake the re-mark
5. the number of original markers, that is,
   a) whether there was a single marker, or
b) if there was more than one marker whether there was agreement or disagreement on the marks awarded.

A re-mark may also be initiated at the request of the Course Coordinator, the Head of School, the School Assessment Committee, the Faculty Progress and Appeals Committee or the Pro Vice-Chancellor. Re-marks may be undertaken by:

1. the original marker; or
2. an alternate internal marker; or
3. an alternate external marker (usually as a consequence of a grievance procedure).

Moderation may be applied when there is a major discrepancy (or perceived discrepancy) between:

1. the content of the course as against the content or nature of the assessment item(s)
2. the content or nature of the assessment item(s) as against those set out in the Course Outline
3. the marks given by a particular examiner and those given by another in the same course
4. the results in a particular course and the results in other courses undertaken by the same students.

For further detail on this University policy refer - ‘Re-marks and Moderations - Procedure 000769’ available @ http://www.newcastle.edu.au/policylibrary/000769.html

Return of Assignments

Students can collect assignments from a nominated Student Hub during office hours. Students will be informed during class which Hub to go to and the earliest date that assignments will be available for collection. Students must present their student identification card to collect their assignment.


Preferred Referencing Style

In this course, it is required that you use the use APA referencing system for referencing sources of information used in assignments. Inadequate or incorrect reference to the work of others may be viewed as plagiarism and result in reduced marks or failure.

An in-text citation names the author of the source, gives the date of publication, and for a direct quote includes a page number, in parentheses. At the end of the paper, a list of references provides publication information about the source; the list is alphabetised by authors’ last names (or by titles for works without authors). Further information on referencing and general study skills can be obtained from:


Student Representatives

Student Representatives are a major channel of communication between students and the School. Contact details of Student Representatives can be found on School websites.

Refer - ‘Information for Student Representatives on Committees’ available @ http://www.newcastle.edu.au/service/committees/student_reps/index.html

Student Communication

Students should discuss any course related matters with their Tutor, Lecturer, or Course Coordinator in the first instance and then the relevant Discipline or Program Convenor. If this proves unsatisfactory, they should then contact the Head of School if required. Contact details can be found on the School website.

Essential Online Information for Students

Information on Class and Exam Timetables, Tutorial Online Registration, Learning Support, Campus Maps, Careers information, Counselling, the Health Service and a range of free Student Support Services is available @ http://www.newcastle.edu.au/currentstudents/index.html
### Additional Important Information

Relationship of Course Objectives to Graduate Attributes, Professional & Occupational Competencies

<table>
<thead>
<tr>
<th>University of Newcastle Graduate Attributes</th>
<th>Community Responsiveness</th>
<th>Professionalism</th>
<th>Scholarship</th>
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</thead>
<tbody>
<tr>
<td>Occupational Competencies</td>
<td><a href="#">1</a></td>
<td><a href="#">2</a></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Clinical populations</th>
<th>CBOS Unit, Element</th>
<th>Professionalism</th>
<th>Reasoning</th>
<th>Lifelong Learning</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Interpret, critique method</td>
<td>Selected</td>
<td>5.5, 5.7, 5.8</td>
<td>GPC 4.4, 4.5</td>
<td>GPC 1.1, 1.2, 1.3</td>
<td>GPC 3.2</td>
<td></td>
</tr>
<tr>
<td>2 Define research question</td>
<td>Selected</td>
<td>5.7, 5.8</td>
<td>GPC 1.3</td>
<td>GPC 3.2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Design research</td>
<td>Selected</td>
<td>5.7, 5.8</td>
<td>GPC 1.1, 1.3</td>
<td>GPC 3.1, 3.2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Anticipate &amp; plan for ethical issues</td>
<td>Selected</td>
<td>5.7, 7.1</td>
<td>GPC 4.4, 4.5</td>
<td>GPC 1.1, 1.3</td>
<td>GPC 3.2</td>
<td>GPC 2.2</td>
</tr>
<tr>
<td>5 Select, justify measures, stats</td>
<td>Selected</td>
<td>5.7</td>
<td>GPC 1.1, 1.2</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>6 Plan resources</td>
<td>Selected</td>
<td>5.8</td>
<td>GPC 4.3</td>
<td>GPC 1.3</td>
<td>GPC 3.2</td>
<td>GPC 2.1</td>
</tr>
<tr>
<td>7 Present</td>
<td>Selected</td>
<td>6.3</td>
<td>GPC 4.2, 4.4, 4.5</td>
<td></td>
<td></td>
<td>GPC 2.2</td>
</tr>
</tbody>
</table>

Relationship of course objectives and assessment tasks

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Method</th>
<th>Ethics</th>
<th>Research Plan</th>
<th>Presentation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Interpret, critique method</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Define research question</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>3 Design research</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Anticipate &amp; plan for ethical issues</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>5 Select, justify measures, stats</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>6 Plan resources</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>7 Present</td>
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<td>X</td>
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</tbody>
</table>

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1. The University of Newcastle Graduate Attribute Policy (under development May 2007)
2. Competency Based Occupational Standards for Speech Pathologists - Entry Level (Revised 2001, Speech Pathology Australia)
Description of Assessment Tasks

Assignment 1: detailed methodology (week 5): 30%

In 2,000 words, describe the rationale for the research design selected to address the research question, drawing on both the literature on research methodologies as well as a critical evaluation of previously published research relevant to your research question. (see grading guide below) Submit in the first instance electronically through Turnitin (via Blackboard), and submit the hard copy of the assignment, with coversheet, at the Shortland Student Hub. When you submit the assignment to Turnitin, do not include the assignment questions below, and do not include your reference list. However, these should be included in the hard copy paper submission.

Assignment 2: ethical considerations (week 8): 30%

In 1,000 – 1,500 words, describe the ethical considerations which need to be considered in the planned research methodology, drawing on the NHMRC guidelines for ethical research in humans. (see grading guide below) Submit in the first instance electronically through Turnitin (via Blackboard), and submit the hard copy of the assignment, with coversheet, at the Shortland Student Hub. When you submit the assignment to Turnitin, do not include the assignment questions below, and do not include your reference list. However, these should be included in the hard copy paper submission.

Grading guide

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fail (FF)</td>
<td>An unacceptable effort, including non-completion. The student has not understood the basic principles of the subject matter and/or has been unable to express their understanding in a comprehensible way. Deficient in terms of answering the question, research, referencing and correct presentation (spelling, grammar etc.). May include extensive plagiarism.</td>
</tr>
<tr>
<td>Pass (P)</td>
<td>The work demonstrates a reasonable attempt to answer the question, shows some grasp of the basic principles of the subject matter and a basic knowledge of the required readings, is comprehensible, accurate and adequately referenced.</td>
</tr>
<tr>
<td>Credit (C)</td>
<td>The work demonstrates a clear understanding of the question, a capacity to integrate research into the discussion, and a critical appreciation of a range of different theoretical perspectives. A deficiency in any of the above may be compensated by evidence of independent thought. The work is coherent and accurate.</td>
</tr>
<tr>
<td>Distinction (D)</td>
<td>Evidence of substantial additional reading and/or research, and evidence of the ability to generalise from the theoretical content to develop an argument in an informed and original manner. The work is well organised, clearly expressed and shows a capacity for critical analysis.</td>
</tr>
<tr>
<td>High Distinction (HD)</td>
<td>All of the above, plus a thorough understanding of the subject matter based on substantial additional reading and/or research. The work shows a high level of independent thought, presents informed and insightful discussion of the topic, particularly the theoretical issues involved, and demonstrates a well-developed capacity for critical analysis.</td>
</tr>
</tbody>
</table>

Assignment 3: organisational plan for data (week 12): 20%

Draw up a detailed organisational plan for data collection and analysis which was/will/would be required for your research. You may choose to use a table or spreadsheet format as appropriate. Criteria for marking:

Feasibility (10%),
Clarity (5%),
Level of detail (5%)
Total (20%)
Presentation: 10 minutes (20%) – date to be confirmed
This presentation should be designed to be consistent with the standard of professionalism required in presenting ‘research in progress’ to a research team, or department of professional colleagues. It is not necessary to use powerpoint or other audio-visual aids, unless appropriate to the issues you are communicating.

Criteria for marking:
5 - Clarity & coherence
5 - Professional manner maintained in informal setting
5 - Ability to obtain input & discussion from audience
5 - Ability to respond and build on discussion or questions from audience
20 - Total

SPTH4211 Suggested work plan

<table>
<thead>
<tr>
<th>Week</th>
<th>Week beginning</th>
<th>Suggested work plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st March</td>
<td>Review your research question – identify any inter-library (‘GET IT’) requests that need to be made &amp; organise these</td>
</tr>
<tr>
<td>2</td>
<td>8th March</td>
<td>Start reading specific reference works on possible methodologies</td>
</tr>
<tr>
<td>3</td>
<td>15th March</td>
<td>Select methodology and draft main points for rationale</td>
</tr>
<tr>
<td>4</td>
<td>22nd March</td>
<td>Search for additional support for methodology</td>
</tr>
<tr>
<td>5</td>
<td>29th March</td>
<td>Review NHMRC ethics guidelines</td>
</tr>
</tbody>
</table>

Assignment 1: Detailed methodology - Due Friday 4pm (30%)

Mid-Semester Recess: Friday 2nd April – Friday 9th April

<table>
<thead>
<tr>
<th>Week</th>
<th>Week beginning</th>
<th>Suggested work plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>12th April</td>
<td>Brainstorm key ethical issues</td>
</tr>
<tr>
<td>7</td>
<td>19th April</td>
<td>Statistical Review with SPHTH4210 Lecture FRIDAY 1-2pm VO7 (guest lecture Kim Colyvas, Statistician)</td>
</tr>
<tr>
<td>8</td>
<td>26th April</td>
<td>Additional literature searching &amp; reading</td>
</tr>
</tbody>
</table>

Assignment 2: Ethical considerations - Due Friday 4pm (30%)

<table>
<thead>
<tr>
<th>Week</th>
<th>Week beginning</th>
<th>Suggested work plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>3rd May</td>
<td>Additional literature searching, reading, start re-drafting process</td>
</tr>
<tr>
<td>10</td>
<td>10th May</td>
<td>Final planning or documentation of organisation plan</td>
</tr>
<tr>
<td>11</td>
<td>17th May</td>
<td>Re-drafting for next semester’s work on final thesis Organising data collection and/or analysis</td>
</tr>
<tr>
<td>12</td>
<td>24th May</td>
<td>No Consultation available - Conference</td>
</tr>
</tbody>
</table>

Assignment 3: Organisational plan for data: Friday 4pm (20%)

<table>
<thead>
<tr>
<th>Week</th>
<th>Week beginning</th>
<th>Suggested work plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>31st May</td>
<td>Individual consultation as required</td>
</tr>
</tbody>
</table>

Assignment 4: Presentations scheduled during first week of exam period

Examination Period: Monday 7th June to Friday 25th June 2010