Course Overview

**SPTH4090 - Clinical Practice**

**Course Outline**

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**Course Co-ordinator:** Dr Liz Spencer  
**Room:** GP 1.16  
**Ph:** (02) 4921 5159  
**Fax:** (02) 4921 7386  
**Email:** Elizabeth.Spencer@newcastle.edu.au

**Semester**  
Semester 1 & 2- 2006

**Unit Weighting**  
10

**Teaching Methods**  
Field Study

**Brief Course Description**  
Students undertake supervised face-to-face clinical experience with a particular speech and language disordered caseload, i.e. across one or more of the range indicators of speech, language, voice, fluency and swallowing, with either or both child and adult populations. The clinical placements are usually in speech pathology services provided in community or hospital settings, and involve full day attendance (e.g. 8.30am - 5pm), on a one day per week basis over the semester.

**Contact Hours**  
Clinical for 7 Hours per Week for the Full Term

**Learning Materials/Texts**  
See Section B below.

**Course Objectives**  
Upon successful completion of this course, students will:

1. Demonstrate levels of clinical competence as required to meet the Competency Based Occupational Standards for Speech Pathologists.

2. Experience (directly or indirectly) clinical management of the range of speech, language, voice, fluency, or swallowing disorders in children and adults.

Course Outline Issued and Correct Week 1, Semester 1, 2006  
CTS Download 30 January 2006
3. Communicate their clinical experience and competence verbally and in writing in a professional and ethical manner.

4. Demonstrate professional and ethical behaviour appropriate to the policies and procedures of the clinical placement setting.

**Course Content**
This course provides clinical practice experience with paediatric, adult or mixed caseloads. The student is supervised by a qualified speech pathologist. The student has the opportunity to observe and work directly with caseloads comprising a range of communication and swallowing impairments. Students will be involved with the planning and delivery of services for assessment and treatment of individual cases, as well as having the opportunity to participate in a range of service delivery/caseload management models.

**Assessment Items**

<table>
<thead>
<tr>
<th>Other: (please specify)</th>
<th>1. Progress Indicators</th>
<th>Competency-based performance assessment</th>
<th>Pass/Fail</th>
<th>Mid- and end of each placement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Record of Range of Experience</td>
<td>Record of supervised direct and indirect clinical hours across the range indicators</td>
<td>Ungraded requirement</td>
<td>(when SPTH4090 is the final placement undertaken in the degree, then students are required to have recorded hours for child and adult experience across all range indicator in order to pass the course)</td>
</tr>
<tr>
<td></td>
<td>3. Record of Additional Clinical Experience</td>
<td></td>
<td>Ungraded requirement</td>
<td></td>
</tr>
</tbody>
</table>

**Assumed Knowledge**
SPTH1110, SPTH1120, SPTH2080, SPTH2210, SPTH2220, SPTH3110, SPTH3120, SPTH3020, SPTH3080

**Callaghan Campus Timetable**

**SPTH4090**
**CLINICAL PRACTICE II**
Enquiries: School of Humanities and Social Science
Semester 1 - 2006

<table>
<thead>
<tr>
<th>Fieldwork</th>
<th>Monday</th>
<th>08:00 - 17:00</th>
<th>TBA, approx 15 days</th>
</tr>
</thead>
<tbody>
<tr>
<td>or Monday</td>
<td>Tuesday</td>
<td>08:00 - 17:00</td>
<td>TBA, approx 15 days</td>
</tr>
<tr>
<td>or Tuesday</td>
<td>Wednesday</td>
<td>08:00 - 17:00</td>
<td>TBA, approx 15 days</td>
</tr>
<tr>
<td>or Wednesday</td>
<td>Thursday</td>
<td>08:00 - 17:00</td>
<td>TBA, approx 15 days</td>
</tr>
<tr>
<td>or Thursday</td>
<td>Friday</td>
<td>08:00 - 17:00</td>
<td>TBA, approx 15 days</td>
</tr>
</tbody>
</table>

**Plagiarism**

University policy prohibits students plagiarising any material under any circumstances. A student plagiarises if he or she presents the thoughts or works of another as one’s own. Without limiting the generality of this definition, it may include:

- copying or paraphrasing material from any source without due acknowledgment;
· using another’s ideas without due acknowledgment;
· working with others without permission and presenting the resulting work as though it was completed independently.

Plagiarism is not only related to written works, but also to material such as data, images, music, formulae, websites and computer programs.

Aiding another student to plagiarise is also a violation of the Plagiarism Policy and may invoke a penalty.

For further information on the University policy on plagiarism, please refer to the Policy on Student Academic Integrity at the following link -


The University has established a software plagiarism detection system called Turnitin. When you submit assessment items please be aware that for the purpose of assessing any assessment item the University may -

· Reproduce this assessment item and provide a copy to another member of the University; and/or
· Communicate a copy of this assessment item to a plagiarism checking service (which may then retain a copy of the item on its database for the purpose of future plagiarism checking).
· Submit the assessment item to other forms of plagiarism checking

Written Assessment Items

Students may be required to provide written assessment items in electronic form as well as hard copy.

Extension of Time for Assessment Items, Deferred Assessment and Special Consideration for Assessment Items or Formal Written Examinations

Students are required to submit assessment items by the due date, as advised in the Course Outline, unless the Course Coordinator approves an extension of time for submission of the item. University policy is that an assessment item submitted after the due date, without an approved extension, will be penalised.

Any student:

1. who is applying for an extension of time for submission of an assessment item on the basis of medical, compassionate, hardship/trauma or unavoidable commitment: or
2. whose attendance at or performance in an assessment item or formal written examination has been or will be affected by medical, compassionate, hardship/trauma or unavoidable commitment;

must report the circumstances, with supporting documentation, to the appropriate officer on the prescribed form.

Please go to the Policy and the on-line form for further information, particularly for information on the options available to you, at:

Changing your Enrolment

The last dates to withdraw without financial or academic penalty (called the HECS Census Dates) are:

- For semester 1 courses: 31 March 2006
- For semester 2 courses: 31 August 2006
- For Trimester 1 courses: 18 February 2006
- For Trimester 2 courses: 10 June 2006

Students may withdraw from a course without academic penalty on or before the last day of semester and prior to the commencement of the formal exam period. Any withdrawal from a course after the last day of semester will result in a fail grade.

Students cannot enrol in a new course after the second week of semester/trimester, except under exceptional circumstances. Any application to add a course after the second week of semester/trimester must be on the appropriate form, and should be discussed with the School Office.

To change your enrolment online, please refer to

http://www.newcastle.edu.au/study/enrolment/change-enrol.html

Contact Details

Faculty Student Service Offices

The Faculty of Education and Arts
Room: GP1-22 (General Purpose Building)
Phone: 0249 215 314

The Dean of Students

Dr Jennifer Archer
Phone: 492 15806
Fax: 492 17151
resolutionprecinct@newcastle.edu.au

Various services are offered by the University Student Support Unit:

Alteration of this Course Outline

No change to this course outline will be permitted after the end of the second week of the term except in exceptional circumstances and with Head of School approval. Students will be notified in advance of any approved changes to this outline.

Web Address for Rules Governing Undergraduate Academic Awards

Web Address for Rules Governing Postgraduate Academic Awards

STUDENTS WITH A DISABILITY OR CHRONIC ILLNESS

The University is committed to providing a range of support services for students with a disability or chronic illness.

If you have a disability or chronic illness which you feel may impact on your studies, please feel free to discuss your support needs with your lecturer or course coordinator.

Disability Support may also be provided by the Student Support Service (Disability). Students must be registered to receive this type of support. To register please contact the Disability Liaison Officer on 49 21 5766, or via email at: student-disability@newcastle.edu.au

As some forms of support can take a few weeks to implement it is extremely important that you discuss your needs with your lecturer, course coordinator or Student Support Service staff at the beginning of each semester.

For more information related to confidentiality and documentation please visit the Student Support Service (Disability) website at:

Online Tutorial Registration:
There is no tutorial component for SPTH4090. Tutorial support is provided by telephone and email.

Studentmail and Blackboard: www.blackboard.newcastle.edu.au/
This course uses Blackboard and studentmail to contact students, so you are advised to keep your email accounts within the quota to ensure you receive essential messages. To receive an expedited response to queries, post questions on the Blackboard discussion forum if there is one, or if emailing staff directly use the course code in the subject line of your email. Students are advised to check their studentmail and the course Blackboard site on a weekly basis.

Written Assignment Presentation and Submission Details
Students are required to submit assessment items by the due date. Late assignments will be subject to the penalties described below.

Hard copy submission:
腹部 Type your assignments: All work must be typewritten in 11 or 12 point black font. Leave a wide margin for marker’s comments, use 1.5 or double spacing, and include page numbers.
腹部 Word length: The word limit of all assessment items should be strictly followed – 10% above or below is acceptable, otherwise penalties may apply.
Proof read your work because spelling, grammatical and referencing mistakes will be penalised.

Staple the pages of your assignment together (do not use pins or paper clips).

University coversheet: All assignments must be submitted with the University coversheet: www.newcastle.edu.au/policy/academic/general/assess_coversheet.pdf

Assignments are to be deposited in the relevant discipline assignment box:
  - Callaghan students: School of Humanities and Social Science Office, Level 1, McMullin Building, MC127

Do not fax or email assignments: Only hard copies of assignments will be considered for assessment. Inability to physically submit a hard copy of an assignment by the deadline due to other commitments or distance from campus is an unacceptable excuse. Assignments mailed to Schools are accepted from the date posted.

Keep a copy of all assignments: All assignments are date-stamped upon receipt. However, it is the student’s responsibility to produce a copy of their work if the assignment goes astray after submission. Students are advised to keep updated back-ups in hard copy and on disk.

Online copy submission to Turnitin
In addition to hard copy submission, students are required to submit an electronic version of the following assignments to Turnitin via the course Blackboard website.

Prior to final submission, all students have the opportunity to submit one draft of their assignment to Turnitin to self-check their referencing.

Assignments will not be marked until both hard copy and online versions have been submitted. Marks may be deducted for late submission of either version.

Penalties for Late Assignments
Assignments submitted after the due date, without an approved extension of time will be penalised by the reduction of 5% of the possible maximum mark for the assessment item for each day or part day that the item is late. Weekends count as one day in determining the penalty. Assessment items submitted more than ten days after the due date will be awarded zero marks.

Special Consideration/Extension of Time Applications
Students wishing to apply for Special Consideration or Extension of Time should obtain the appropriate form from the Student HUBS.

No Assignment Re-submission
Students who have failed an assignment are not permitted to revise and resubmit it in this course. However, students are always welcome to contact their Tutor, Lecturer or Course Coordinator to make a consultation time to receive individual feedback on their assignments.

Remarks
Students can request to have their work re-marked by the Course Coordinator or Discipline Convenor (or their delegate); three outcomes are possible: the same grade, a lower grade, or a higher grade being awarded. Students may also appeal against their final result for a course. Please consult the University policy at:

Return of Assignments
Where possible, assignments will be marked within 3 weeks and returned to students in class. At the end of semester, students can collect assignments from the Student HUBS during office hours.
Preferred Referencing Style
In this course, it is recommended that you use the APA referencing system for referencing sources of information used in assignments. Inadequate or incorrect reference to the work of others may be viewed as plagiarism and result in reduced marks or failure.

An in-text citation names the author of the source, gives the date of publication, and for a direct quote includes a page number, in parentheses. At the end of the paper, a list of references provides publication information about the source; the list is alphabetised by authors' last names (or by titles for works without authors). Further information on referencing and general study skills can be obtained from:


Student Representatives
We are very interested in your feedback and suggestions for improvement. Student Representatives are the channel of communication between students and the School Board. Contact details of Student Representatives can be found on the School website.

Student Communication
Students should discuss any course related matters with the Clinical Education Coordinator in the first instance and then the Program Convenor. If this proves unsatisfactory, they should then contact the Head of School if required. Contact details can be found on the School website.

Essential Online Information for Students
Information on Class and Exam Timetables, Tutorial Online Registration, Learning Support, Campus Maps, Careers information, Counselling, the Health Service and a range of free Student Support Services can be found at:

Section B Specific Course Information

Relationship between course objectives & CBOS

<table>
<thead>
<tr>
<th>Subject Objectives</th>
<th>Clinical Skills</th>
<th>Clinical Skills</th>
<th>Empirical/Analytic Skills</th>
<th>Interpretive/Synthesis Skills</th>
<th>Critical Thinking Skills</th>
<th>Communication Skills</th>
</tr>
</thead>
<tbody>
<tr>
<td>CBOS * Unit/Element</td>
<td>Range Indicator</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Comp. All</td>
<td>Full</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>2 Exp. All</td>
<td>Full</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Comm. 2.4, 2.5, 3.7, 4.4, 5.2, 5.3</td>
<td>Full</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>4 Prof. 1.4, 4.5, 5.1, 5.7, 5.9, 7</td>
<td>Full</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

* Competency Based Occupational Standards for Speech Pathologists - Entry Level (Revised 2001, Speech Pathology Australia)

The assessment of this subject relates to the learning objectives as outlined below:

<table>
<thead>
<tr>
<th>Item</th>
<th>Obj 1 Comp.</th>
<th>Obj 2 Exp.</th>
<th>Obj 3 Comm.</th>
<th>Obj 4 Prof.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Progress indicators</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>2 Record of Experience</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Clinic Placements:
Up to 5 days per week, as allocated*

*Hours as required by individual clinics, usually between 8.00am and 5pm

*Depending of availability, clinical placements may be scheduled for any time period between January and June (for Semester 1), or between July and December (for Semester 2).

The site of delivery will vary depending on the sites of available clinical placements. For SPTH4090, clinical placements are usually situated in rural NSW or the Sydney metropolitan area, or within speech pathology services provided by other agencies (e.g. NSW Department of Health, Department of Ageing, Disability & Home Care). Students who have specific needs which preclude such placements need to discuss this with the Clinical Education Co-ordinator prior to enrolling in the course.

Tutorial support is provided by telephone and email.

Expectations
The objective of the fourth year clinical program is to enable students to develop and consolidate their clinical competence through an intensive clinical experience, and to gain a realistic view of a speech pathologist’s workload and responsibilities.
By fourth year, undergraduates will have had experience with both adult and paediatric caseloads, and with disorders of varying aetiology and complexity. The actual range of experience and clinical competence brought to this extended placement will however vary among students. We expect students to be working with increasing independence and interdependence in their ability to manage their allotted cases and caseload.

Caseload

The size of a student's caseload will of course vary according to the availability of clients and complexity of cases, as well as their own level of clinical competence. It is anticipated that fourth year students will be capable of taking responsibility gradually over the course of the placement for a full caseload (after a period of initial orientation).

Level of supervision

As fourth year students undertake an extended clinical placement, their level of independence and clinical competence will be expected to increase significantly as part of the consolidating experience. Regardless of their increasing level of competence, they will require ongoing supervision in particular situations, e.g. bedside evaluation of dysphagia. The actual giving of food/fluids should be supervised and recommendations for management should be checked to ensure compliance with medico-legal responsibilities as stated in CBOS.

Required Reading:


Recommended Texts:


Assessment Summary:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Weighting</th>
<th>Timing</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Progress Indicators*</td>
<td>Competency-based performance assessment</td>
<td>Pass/Fail</td>
<td>Mid- and end of each placement</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Due 2 wks after placement completion</td>
</tr>
<tr>
<td>2. Record of Range of Experience**</td>
<td>Record of supervised direct and indirect clinical hours across the range indicators</td>
<td>Ungraded requirement (see note below)</td>
<td>End of each placement</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Due 2 wks after placement completion</td>
</tr>
<tr>
<td>3. Record of Additional Experience</td>
<td>Record of supervised indirect clinical hours in a specialist clinical setting.</td>
<td>Ungraded requirement</td>
<td>End of each placement</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Due 2 wks after placement completion</td>
</tr>
</tbody>
</table>

* A copy of the Progress Indicator form is located within the Speech Pathology Passport to Clinical Practice.
** A copy of the Record of Range of Experience and guidelines for calculating hours is located within the Speech Pathology Passport to Clinical Practice.
*** A copy of the Record of Additional Experience is located within the Speech Pathology Passport to Clinical Practice.

Note: The minimum requirement for students to pass their final clinical practice subject in the Bachelor of Speech Pathology (i.e. either SPTH4080 or SPTH4090) is that their cumulative Record of Range of Experience over the degree documents indirect and/or direct experience for each range indicator in all units of expected competency (CBOS, Units 1 to 4), and for at least one range indicator for all units where supervision may still be required upon graduation (CBOS, Units 5 to 7). Students who have not attained the full range of experience by the end of the semester will need additional placements.

Students should check their Range of Experience requirements and discuss these as soon as possible with the Clinical Education Co-ordinator.