SPTH4010 - Speech Pathology IV

Course Outline

Course Co-ordinator: Dr Bernice Mathisen
Room: GP 2.22
Ph: 02 49 21 7352
Fax: 02 49 21 7386
Email: Bernice.Mathisen@newcastle.edu.au
Consultation hours: By appointment

Course Overview
Discuss the professional issues involved in clinical speech pathology, including ethics, medico-legal issues, and management issues involved in caseload & service delivery. Job seeking skills and career development will also be covered.

Contact Hours
Seminar for 2 Hours per Week for 7 Weeks
Lecture for 2 Hours per Week for 7 Weeks

Learning Materials/Texts
To be advised by the lecturer

Course Objectives
Upon successful completion of this subject, students will be able to:
1. Demonstrate ability to use interactive teaching methods suitable for use in community education, health promotion, clinical education, and professional development.
2. Demonstrate independence in identifying and researching issues of current relevance to the profession.
3. Demonstrate clear verbal presentation skills.
5. Select key information regarding ethical issues, and identify other useful resources for ethical/professional issues.
6. Demonstrate the ability to work effectively in a group.

**Course Content**
- Job seeking skills
- Stress management
- Counselling
- Mentoring
- Medico-legal issues
- Professional negligence
- Ethical decision-making
- Private Practice
- Rural and remote practice
- Media & Marketing
- Management issues
- Quality Improvement
- Professional development

**Assessment Items**

<table>
<thead>
<tr>
<th>Assessment Items</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examination: Oral</td>
<td>Mock job interview, 10 minutes, 10%</td>
</tr>
<tr>
<td>Essays / Written Assignments</td>
<td>Curriculum vitae &amp; cover letter, 10%</td>
</tr>
<tr>
<td>Essays / Written Assignments</td>
<td>1,000 words, 30%</td>
</tr>
<tr>
<td>Presentations - Group</td>
<td>30 minutes, 50%</td>
</tr>
</tbody>
</table>

**Assumed Knowledge**
All prior speech pathology courses in the prescribed sequence. Success in the course will be facilitated by undertaking this course not longer than 12 months prior to degree completion.

**Callaghan Campus Timetable**
**SPTH4010**
**Speech Pathology IV**
Enquiries: School of Humanities and Social Science
Semester 2 - 2010
Lecture: Wednesday 9:00 - 11:00 [GP130]

**Studentmail and Blackboard:** Refer - [www.blackboard.newcastle.edu.au](http://www.blackboard.newcastle.edu.au/)

This course uses Blackboard and studentmail to contact students, so you are advised to keep your email accounts within the quota to ensure you receive essential messages. To receive an expedited response to queries, post questions on the Blackboard discussion forum if there is one, or if emailing staff directly use the course code in the subject line of your email. Students are advised to check their studentmail and the course Blackboard site on a weekly basis.

**Important Additional Information**
Details about the following topics are available on your course Blackboard site (where relevant). Refer - [www.blackboard.newcastle.edu.au](http://www.blackboard.newcastle.edu.au/)

- Written Assignment Presentation and Submission Details
- Online copy submission to Turnitin
- Penalties for Late Assignments
- Special Circumstances
- No Assignment Re-submission
- Re-marks & Moderations
- Return of Assignments
IMPORTANT UNIVERSITY INFORMATION

ACADEMIC INTEGRITY

Academic integrity, honesty, and a respect for knowledge, truth and ethical practices are fundamental to the business of the University. These principles are at the core of all academic endeavour in teaching, learning and research. Dishonest practices contravene academic values, compromise the integrity of research and devalue the quality of learning. To preserve the quality of learning for the individual and others, the University may impose severe sanctions on activities that undermine academic integrity. There are two major categories of academic dishonesty:

**Academic fraud** is a form of academic dishonesty that involves making a false representation to gain an unjust advantage. Without limiting the generality of this definition, it can include:

- falsification of data;
- using a substitute person to undertake, in full or part, an examination or other assessment item;
- reusing one’s own work, or part thereof, that has been submitted previously and counted towards another course (without permission);
- making contact or colluding with another person, contrary to instructions, during an examination or other assessment item;
- bringing material or device(s) into an examination or other assessment item other than such as may be specified for that assessment item; and
- making use of computer software or other material and device(s) during an examination or other assessment item other than such as may be specified for that assessment item.
- contract cheating or having another writer compete for tender to produce an essay or assignment and then submitting the work as one’s own.

**Plagiarism** is the presentation of the thoughts or works of another as one’s own. University policy prohibits students plagiarising any material under any circumstances. Without limiting the generality of this definition, it may include:

- copying or paraphrasing material from any source without due acknowledgment;
- using another person’s ideas without due acknowledgment;
- collusion or working with others without permission, and presenting the resulting work as though it were completed independently.

**Turnitin** is an electronic text matching system. During assessing any assessment item the University may -

- Reproduce this assessment item and provide a copy to another member of the University; and/or
- Communicate a copy of this assessment item to a text matching service (which may then retain a copy of the item on its database for the purpose of future checking);
- Submit the assessment item to other forms of plagiarism checking

RE-MARKS AND MODERATIONS

Students can access the University's policy at: [http://www.newcastle.edu.au/policylibrary/000769.html](http://www.newcastle.edu.au/policylibrary/000769.html)

MARKS AND GRADES RELEASED DURING TERM
All marks and grades released during term are indicative only until formally approved by the Head of School.

SPECIAL CIRCUMSTANCES AFFECTING ASSESSMENT ITEMS

Extension of Time for Assessment Items, Deferred Assessment and Special Consideration for Assessment Items or Formal Written Examinations must be submitted by the due date in the Course Outline unless the Course Coordinator approves an extension. Unapproved late submissions will be penalised in line with the University policy specified in Late Penalty (under student) at the link above.

Requests for Extensions of Time must be lodged no later than the due date of the item. This applies to students:

- applying for an extension of time for submission of an assessment item on the basis of medical, compassionate, hardship/trauma or unavoidable commitment; or
- whose attendance at or performance in an assessment item or formal written examination has been or will be affected by medical, compassionate, hardship/trauma or unavoidable commitment.

Students must report the circumstances, with supporting documentation, as outlined in the Special Circumstances Affecting Assessment Items Procedure at:

Note: different procedures apply for minor and major assessment tasks.

Students should be aware of the following important deadlines:

- Special Consideration Requests must be lodged no later than 3 working days after the due date of submission or examination.
- Rescheduling Exam requests must be received no later than 10 working days prior the first date of the examination period.

Late applications may not be accepted. Students who cannot meet the above deadlines due to extenuating circumstances should speak firstly to their Program Officer or their Program Executive if studying in Singapore.

STUDENTS WITH A DISABILITY OR CHRONIC ILLNESS

University is committed to providing a range of support services for students with a disability or chronic illness. If you have a disability or chronic illness which you feel may impact on your studies please feel free to discuss your support needs with your lecturer or course coordinator.

Disability Support may also be provided by the Student Support Service (Disability). Students must be registered to receive this type of support. To register contact the Disability Liaison Officer on 02 4921 5766, email at: student-disability@newcastle.edu.au. As some forms of support can take a few weeks to implement it is extremely important that you discuss your needs with your lecturer, course coordinator or Student Support Service staff at the beginning of each semester. For more information on confidentiality and documentation visit the Student Support Service (Disability) website: www.newcastle.edu.au/services/disability.

CHANGING YOUR ENROLMENT

Students enrolled after the census dates listed in the link below are liable for the full cost of their student contribution or fees for that term.

http://www.newcastle.edu.au/study/fees/censusdates.html

Students may withdraw from a course without academic penalty on or before the last day of term. Any withdrawal from a course after the last day of term will result in a fail grade.

Students cannot enrol in a new course after the second week of term, except under exceptional circumstances. Any application to add a course after the second week of term must be on the appropriate form, and should be discussed with staff in the Student Hubs or with your Program Executive at PSB if you are a Singapore student.
To check or change your enrolment online go to myHub: [https://myhub.newcastle.edu.au](https://myhub.newcastle.edu.au)

**STUDENT INFORMATION & CONTACTS**

Various services are offered by the Student Support Unit: [www.newcastle.edu.au/service/studentsupport/](http://www.newcastle.edu.au/service/studentsupport/)

The **Student Hubs** are a one-stop shop for the delivery of student related services and are the first point of contact for students studying in Australia. Student Hubs are located at:

<table>
<thead>
<tr>
<th>Callaghan Campus</th>
<th>Port Macquarie students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shortland Hub: Level 3, Shortland Building</td>
<td>contact your program officer or</td>
</tr>
<tr>
<td>Hunter Hub: Level 2, Student Services Centre</td>
<td><a href="mailto:EnquiryCentre@newcastle.edu.au">EnquiryCentre@newcastle.edu.au</a></td>
</tr>
<tr>
<td><strong>City Precinct</strong></td>
<td>Phone 4921 5000</td>
</tr>
<tr>
<td>City Hub &amp; Information Common, University House</td>
<td><strong>Singapore students</strong></td>
</tr>
<tr>
<td><strong>Central Coast Campus (Ourimbah)</strong></td>
<td>contact your PSB Program Executive</td>
</tr>
<tr>
<td>Student Hub: Opposite the Main Cafeteria</td>
<td></td>
</tr>
</tbody>
</table>

### OTHER CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Faculty Websites</th>
<th><strong>Dean of Students Office</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/business-law/">www.newcastle.edu.au/faculty/business-law/</a></td>
<td>The Dean of Students and Deputy Dean of Students work to ensure that all students receive fair and equitable treatment at the University. In doing this they provide information and advice and help students resolve problems of an academic nature. <a href="http://www.newcastle.edu.au/service/dean-of-students/">http://www.newcastle.edu.au/service/dean-of-students/</a></td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/education-arts/">www.newcastle.edu.au/faculty/education-arts/</a></td>
<td>Phone:02 4921 5806</td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/engineering/">www.newcastle.edu.au/faculty/engineering/</a></td>
<td>Fax: 02 4921 7151</td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/faculty/health/">www.newcastle.edu.au/faculty/health/</a></td>
<td>Email: <a href="mailto:Dean-of-Students@newcastle.edu.au">Dean-of-Students@newcastle.edu.au</a></td>
</tr>
<tr>
<td><strong>Rules Governing Undergraduate Academic Awards</strong></td>
<td>The University is committed to maintaining and enhancing fair, equitable and safe work practices and promoting positive relationships with its staff and students. There is a single system to deal with all types of complaints, ranging from minor administrative matters to more serious deeply held grievances concerning unfair, unjust or unreasonable behaviour. <a href="http://www.newcastle.edu.au/service/complaints/">http://www.newcastle.edu.au/service/complaints/</a></td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/policylibrary/000311.html">www.newcastle.edu.au/policylibrary/000311.html</a></td>
<td>Phone:02 4921 5806</td>
</tr>
<tr>
<td><strong>Rules Governing Postgraduate Academic Awards</strong></td>
<td>Fax: 02 4921 7151</td>
</tr>
<tr>
<td><a href="http://www.newcastle.edu.au/policylibrary/000306.html">www.newcastle.edu.au/policylibrary/000306.html</a></td>
<td>Email: <a href="mailto:Complaints@newcastle.edu.au">Complaints@newcastle.edu.au</a></td>
</tr>
<tr>
<td><strong>Rules Governing Professional Doctorate Awards</strong></td>
<td><strong>Campus Care</strong></td>
</tr>
<tr>
<td><strong>General enquiries</strong></td>
<td>Phone:02 4921 8600</td>
</tr>
<tr>
<td>Callaghan, City and Port Macquarie</td>
<td>Fax: 02 4921 7151</td>
</tr>
<tr>
<td>Phone: 02 4921 5000</td>
<td>Email: <a href="mailto:campuscare@newcastle.edu.au">campuscare@newcastle.edu.au</a></td>
</tr>
<tr>
<td>Email: <a href="mailto:EnquiryCentre@newcastle.edu.au">EnquiryCentre@newcastle.edu.au</a></td>
<td><strong>Ourimbah</strong></td>
</tr>
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<td></td>
<td>Phone: 02 4921 8600</td>
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This course outline will not be altered after the second week of the term except under extenuating circumstances with Head of School approval. Students will be notified in advance of the change.

**Mandatory Program Component**

This course is a mandatory program component. Refer - [http://www.newcastle.edu.au/policylibrary/000647.html](http://www.newcastle.edu.au/policylibrary/000647.html) (section 2).

**Group Work**

The assessment in this course involves group work.

Group work will be allocated by the course co-ordinator with regard to the nature of available and suitable projects for presentation. It is expected that all students within a group will receive the same mark for group work assessment tasks, but in situations where it can be established that this would be inequitable, marking will be moderated in light of the Groupwork Statement(s) received and in discussion with the students involved (see Important Additional Information).

**Online Tutorial Registration:**

Students are required to enrol in the Lecture for this course via the Online Registration system. Refer - [http://studinfo1.newcastle.edu.au/rego/stud_choose_login.cfm](http://studinfo1.newcastle.edu.au/rego/stud_choose_login.cfm)

NB: Registrations close at the end of week 2 of semester.

**Studentmail and Blackboard:** Refer - [www.blackboard.newcastle.edu.au/](http://www.blackboard.newcastle.edu.au/)

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- Return of Assignments
- Preferred Referencing Style
- Student Representatives
- Student Communication
- Essential Online Information for Students

**Online Tutorial Registration:**

Students are required to enrol in the Lecture and a specific Tutorial time for this course via the Online Registration system. Refer - [http://www.newcastle.edu.au/study/enrolment/regdates.html](http://www.newcastle.edu.au/study/enrolment/regdates.html)

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SPTH4010 Speech Pathology IV

Important Additional Information

Written Assignment Presentation and Submission Details

Students are required to submit assessment items by the due date. Late assignments will be subject to the penalties described below.

Hard copy submission:

- **Type your assignments:** All work must be typewritten in 11 or 12 point black font. Leave a wide margin for marker’s comments, use 1.5 or double spacing, and include page numbers.
- **Word length:** The word limit of all assessment items should be strictly followed – 10% above or below is acceptable, otherwise penalties may apply.
- **Proof read your work** because spelling, grammatical and referencing mistakes will be penalised.
- **Staple the pages** of your assignment together (do not use pins or paper clips).
- **University Assessment Item Coversheet:** All assignments must be submitted with the University coversheet available at: [http://www.newcastle.edu.au/study/forms/](http://www.newcastle.edu.au/study/forms/)
- **By arrangement with the relevant lecturer, assignments may be submitted at any Student Hub located at:**
  - Level 3, Shortland Union, Callaghan
  - Level 2, Student Services Centre, Callaghan
  - Ground Floor, University House, City
  - Opposite Café Central, Ourimbah
- **Date-stamping assignments:** All students must date-stamp their own assignments using the machine provided at each Student Hub. If mailing an assignment, this should be address to the relevant School. Mailed assignments are accepted from the date posted, confirmed by a Post Office date-stamp; they are also date-stamped upon receipt by Schools.

*NB: Not all of these services may apply to the Port Macquarie Campus.*
- **Do not fax or email assignments:** Only hard copies of assignments will be considered for assessment. Inability to physically submit a hard copy of an assignment by the deadline due to other commitments or distance from campus is an unacceptable excuse.
- **Keep a copy of all assignments:** It is the student’s responsibility to produce a copy of their work if the assignment goes astray after submission. Students are advised to keep updated back-ups in electronic and hard copy formats.

**Online copy submission to Turnitin**

In addition to hard copy submission, students are required to submit an electronic version of the following assignments to Turnitin via the course Blackboard website available @ [www.blackboard.newcastle.edu.au](http://www.blackboard.newcastle.edu.au/)

<table>
<thead>
<tr>
<th>Essays / Written Assignments</th>
<th>1,000 words, 30%</th>
</tr>
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Prior to final submission, all students have the opportunity to submit one draft of their assignment to Turnitin to self-check their referencing. Assignments will not be marked until both hard copy and online versions have been submitted. Marks may be deducted for late submission of either version.

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There are two major categories of academic dishonesty:

(a) **Academic Fraud**, in which a false representation is made to gain an unjust advantage by, for example,

- the falsification of data

- reusing one’s own work that has been submitted previously and counted towards another course (without permission)

- misconduct in Examinations

(b) **Plagiarism**, which is the presentation of the thoughts or works of another as one’s own. Plagiarism includes

- copying, paraphrasing, or using someone else’s ideas without appropriate acknowledgement

- failure to identify direct quotation through the use of quotation marks

- working with others without permission and presenting the resulting work as though it were completed independently.
Please note that aiding another student to plagiarise (e.g. by lending assignments to other students) is also a violation of the Plagiarism Policy and may invoke a penalty.

For further information on the University policy on plagiarism, please refer to the Policy on Student Academic Integrity at the following link - http://www.newcastle.edu.au/policylibrary/000608.html

**Penalties for Late Assignments**

Assignments submitted after the due date, without an approved extension of time will be penalised by the reduction of 5% of the possible maximum mark for the assessment item for each day or part day that the item is late. Weekends count as one day in determining the penalty. Assessment items submitted more than ten days after the due date will be awarded zero marks.


Refer - ‘Rules Governing the Administration of Assessment Items - Rule 000113’ available @ http://www.newcastle.edu.au/policylibrary/000113.html (section 18)

**Special Circumstances**

Students wishing to apply for Special Circumstances or Extension of Time should apply online. Refer - ‘Special Circumstances Affecting Assessment Items - Procedure 000641’ available @ http://www.newcastle.edu.au/policylibrary/000641.html

**No Assignment Re-submission**

Students who have failed an assignment are not permitted to revise and resubmit it in this course. However, students are always welcome to contact their Tutor, Lecturer or Course Coordinator to make a consultation time to receive individual feedback on their assignments.

**Re-marks & Moderations**

A student may only request a re-mark of an assessment item before the final result - in the course to which the assessment item contributes - has been posted. If a final result in the course has been posted, the student must apply under ‘Procedures for Appeal Against a Final Result’ (Refer - http://www.newcastle.edu.au/study/forms/).

Students concerned at the mark given for an assessment item should first discuss the matter with the Course Coordinator. If subsequently requesting a re-mark, students should be aware that as a result of a re-mark the original mark may be increased or reduced. The case for a re-mark should be outlined in writing and submitted to the Course Coordinator, who determines whether a re-mark should be granted, taking into consideration all of the following:

1. whether the student had discussed the matter with the Course Coordinator
2. the case put forward by the student for a re-mark
3. the weighting of the assessment item and its potential impact on the student's final mark or grade
4. the time required to undertake the re-mark
5. the number of original markers, that is,
   a) whether there was a single marker, or
   b) if there was more than one marker whether there was agreement or disagreement on the marks awarded.

A re-mark may also be initiated at the request of the Course Coordinator, the Head of School, the School Assessment Committee, the Faculty Progress and Appeals Committee or the Pro Vice-Chancellor. Re-marks may be undertaken by:

1. the original marker; or
2. an alternate internal marker; or
3. an alternate external marker (usually as a consequence of a grievance procedure).
Moderation may be applied when there is a major discrepancy (or perceived discrepancy) between:

1. the content of the course as against the content or nature of the assessment item(s)
2. the content or nature of the assessment item(s) as against those set out in the Course Outline
3. the marks given by a particular examiner and those given by another in the same course
4. the results in a particular course and the results in other courses undertaken by the same students.

For further detail on this University policy refer - ‘Re-marks and Moderations - Procedure 000769’ available @ http://www.newcastle.edu.au/policylibrary/000769.html

Return of Assignments

Students can collect assignments from a nominated Student Hub during office hours. Students will be informed during class which Hub to go to and the earliest date that assignments will be available for collection. Students must present their student identification card to collect their assignment.


Preferred Referencing Style

In this course, it is required that you use the use APA referencing system for referencing sources of information used in assignments. Inadequate or incorrect reference to the work of others may be viewed as plagiarism and result in reduced marks or failure.

An in-text citation names the author of the source, gives the date of publication, and for a direct quote or specific information includes a page number, in parentheses. At the end of the paper, a list of references provides publication information about the source; the list is alphabetised by authors' last names (or by titles for works without authors).

For information about APA see:

For further information on referencing and general study skills refer - ‘Infoskills’ available @ www.newcastle.edu.au/services/library/tutorials/infoskills/index.html

Student Representatives

Student Representatives are a major channel of communication between students and the School. Contact details of Student Representatives can be found on School websites.

Refer - ‘Information for Student Representatives on Committees’ available @ http://www.newcastle.edu.au/service/committees/student_reps/index.html

Student Communication

Students should discuss any course related matters with their Tutor, Lecturer, or Course Coordinator in the first instance and then the relevant Discipline or Program Convenor. If this proves unsatisfactory, they should then contact the Head of School if required. Contact details can be found on the School website.

Essential Online Information for Students

Information on Class and Exam Timetables, Tutorial Online Registration, Learning Support, Campus Maps, Careers information, Counselling, the Health Service and a range of free Student Support Services is available @ http://www.newcastle.edu.au/currentstudents/index.html
## Relationship of Course Objectives to Graduate Attributes, Professional & Occupational Competencies

<table>
<thead>
<tr>
<th>University of Newcastle Graduate Attributes¹</th>
<th>Community Responsiveness</th>
<th>Professional Competencies²</th>
<th>Generic Professional Competencies³ (COMPASS™ Unit, Element)</th>
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</thead>
<tbody>
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<tr>
<td>Course Objectives</td>
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<td></td>
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<tr>
<td>Clinical populations</td>
<td>CBOS Unit, Element</td>
<td>Professionalism</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Reasoning</td>
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<td></td>
<td></td>
<td>Lifelong Learning</td>
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<tr>
<td></td>
<td></td>
<td>Communication</td>
<td></td>
</tr>
<tr>
<td>1 Use tchg methods suitable for community &amp; other ed’n</td>
<td>Range 6.1, 6.3, 6.4</td>
<td>GPC 4.2</td>
<td>GPC 2.2</td>
</tr>
<tr>
<td>2 Demonstrate independent research</td>
<td>Range 7.2</td>
<td>GPC 1.2, 1.3</td>
<td>GPC 3.2</td>
</tr>
<tr>
<td>3 Present clearly (verbally)</td>
<td>Range 6.3</td>
<td></td>
<td>GPC 2.2</td>
</tr>
<tr>
<td>4 Document in accessible &amp; approp way</td>
<td>Range 6.3</td>
<td></td>
<td>GPC 2.2</td>
</tr>
<tr>
<td>5 Select, ID ethical &amp; professional issues &amp; resources</td>
<td>Range 7.1</td>
<td>GPC 4.5</td>
<td>GPC 1.2</td>
</tr>
<tr>
<td>6 Work in a group</td>
<td>Range 6.2, 7.3</td>
<td>GPC 4</td>
<td>GPC 2.1, 2.3</td>
</tr>
</tbody>
</table>

## Relationship of course objectives and assessment tasks

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Mock job Interview 10 min individual 10%</th>
<th>CV &amp; cover letter 4 pages individual 10%</th>
<th>Written Assignment 1,000 words individual 30%</th>
<th>Presentation 30 min group 50%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Use tchg methods suitable for community &amp; other ed’n</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</tr>
<tr>
<td>2 Demonstrate independent research</td>
<td>X</td>
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<tr>
<td>3 Present clearly (verbally)</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>4 Document in accessible &amp; approp way</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
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</table>

¹ The University of Newcastle Graduate Attribute Policy (under development May 2007)
² Competency Based Occupational Standards for Speech Pathologists - Entry Level (Revised 2001, Speech Pathology Australia)
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<td>approp way</td>
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<tr>
<td>5 Select, ID</td>
<td>X</td>
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<td>ethical &amp;</td>
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<td>professional</td>
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<td>issues &amp;</td>
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<td></td>
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<td>resources</td>
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<tr>
<td>6 Work in a group</td>
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<td>X</td>
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</table>
Description of Assessment Items

1. SPTH4010 – Written Assignment 1,000 words (30%) - Due Week 6 (Wednesday, September 1 at 5pm). Assignments must be submitted electronically through Turnitin (available through Blackboard site for this course), as well as in a hard copy (with cover sheet) through the Shortland HUB.

**Topic:** With reference to one piece of current legislation (to be provided by the lecturer) which affects the practice of speech pathology, describe its main features and the ways in which it affects both speech pathologists and their clients and families. Provide a hypothetical scenario which illustrates the application of the legislation to a particular situation. Support your points with reference to the literature where available.

**Criteria for marking:**

- Appropriateness of legislation selected: 2
- Demonstrates understanding of purpose & scope of legislation: 8
- Demonstrates understanding of its relevance to practice through both explanation & example: 7
- Overall coherence: 3
- Referencing (support, relevance, format): 3

**TOTAL** 30

2. SPTH4010 – Curriculum vitae & cover letter (10%) - due Friday 12th November to be handed in at the same time as mock job interview (interview times to be confirmed by the lecturer). Details of the Job Advertisement will be provided by the lecturer.

Your curriculum vitae and cover letter should be prepared as for an application for the following job. Your cover letter needs to indicate the reasons for your interest in the position, why you are a suitable candidate, and your availability for interview. You can develop your own preferred format for your curriculum vitae, but you must include selection criteria and the following information: personal contact information, qualifications/awards, relevant experience, employment history, professional development activities, and referees (clinical).

**Criteria for marking:**

- Presentation (readability, formatting): 2
- Writing style (coherence): 2
- Content (accuracy, relevance): 2
- Criteria (accuracy, relevance): 2
- Overall impression (incl. correct length): 2

**TOTAL** 10

3. SPTH4010 Presentations - Group 30 minutes, 50% - as scheduled during Week 12 and 13. Class time and some additional times will be scheduled for these presentations.

Students will form into topic groups of 6-8 students, and will be allocated a topic on a professional issue relevant to speech-language pathology practice within the first two weeks of the semester. Each topic group will then split into two (3-4 students in each sub-group), with one group to be responsible for taking the role of presenting a *position statement* with regard to the issue, and the other group to take the role of the *discussant* in relation to that position statement. Both sub-groups are required to provide support for the points of views raised, and to demonstrate high standards of scientific reasoning, professionalism and collegiality. The sub-group responsible for the *position statement* are required to produce a summary of no more than one page of their central line of argument by **Friday of Week 10**, and place this in the digital drop...
box set up for the group, in order to allow sufficient time for the discussant group to prepare their presentation.

The one page position statement should be distributed to the audience as a handout on the day. The sub-group responsible for the discussant role also needs to prepare a no more than one page handout of their main points to distribute to the audience on the day. Not all members of the group are required to present verbally (see Course Outline for management of group workload).

The 30 minutes presentation should be made up as follows: Each sub-group should present for between 5-10 minutes, so that the topic group’s presentation lasts for around 20 minutes, allowing an additional 5-10 minutes for audience questions and discussion.

Criteria for marking:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relevance of information provided to the topic</td>
<td>10</td>
</tr>
<tr>
<td>Level of support provided for arguments raised</td>
<td>10</td>
</tr>
<tr>
<td>Succinct and clear one page summary handout</td>
<td>10</td>
</tr>
<tr>
<td>Clarity &amp; succinctness of verbal presentation</td>
<td>10</td>
</tr>
<tr>
<td>Professionalism in both formal and informal aspects of the presentation</td>
<td>10</td>
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</tbody>
</table>

TOTAL: 50

4. SPTH4010 – Mock Job Interview (10%) Friday November 12, 2010. Individual interview times to be scheduled. Detail of the Job Advertisement will be provided by the lecturer.

Each student will need to prepare for a mock job interview for the following job (that is, the same as per Curriculum vitae & cover letter). By week 11, students will be allocated to an interview time scheduled on Friday June 11, (Exam week 1/Week 14). The interview will consist of 2 panel members (discipline of speech pathology academic staff member and representative from university Careers Office) who will ask up to three questions directly related to the “mock job.” The responses will be assessed according to the criteria below. Students are also invited to self-assess their performance during the interview (refer to Mock Job interview marking form attached).

Criteria for marking:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Score</th>
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<tbody>
<tr>
<td>Quality (soundness of information or ideas in terms of clinical/theoretical matters)</td>
<td>2</td>
</tr>
<tr>
<td>Quantity (amount of talk and information)</td>
<td>2</td>
</tr>
<tr>
<td>Relevance (to the question or topic under discussion)</td>
<td>2</td>
</tr>
<tr>
<td>Manner (professionally appropriate for interview)</td>
<td>2</td>
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<tr>
<td>Overall impression (likelihood of being short listed for position)</td>
<td>2</td>
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TOTAL: 10
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<tr>
<th>Grading guide</th>
<th>Grade Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>49% or less</td>
<td>Fail (FF)</td>
<td>An unacceptable effort, including non-completion. The student has not understood the basic principles of the subject matter and/or has been unable to express their understanding in a comprehensible way. Deficient in terms of answering the question, research, referencing and correct presentation (spelling, grammar etc). May include extensive plagiarism.</td>
</tr>
<tr>
<td>50% to 64%</td>
<td>Pass (P)</td>
<td>The work demonstrates a reasonable attempt to answer the question, shows some grasp of the basic principles of the subject matter and a basic knowledge of the required readings, is comprehensible, accurate and adequately referenced.</td>
</tr>
<tr>
<td>65% to 74%</td>
<td>Credit (C)</td>
<td>The work demonstrates a clear understanding of the question, a capacity to integrate research into the discussion, and a critical appreciation of a range of different theoretical perspectives. A deficiency in any of the above may be compensated by evidence of independent thought. The work is coherent and accurate.</td>
</tr>
<tr>
<td>75% to 84%</td>
<td>Distinction (D)</td>
<td>Evidence of substantial additional reading and/or research, and evidence of the ability to generalise from the theoretical content to develop an argument in an informed and original manner. The work is well organised, clearly expressed and shows a capacity for critical analysis.</td>
</tr>
<tr>
<td>85% upwards</td>
<td>High Distinction (HD)</td>
<td>All of the above, plus a thorough understanding of the subject matter based on substantial additional reading and/or research. The work shows a high level of independent thought, presents informed and insightful discussion of the topic, particularly the theoretical issues involved, and demonstrates a well-developed capacity for critical analysis.</td>
</tr>
<tr>
<td>Week</td>
<td>Week Commencing</td>
<td>Lecture Topic</td>
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| 1    | July 26         | Self-awareness and reflection on you as a professional  
                        The Changing Work Environment/Identifying professional issues |
| 2    | August 2        | NO LECTURE    |
| 3    | August 9        | Legislation and Medico-Legal Issues |
| 4    | August 16       | Careers/CV and Job Interviews  
                        Guest lecturer: Sally Homer, Careers |
| 5    | August 23       | Ethics and Ethical Decision-Making |
| 6    | August 30       | Counselling  
                        Guest lecturer: Bruce Furner  
                        *Legislation assignment due Sept 1 at 5pm* |
| 7    | September 6     | Rural & Remote Practice/Telepractice  
                        Guest lecturer: Alex Little, UDRH, Tamworth |
| 8    | September 15    | Child Protection  
                        Guest lecturer: Fiona Keegan, HNEH Child Protection |
| 9    | September 20    | Private Practice  
                        Guest lecturer: Lisa Forbes, Private Practitioner  
                        Legal Liability & Professional Indemnity Insurance  
                        Guest lecturers: Dianne Clark and other staff, Guild Insurance |
| 10   | October 11      | Management Skills for Speech Pathologists  
                        Marketing & Media |
| 11   | October 18      | Working Globally and with Developing Communities |
| 12   | October 25      | Group presentations |
| 13   | November 1      | Group presentations |
| Exam week 1 | Friday November 12 in SP Clinic rooms | Mock interviews and CV & cover letter due |

**Examination period:** November 8-26 2010