SPTH3020 - Speech Pathology IIIB
Voice

Course Outline

Course Co-ordinator: Dr Bernice Mathisen
Room: GP1.18
Ph: 4921 7352
Fax: 4921 7386
Email: Bernice.Mathisen@newcastle.edu.au
Consultation hours: By appointment

Course Lecturer: Dr Anne Vertigan
Email: anne.vertigan@newcastle.edu.au
Contact: via Email, Blackboard, or prior to lecture by appointment
Postal address: Speech Pathology Department, John Hunter Hospital, Locked Bag 1, Hunter Region Mail Centre, NSW 2310

Students are advised to contact the lecturer if any difficulties are anticipated or experienced during the course.

Course Overview

Semester: Semester 2 - 2008
Unit Weighting: 10
Teaching Methods: Field Study, Lecture, Tutorial
Brief Course Description
Covers voice and voice disorders. Voice science including perceptual and instrumental measurement and description of normal and abnormal voice is studied. The assessment and management of voice disorders in children and adults provides the main focus of study. The course includes coverage of the speech rehabilitation of the person following laryngectomy.

Contact Hours
Tutorial for 4 Hours per Term for the Full Term
Lecture for 3 Hours per Week for the Full Term
Tutorials are in weeks 4, 5, 8, and 12 only

Learning Materials/Texts


Course Objectives
Upon successful completion of this subject, students will be able to:

1. Demonstrate awareness of etiological factors involved in impairments of voice.
2. Select and administer appropriate assessments for voice disorders.
3. Analyse and interpret findings with regard to knowledge of normal voice.
4. Identify further information and referral requirements for impairments of voice.
5. Develop comprehensive and detailed plans for intervention for voice disorders.

Course Content
Classification of voice disorders
Physiology for phonation and respiration
Acoustic aspects of voice production
Diagnostic evaluation
Assessment and management of:
- Psychogenic voice disorders
- Functional voice disorders
- Organic voice disorders
- Spasmodic dysphonia
- The professional voice

Laryngeal cancer: aetiology, classification, management, prognosis
Management options: education, oesophageal voice, speech aids, Surgical restoration
TEP: speech retraining and trouble-shooting

Assessment Items

<table>
<thead>
<tr>
<th>Examination:</th>
<th>2 hrs, Short answer written examination, 40%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Formal</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Other: (please specify)</th>
<th>Ungraded clinical requirements: Clinical observation visits.</th>
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<table>
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<tr>
<th>Presentations - Individual</th>
<th>15-20 minutes 15%</th>
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<thead>
<tr>
<th>Reports</th>
<th>Report 1 - 1,500 words 20%</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Report 2 - 1,250 words 15%</td>
</tr>
<tr>
<td></td>
<td>Report 3 - 1,000 words 10%</td>
</tr>
</tbody>
</table>

Assumed Knowledge
Assumed knowledge - SPTH3110, SPTH3120, HUBS1102
Callaghan Campus Timetable

SPTH3020
SPEECH PATHOLOGY IIIB
Enquiries: School of Humanities and Social Science

Semester 2 - 2008

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Thursday</th>
<th>09:00 - 11:00</th>
<th>[V101]</th>
</tr>
</thead>
<tbody>
<tr>
<td>and Tutorial</td>
<td>Thursday</td>
<td>11.00-12.00</td>
<td>[SRLT1]</td>
</tr>
<tr>
<td>or</td>
<td>Thursday</td>
<td>13:00 - 14:00</td>
<td>[SRLT1]</td>
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<tr>
<td>or</td>
<td>Thursday</td>
<td>14:00 - 15:00</td>
<td>[W308]</td>
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<tr>
<td>or</td>
<td>Thursday</td>
<td>15:00 - 16:00</td>
<td>[GP2-18]</td>
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<tr>
<td>or</td>
<td>Thursday</td>
<td>17:00 - 18:00</td>
<td>[W243]</td>
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<thead>
<tr>
<th>Wks</th>
<th>4, 5, 8 &amp; 12 only</th>
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<tbody>
<tr>
<td>TEAM 1</td>
<td></td>
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<tr>
<td>TEAM 2</td>
<td></td>
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<tr>
<td>TEAM 3</td>
<td></td>
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<tr>
<td>TEAM 4</td>
<td></td>
</tr>
</tbody>
</table>

Plagiarism

University policy prohibits students plagiarising any material under any circumstances. A student plagiarises if he or she presents the thoughts or works of another as one's own. Without limiting the generality of this definition, it may include:

- copying or paraphrasing material from any source without due acknowledgment;
- using another's ideas without due acknowledgment;
- working with others without permission and presenting the resulting work as though it was completed independently.

Plagiarism is not only related to written works, but also to material such as data, images, music, formulae, websites and computer programs.

Aiding another student to plagiarise is also a violation of the Plagiarism Policy and may invoke a penalty.

For further information on the University policy on plagiarism, please refer to the Policy on Student Academic Integrity at the following link -


The University has established a software plagiarism detection system called Turnitin. When you submit assessment items please be aware that for the purpose of assessing any assessment item the University may -

- Reproduce this assessment item and provide a copy to another member of the University; and/or
- Communicate a copy of this assessment item to a plagiarism checking service (which may then retain a copy of the item on its database for the purpose of future plagiarism checking).
- Submit the assessment item to other forms of plagiarism checking

Written Assessment Items

Students may be required to provide written assessment items in electronic form as well as hard copy.
Extension of Time for Assessment Items, Deferred Assessment and Special Consideration for Assessment Items or Formal Written Examinations

Students are required to submit assessment items by the due date, as advised in the Course Outline, unless the Course Coordinator approves an extension of time for submission of the item. University policy is that an assessment item submitted after the due date, without an approved extension, will be penalised.

Any student:

1. who is applying for an extension of time for submission of an assessment item on the basis of medical, compassionate, hardship/trauma or unavoidable commitment; or

2. whose attendance at or performance in an assessment item or formal written examination has been or will be affected by medical, compassionate, hardship/trauma or unavoidable commitment;

must report the circumstances, with supporting documentation, to the appropriate officer following the instructions provided in the Special Circumstances Affecting Assessment Procedure - Policy 000641.

Note: different procedures apply for minor and major assessment tasks.

Please go to the Policy at http://www.newcastle.edu.au/policylibrary/000641.html for further information, particularly for information on the options available to you.

Students should be aware of the following important deadlines:

- **Requests for Special Consideration** must be lodged no later than 3 working days after the due date of submission or examination.

- **Requests for Extensions of Time on Assessment Items** must be lodged no later than the due date of the item.

- **Requests for Rescheduling Exams** must be received in the Student Hub no later than ten working days prior the first date of the examination period

Your application may not be accepted if it is received after the deadline. Students who are unable to meet the above deadlines due to extenuating circumstances should speak to their Program Officer in the first instance.

Changing your Enrolment

Students may withdraw from a course without academic penalty on or before the last day of semester. Any withdrawal from a course after the last day of semester will result in a fail grade.

Students cannot enrol in a new course after the second week of semester/trimester, except under exceptional circumstances. Any application to add a course after the second week of semester/trimester must be on the appropriate form, and should be discussed with staff in the Student Hubs.

To change your enrolment online, please refer to http://www.newcastle.edu.au/study/enrolment/changingenrolment.html

Faculty Information

The Student Hubs are a one-stop shop for the delivery of student related services and are the first point of contact for students on campus.

The four Student Hubs are located at:

**Callaghan campus**

- Shortland Hub: Level 3, Shortland Union Building
- Hunter Hub: Student Services Centre, Hunter side of campus
City Precinct

• City Hub & Information Common: University House, ground floor in combination with an Information Common for the City Precinct

Ourimbah campus

• Ourimbah Hub: Administration Building

Faculty websites

Faculty of Business and Law  http://www.newcastle.edu.au/faculty/business-law/
Faculty of Education and Arts  http://www.newcastle.edu.au/faculty/education-arts/
Faculty of Engineering and Built Environment  http://www.newcastle.edu.au/faculty/engineering/
Faculty of Health  http://www.newcastle.edu.au/faculty/health/
Faculty of Science and Information Technology  http://www.newcastle.edu.au/faculty/science-it/

Contact details

Callaghan, City and Port Macquarie

Phone: 02 4921 5000  Email: EnquiryCentre@newcastle.edu.au

Ourimbah

Phone: 02 4348 4030  Email: EnquiryCentre@newcastle.edu.au

The Dean of Students  Resolution Precinct
Phone: 02 4921 5806  Fax: 02 4921 7151
Email: resolutionprecinct@newcastle.edu.au

Deputy Dean of Students (Ourimbah)
Phone: 02 4348 4123  Fax: 02 4348 4145
Email: resolutionprecinct@newcastle.edu.au

Various services are offered by the University Student Support Unit:  http://www.newcastle.edu.au/study/studentsupport/index.html

Alteration of this Course Outline

No change to this course outline will be permitted after the end of the second week of the term except in exceptional circumstances and with Head of School approval. Students will be notified in advance of any approved changes to this outline.


STUDENTS WITH A DISABILITY OR CHRONIC ILLNESS

The University is committed to providing a range of support services for students with a disability or chronic illness.

If you have a disability or chronic illness which you feel may impact on your studies, please feel free to discuss your support needs with your lecturer or course coordinator.
Disability Support may also be provided by the Student Support Service (Disability). Students must be registered to receive this type of support. To register please contact the Disability Liaison Officer on 02 4921 5766, or via email at: student-disability@newcastle.edu.au

As some forms of support can take a few weeks to implement it is extremely important that you discuss your needs with your lecturer, course coordinator or Student Support Service staff at the beginning of each semester.

For more information related to confidentiality and documentation please visit the Student Support Service (Disability) website at: www.newcastle.edu.au/services/disability

End of CTS Entry

Essential Criteria in Assessment

This course contains compulsory components or assessment items that must be satisfactorily completed in order for a student to receive a pass mark or better for the course. These essential elements are described in the CTS. Refer - http://www.newcastle.edu.au/policylibrary/000648.html

<table>
<thead>
<tr>
<th>Other: (please specify)</th>
<th>Ungraded clinical requirements: Clinical observation visits.</th>
</tr>
</thead>
</table>

Further details regarding required clinical observation visits will be provided during class and on Blackboard. In summary, students are required to attend a voice clinic for observation, and to attend a laryngectomy group. These visits will be scheduled for students by the lecturer. As a record of their experience, students are required to submit the signed ‘Record of Additional Experience’, attached to this course outline to the lecturer.

Online Tutorial Registration:

Students are required to enrol in the Lecture and a specific Tutorial time for this course via the Online Registration system. Refer - http://studinfo1.newcastle.edu.au/rego/stud_choose_login.cfm

NB: Registrations close at the end of week 2 of semester.

Studentmail and Blackboard: Refer - www.blackboard.newcastle.edu.au/

This course uses Blackboard and studentmail to contact students, so you are advised to keep your email accounts within the quota to ensure you receive essential messages. To receive an expedited response to queries, post questions on the Blackboard discussion forum if there is one, or if emailing staff directly use the course code in the subject line of your email. Students are advised to check their studentmail and the course Blackboard site on a weekly basis.

Further Information

Details about the following topics are available on your course Blackboard site (where relevant). Refer - www.blackboard.newcastle.edu.au/

- Written Assignment Presentation and Submission Details
- Online copy submission to Turnitin
- Penalties for Late Assignments
- Special Circumstances
- No Assignment Re-submission
- Re-marks & Moderations
- Return of Assignments
- Preferred Referencing Style
- Student Representatives
- Student Communication
- Essential Online Information for Students
SPTH3020 – Speech Pathology IIIb
Voice
Additional Information

Relationship of course objectives, graduate attributes & competency development

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Clinical populations</th>
<th>CBOS Unit, Element</th>
<th>Professionalism</th>
<th>Reasoning</th>
<th>Lifelong Learning</th>
<th>Communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Aware causes</td>
<td>Child &amp; adult voice</td>
<td>1.1, 2.3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Select, administer voice assts</td>
<td>Child &amp; adult voice</td>
<td>1.2, 1.3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Analyse, interpret findings</td>
<td>Child &amp; adult voice</td>
<td>2.1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 ID info &amp; referral req</td>
<td>Child &amp; adult voice</td>
<td>2.2</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Plan intervention</td>
<td>Child &amp; adult voice</td>
<td>3.1, 3.5</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Report &amp; recommend</td>
<td>Child &amp; adult voice</td>
<td>2.4, 3.7</td>
<td></td>
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</tr>
</tbody>
</table>

1 The University of Newcastle Graduate Attribute Policy (under development May 2007)

2 Competency Based Occupational Standards for Speech Pathologists - Entry Level (Revised 2001, Speech Pathology Australia)

Relationship of course objectives and assessment tasks

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Exam (2hrs, short answer, 40%)</th>
<th>Ungraded req: Clinic obs visits</th>
<th>Presentation 15-20 min, 15%</th>
<th>Reports 1. 1,500wd 20% 2. 1,250wd 15% 3. 1,000wd 10%</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Aware causes</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>2 Select, administer voice assts</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>3 Analyse, interpret findings</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
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<tr>
<td>4 ID info &amp; referral req</td>
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<td>X</td>
</tr>
<tr>
<td>5 Plan intervention</td>
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<td>X</td>
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<tr>
<td>6 Report &amp; recommend</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

Written Assignment Presentation and Submission Details

Students are required to submit assessment items by the due date. Late assignments will be subject to the penalties described below.

Hard copy submission:

- **Type your assignments:** All work must be typewritten in 11 or 12 point black font. Leave a wide margin for marker’s comments, use 1.5 or double spacing, and include page numbers.
- **Word length:** The word limit of all assessment items should be strictly followed – 10% above or below is acceptable, otherwise penalties may apply.
- **Proof read your work** because spelling, grammatical and referencing mistakes will be penalised.
- **Staple the pages** of your assignment together (do not use pins or paper clips).
- **University Assessment Item Coversheet:** All assignments must be submitted with the University coversheet available at: [http://www.newcastle.edu.au/study/forms/](http://www.newcastle.edu.au/study/forms/)
- **Assignments should be submitted to the Student Hub located at:**
  - Level 3, Shortland Union, Callaghan
- **Date-stamping assignments:** All students must date-stamp their own assignments using the machine provided at each Student Hub. If mailing an assignment, this should be address to the relevant School. Mailed assignments are accepted from the date posted, confirmed by a Post Office date-stamp; they are also date-stamped upon receipt by Schools.
- **Do not fax or email assignments:** Only hard copies of assignments will be considered for assessment. Inability to physically submit a hard copy of an assignment by the deadline due to other commitments or distance from campus is an unacceptable excuse.
- **Keep a copy of all assignments:** It is the student’s responsibility to produce a copy of their work if the assignment goes astray after submission. Students are advised to keep updated back-ups in electronic and hard copy formats.

**Online copy submission to Turnitin**

In addition to hard copy submission, students are required to submit an electronic version of the following assignments to Turnitin via the course Blackboard website:

<table>
<thead>
<tr>
<th>Reports</th>
<th>Report 1 - 1,500 words 20%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Report 2 - 1,250 words 15%</td>
</tr>
<tr>
<td></td>
<td>Report 3 - 1,000 words 10%</td>
</tr>
</tbody>
</table>

Prior to final submission, all students have the opportunity to submit one draft of their assignment to Turnitin to self-check their referencing.
Assignments will not be marked until both hard copy and online versions have been submitted. Marks may be deducted for late submission of either version.

**Penalties for Late Assignments**
Assignments submitted after the due date, without an approved extension of time will be penalised by the **reduction of 5% of the possible maximum mark** for the assessment item for each day or part day that the item is late. Weekends count as one day in determining the penalty. Assessment items submitted **more than ten days** after the due date will be awarded **zero marks**.


Refer - ‘Rules Governing the Administration of Assessment Items - Rule 000113’ available @ http://www.newcastle.edu.au/policylibrary/000113.html (section 18)

**Special Circumstances**
Students wishing to apply for Special Circumstances or Extension of Time should apply online. Refer - ‘Special Circumstances Affecting Assessment Items - Procedure 000641’ available @ http://www.newcastle.edu.au/policylibrary/000641.html

**Assignment Re-submission**
Students who have failed an assignment which is required to establish clinical competency may be required to revise and resubmit it in this course. Students are always welcome to contact their Tutor, Lecturer or Course Coordinator to make a consultation time to receive individual feedback on their assignments.

**Re-marks & Moderations**
A student may only request a re-mark of an assessment item before the final result – in the course to which the assessment item contributes – has been posted. If a final result in the course has been posted, the student must apply under ‘Procedures for Appeal Against a Final Result’ (Refer - http://www.newcastle.edu.au/study/forms/).

Students concerned at the mark given for an assessment item should first discuss the matter with the Course Coordinator. If subsequently requesting a re-mark, students should be aware that as a result of a re-mark the original mark may be increased or reduced. The case for a re-mark should be outlined in writing and submitted to the Course Coordinator, who determines whether a re-mark should be granted, taking into consideration all of the following:

1. whether the student had discussed the matter with the Course Coordinator
2. the case put forward by the student for a re-mark
3. the weighting of the assessment item and its potential impact on the student’s final mark or grade
4. the time required to undertake the re-mark
5. the number of original markers, that is,
   a) whether there was a single marker, or
   b) if there was more than one marker whether there was agreement or disagreement on the marks awarded.

A re-mark may also be initiated at the request of the Course Coordinator, the Head of School, the School Assessment Committee, the Faculty Progress and Appeals Committee or the Pro Vice-Chancellor. Re-marks may be undertaken by:

1. the original marker; or
2. an alternate internal marker; or
3. an alternate external marker (usually as a consequence of a grievance procedure).

Moderation may be applied when there is a major discrepancy (or perceived discrepancy) between:

1. the content of the course as against the content or nature of the assessment item(s)
2. the content or nature of the assessment item(s) as against those set out in the Course Outline
3. the marks given by a particular examiner and those given by another in the same course
4. the results in a particular course and the results in other courses undertaken by the same students.
For further detail on this University policy refer - ‘Re-marks and Moderations - Procedure 000769’ available @ http://www.newcastle.edu.au/policylibrary/000769.html

**Return of Assignments**

Students can collect assignments from the **Shortland Student Hub** during office hours. Students will be informed during class as to the earliest date that assignments will be available for collection. Students must present their student identification card to collect their assignment.


**Preferred Referencing Style**

In this course, it is required that you use the use APA referencing system for referencing sources of information used in assignments. Inadequate or incorrect reference to the work of others may be viewed as plagiarism and result in reduced marks or failure.

An in-text citation names the author of the source, gives the date of publication, and for a direct quote or specific information includes a page number, in parentheses. At the end of the paper, a list of references provides publication information about the source; the list is alphabetised by authors’ last names (or by titles for works without authors).

American Psychological Association.

For further information on referencing and general study skills refer - ‘Infoskills’ available @ www.newcastle.edu.au/services/library/tutorials/infoskills/index.html

Students are also encouraged to make use of ‘Endnote’ software – a reference data base which allows you to select your referencing format style – and which is available at no charge via the library – see:


**Student Representatives**

Student Representatives are a major channel of communication between students and the School. Contact details of Student Representatives can be found on School websites.

Refer - ‘Information for Student Representatives on Committees’ available @ http://www.newcastle.edu.au/service/committees/student_reps/index.html

**Student Communication**

Students should discuss any course related matters with their Tutor, Lecturer, or Course Coordinator in the first instance and then the relevant Discipline or Program Convenor. If this proves unsatisfactory, they should then contact the Head of School if required. Contact details can be found on the School website.

**Essential Online Information for Students**

Information on Class and Exam Timetables, Tutorial Online Registration, Learning Support, Campus Maps, Careers information, Counselling, the Health Service and a range of free Student Support Services is available @ http://www.newcastle.edu.au/currentstudents/index.html
**Contact Hours**
Lecture for 3 Hours per Week for the Full Term
Tutorials are in weeks 4, 5, 8, and 12 only

Lectures: Thursday 9.00-12.00
Tutorials: Thursday 1.00-5.00 in weeks 4, 5, 8 and 12 only

**Assessment Items**

<table>
<thead>
<tr>
<th>Examination: Formal</th>
<th>2 hrs, Short answer written examination, 40%. Conducted in examination period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other: (please specify)</td>
<td>Ungraded clinical requirements: Clinical observation visits.</td>
</tr>
<tr>
<td>Report 1</td>
<td>Voice assessment: Written assignment 1,500 words 20%</td>
</tr>
<tr>
<td>Report 2</td>
<td>Voice therapy: Written assignment and therapy viva 1,250 words 30%</td>
</tr>
<tr>
<td>Report 3</td>
<td>Perceptual voice rating Conducted in lecture time 1,000 words 10%</td>
</tr>
</tbody>
</table>

**See Lecture and tutorial plan for assessment due dates**

**Ungraded clinical requirements: Clinical observation visits.**

1. Laryngectomee association meeting
Students are required to attend the laryngectomy association meetings held monthly on Tuesdays from 12.00-1.30pm at Mayfield bowling club. Times for these visits will be arranged during lecture times by the lecturer, Dr Anne Vertigan. Students are to complete the Record of Additional Experience form (see end of this course outline), and submit this form (signed by site supervisor) as evidence of attendance to the lecturer. Attendance at these visits is compulsory. There is limited capacity to make up additional dates of attendance for students who miss their meeting.
<table>
<thead>
<tr>
<th>Week</th>
<th>Week Beginning</th>
<th>Lecture topic</th>
<th>Tutorial</th>
<th>Assessments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>21 July</td>
<td>Lecture 1: Introduction and overview of voice and voice disorders. Classification of voice disorders</td>
<td></td>
<td>Assignment one handed out. Sign up for laryngectomy meetings.</td>
</tr>
<tr>
<td>2</td>
<td>28 July</td>
<td>Lecture 2: Signs and symptoms of voice disorders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>4 August</td>
<td>Lecture 3: Diagnostic evaluation. Interview, assessment, differential diagnosis</td>
<td></td>
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<tr>
<td>4</td>
<td>11 August</td>
<td>Lecture 4: Structural pathologies of the larynx</td>
<td>Tutorial 4: Perceptual voice analysis</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>18 August</td>
<td>Lecture 5: Neurological voice disorders including spasmodic dysphonia, Parkinson’s disease and peripheral disease</td>
<td>Tutorial 2: Acoustic voice assessment</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>25 August</td>
<td>Lecture 6: Muscle tension dysphonia, functional voice disorders, psychogenic voice disorders</td>
<td>Assignment two handed out</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>1 September</td>
<td>Lecture 7: Treatment and management of voice disorders</td>
<td>Assignment one due</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>8 September</td>
<td>Lecture 8: Treatment continued. Irritable larynx syndrome</td>
<td>Tutorial 3: Treatment techniques for voice disorders</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>15 September</td>
<td>Lecture 9: Paediatric voice, geriatric voice, professional voice. Environmental impacts voice; disorders of resonance; gender reassignment</td>
<td>Assignment two vivas</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>22 September</td>
<td>Lecture 10: Laryngectomy: Laryngeal cancer: incidence, etiology, classification, management and prognosis <em>Lecture given by Dr. Colin Reid.</em></td>
<td>Assignment two vivas</td>
<td>Assignment two due</td>
</tr>
<tr>
<td>11</td>
<td>13 October</td>
<td>Lecture 11: Laryngectomy: management options-pre-op education; oesophageal voice speech aids and surgical restoration</td>
<td>Assignment two vivas</td>
<td>Assignment two due</td>
</tr>
<tr>
<td>12</td>
<td>20 October</td>
<td>Lecture 12: Management of TEP, speech retraining and trouble-shooting</td>
<td>Tutorial 4: Laryngectomy problem solving</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>27 October</td>
<td>Lecture 13: Counselling for voice disorders; patient motivation</td>
<td>Perceptual voice rating</td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>3 November</td>
<td>Lecture 14: case studies, revision, examination preparation</td>
<td>Exam held in examination period. Date to be confirmed</td>
<td></td>
</tr>
</tbody>
</table>
**Clinical Procedure 3 - Record of Additional Experience**

Complete the following form at the time of your additional clinical experience, and have the entry signed by the supervisor. Keep a copy for your own records, and give the signed original to the lecturer responsible for organising the experience. After noting that you have completed the requirements for the course, the lecturer will forward the signed original to the Speech Pathology Administrative Officer to be retained with your Records of Range of Experience.

<table>
<thead>
<tr>
<th>Course for which experience required</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecturer responsible for Course</td>
<td></td>
</tr>
<tr>
<td>Institution/Location of experience</td>
<td></td>
</tr>
<tr>
<td>Nature of experience</td>
<td></td>
</tr>
<tr>
<td>Date(s)</td>
<td></td>
</tr>
<tr>
<td>Attendance confirmed by location supervisor (supervisor’s signature)</td>
<td></td>
</tr>
</tbody>
</table>

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**Student Name:** (print) ________________________

**Student Uni ID number:** ______________________

………………………………

**Student's signature**

………………………………

**Date submitted**