SOCS2100: Organisational Management and Social Behaviour
Course Outline
Semester 1, 2006

Course Co-ordinator: Dr John Germov - Callaghan
Room: W325a
Ph: 4921 6315
Email: John.Germov@newcastle.edu.au
Consultation hours: Tuesday 9-10am & 12-1pm or by appointment

Tutor: Mr Allen George - Callaghan
Email: Allen.George@newcastle.edu.au

Course Co-ordinator: Dr Michael Howard - Ourimbah
Room: HO1.69
Ph: 4349 4458
Email: Michael.Howard@newcastle.edu.au
Consultation hours: Wednesday 1-2pm & Thursday 1-2pm or by appointment

Course Overview

Year & Semester: Semester 1 – 2006
Unit Weighting: 10
Teaching Methods: Lecture and Tutorial

Brief Course Description: This course is a prescribed course for students enrolled in the Bachelor of Social Science. It is also open to other students as an elective.

The course draws on the field of organisational sociology for students to develop the managerial and administrative knowledge, skills, and values needed to effectively coordinate programs in government, private sector, non-government organisations (NGOs), and community organisations. The course also examines social behaviour in the workplace through the study of leadership styles, teamwork and group processes, work organisation and management practices.
Contact Hours
Lecture for 1 hour per week for the full Semester
Tutorial for 1 hour per week for the full Semester

SOCS2100 Textbook and Learning Materials
Book website: http://www.ckmanagement.net/
Students are strongly recommended to purchase the textbook. It is available from the United Campus Bookshop (Callaghan campus) and the Co-op Bookshop (Ourimbah campus). The text is also available from the Short Loan sections of the Auchmuty and Ourimbah libraries. Prescribed reading has been allocated for each teaching week for the tutorial presentation assessment item and is available online via the course Blackboard website.

Course Objectives
On successful completion of this course students will be able to:
1. Demonstrate an understanding of the range of debates and theories relevant to the study of organisational management and social behaviour
2. Critically appraise and discuss the relevant literature
3. Communicate understanding of organisational theories and debates in written and oral forms
4. Demonstrate understanding of leadership styles, teamwork and group processes in an organisational context.

Course Content
Course content will address:
- Managerial theories and organisational structures
- Strategic planning and performance management
- Negotiation, consultation, networking and ethical practice
- Leadership styles and managing change
- Organisational culture
- Formal and informal power relations in organisations
- Employee relations
- EEO, OHS and environmental policies
- Developing and managing teams.

Assessment Items
Major Essay (50%): 2000 words; due week 12
Chosen from a prescribed list of topics.

Tutorial Presentation & Paper (20%): Equivalent to 1000 words
Due throughout the semester.

Formal exam (30%): Equivalent to 1500 words
Multiple-choice questions based on the prescribed textbook reading and lecture material.

Assumed Knowledge
SOCA1010, SOCA1160 or equivalent.

Career Relevance
The course is open to all students as an elective and is particularly relevant to students undertaking degrees in Arts, Social Science, Sociology, IR&HRM, OHS, Business, Psychology, Social Work, Community Welfare and Human Services.
Callaghan Campus Timetable

Lectures begin in Week 1, Tutorials begin in Week 2

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Friday</th>
<th>10 am - 11am</th>
<th>V101</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tutorial or</td>
<td>Friday</td>
<td>11 am – 12 noon</td>
<td>W238</td>
</tr>
<tr>
<td>Tutorial or</td>
<td>Friday</td>
<td>12 noon – 1pm</td>
<td>W238</td>
</tr>
<tr>
<td>Tutorial or</td>
<td>Friday</td>
<td>2 pm – 3 pm</td>
<td>W238</td>
</tr>
<tr>
<td>Tutorial</td>
<td>Friday</td>
<td>3 pm – 4 pm</td>
<td>W238</td>
</tr>
</tbody>
</table>

Please note: Tutorial information is subject to change, but was correct as at February 11, 2006

Ourimbah Campus Timetable

Lectures begin in Week 1, Tutorials begin in Week 2

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Wednesday</th>
<th>11 am - 12 noon</th>
<th>O_CN2:1.01</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tutorial</td>
<td>Wednesday</td>
<td>12 noon – 1 pm</td>
<td>O_CN1:1.02</td>
</tr>
</tbody>
</table>

Please note: Tutorial information is subject to change, but was correct as at February 11, 2006

Online Tutorial Registration: Students are required to enrol in the Lecture and a specific Tutorial time for this course via the Online Registration system:

- Registrations close at the end of week 2 of semester.

Plagiarism and Turnitin

University policy prohibits students plagiarising any material under any circumstances. A student plagiarises if he or she presents the thoughts or works of another as one’s own. Without limiting the generality of this definition, it may include:

- copying or paraphrasing material from any source without due acknowledgment;
- using another's ideas without due acknowledgment;
- working with others without permission and presenting the resulting work as though it was completed independently.

Plagiarism is not only related to written works, but also to material such as data, images, music, formulae, websites and computer programs. Aiding another student to plagiarise is also a violation of the Plagiarism Policy and may invoke a penalty. For further information on the University policy on plagiarism, please refer to the Policy on Student Academic Integrity at the following link:

- www.newcastle.edu.au/policy/academic/general/academic_integrity_policy_new.html

The University has established a software plagiarism detection system called Turnitin. When you submit assessment items please be aware that for the purpose of assessing any assessment item the University may:

- Reproduce this assessment item and provide a copy to another member of the University; and/or
- Communicate a copy of this assessment item to a plagiarism checking service (which may then retain a copy of the item on its database for the purpose of future plagiarism checking).
- Submit the assessment item to other forms of plagiarism checking.

Written Assessment Items

Students are required to provide written assessment items in electronic form (to Turnitin via Blackboard for checking for plagiarism) as well as hard copy for assessment.
Extension of Time for Assessment Items, Deferred Assessment and Special Consideration for Assessment Items or Formal Written Examinations

Students are required to submit assessment items by the due date, as advised in the Course Outline, unless the Course Coordinator approves an extension of time for submission of the item. University policy is that an assessment item submitted after the due date, without an approved extension, will be penalised. Any student:

1. who is applying for an extension of time for submission of an assessment item on the basis of medical, compassionate, hardship/trauma or unavoidable commitment: or
2. whose attendance at or performance in an assessment item or formal written examination has been or will be affected by medical, compassionate, hardship/trauma or unavoidable commitment;

must report the circumstances, with supporting documentation, to the appropriate officer on the prescribed form. Please go to the Policy and the online form for further information, particularly for information on the options available to you, at:


Submission of Special Consideration/Extension of Time Applications: Students can obtain and submit forms via the Student HUBS.

Changing your Enrolment

The last date to withdraw without financial or academic penalty (called the HECS Census Dates) for Semester 1 courses is: 31 March 2006.

Students may withdraw from a course without academic penalty on or before the last day of semester and prior to the commencement of the formal exam period. Any withdrawal from a course after the last day of semester will result in a fail grade.

Students cannot enrol in a new course after the second week of semester/trimester, except under exceptional circumstances. Any application to add a course after the second week of semester/trimester must be on the appropriate form, and should be discussed with the School Office. To change your enrolment online, please refer to:

http://www.newcastle.edu.au/study/enrolment/change-enrol.html

University Contact Details

Faculty Student Service Office:
- The Faculty of Education and Arts
- Room: GP1-22 (General Purpose Building)
- Phone: 0249 215 314

Dean of Students:
- Dr Jennifer Archer
- Phone: 492 15806
- Fax: 492 17151
- resolutionprecinct@newcastle.edu.au

University Student Support Unit:
Various services are offered by the University Student Support Unit:

Alteration of this Course Outline

No change to this course outline will be permitted after the end of the second week of the term except in exceptional circumstances and with Head of School approval. Students will be notified in advance of any approved changes to this outline.

Website for Rules Governing Undergraduate Academic Awards


Students with a Disability or Chronic Illness

The University is committed to providing a range of support services for students with a disability or chronic illness. If you have a disability or chronic illness which you feel may impact on your studies, please feel free to discuss your support needs with your lecturer or course coordinator. Disability Support may also be provided by the Student Support Service (Disability). Students must be registered to receive this type of support. To register please contact the Disability Liaison Officer on 4921 5766, or via email at: student-disability@newcastle.edu.au

As some forms of support can take a few weeks to implement it is extremely important that you discuss your needs with your lecturer, course coordinator or Student Support Service staff at the beginning of each semester. For more information related to confidentiality and documentation please visit the Student Support Service (Disability) website at: www.newcastle.edu.au/services/disability

Studentmail and Blackboard: www.blackboard.newcastle.edu.au/

This course uses Blackboard and studentmail to contact students, so you are advised to keep your email accounts within the quota to ensure you receive essential messages. To receive an expedited response to queries, post questions on the Blackboard discussion forum, or if emailing staff directly use the course code in the subject line of your email. Students are advised to check their studentmail and the course Blackboard site on a weekly basis. All lectures are delivered in PowerPoint and placed on the Blackboard website prior to the lecture each week. The website also contains links to staff contact details, the course guide, helpful web links, study tips, and assessment reminders.

Written Assignment Presentation and Submission Details

Students are required to submit assessment items by the due date. Late assignments will be subject to the penalties described below.

**Hard copy submission:**

§ **Type your assignments:** All work must be typewritten in 11 or 12 point black font. Leave a wide margin for marker’s comments, use 1.5 or double spacing, and include page numbers.

§ **Word length:** The word limit of all assessment items should be strictly followed – 10% above or below is acceptable, otherwise penalties may apply.

§ **Proof read your work** because spelling, grammatical and referencing mistakes will be penalised.

§ **Staple the pages** of your assignment together (do not use pins or paper clips).
**University coversheet:** All assignments must be submitted with the University coversheet: [www.newcastle.edu.au/policy/academic/general/assess_coversheet.pdf](http://www.newcastle.edu.au/policy/academic/general/assess_coversheet.pdf)

**Assignments are to be deposited in the relevant discipline assignment box:**

- **Callaghan students:** Either submit assignments in class or via the School of Humanities and Social Science Office, Level 1, McMullin Building, MC127
- **Ourimbah students:** Either submit assignments in class or via the Student HUB at the Campus Information and Service Centre

**Do not fax or email assignments:** Only hard copies of assignments will be considered for assessment. Inability to physically submit a hard copy of an assignment by the due date (eg other commitments or distance from campus) is an unacceptable excuse. Assignments mailed to Schools are accepted from the date posted.

**Keep a copy of all assignments:** All assignments are date-stamped upon receipt. However, it is the student's responsibility to produce a copy of their work if the assignment goes astray after submission. Students are advised to keep updated back-ups in hard copy and on disk.

**Online copy submission to Turnitin via course Blackboard website**

In addition to hard copy submission, students are required to submit an electronic version of the following assignments to Turnitin via the course Blackboard website:

- **Tutorial paper**
- **Major essay**

Prior to final submission, all students have the opportunity to submit one draft of their assignment to Turnitin to self-check their referencing. Assignments will not be marked until both hard copy and online versions have been submitted. Marks may be deducted for late submission of either version.

### Penalties for Late Assignments

Assignments submitted after the due date, without an approved extension of time will be penalised by the **reduction of 5% of the possible maximum mark** for the assessment item for each day or part day that the item is late. Weekends count as one day in determining the penalty. Assessment items submitted **more than ten days** after the due date will be awarded **zero marks**.

### No Assignment Re-submission

Students who have failed an assignment are not permitted to revise and resubmit it in this course. However, students are always welcome to contact their Tutor, Lecturer or Course Coordinator to make a consultation time to receive individual feedback on their assignments.

### Re-marks

Students can request to have their work re-marked by the Course Coordinator or Discipline Convenor (or their delegate); three outcomes are possible: the same grade, a lower grade, or a higher grade being awarded. Students may also appeal against their final result for a course. Please consult the University policy at: [www.newcastle.edu.au/policy/academic/adm_prog/procedures_appeals_finalresult.pdf](http://www.newcastle.edu.au/policy/academic/adm_prog/procedures_appeals_finalresult.pdf)
Return of Assignments

Where possible, assignments will be marked within 3 weeks and returned to students in class. At the end of semester, students can collect assignments from the Student HUBS during office hours.

Preferred Referencing Style

Wherever you use information from another author’s work, either a direct quotation or paraphrased information (rewritten in your own words) you must correctly reference the source of the information in a consistent format.

In this course, it is recommended that you use the Harvard in-text referencing system (similar to the APA system) for referencing sources of information used in assignments. Inadequate or incorrect reference to the work of others may be viewed as plagiarism and result in reduced marks or failure.

An in-text citation names the author of the source, gives the date of publication, and for a direct quote includes a page number, in parentheses. For example: (Citizen 2003: 10). At the end of the paper, a list of references provides publication information about the source; the list is alphabetised by authors’ last names (or by titles for works without authors).

Further information on referencing and general study skills can be obtained from:

- Essay & Referencing Guidelines are available on the Blackboard website

Student Representatives

We are very interested in your feedback and suggestions for improvement. Student Representatives are the channel of communication between students and the School Board. Contact details of Student Representatives can be found on the School website.

Student Communication

Students should discuss any course related matters with their Tutor, Lecturer, or Course Coordinator in the first instance and then the relevant Discipline or Program Convenor. If this proves unsatisfactory, they should then contact the Head of School if required. Contact details can be found on the School website.

Essential Online Information for Students

Information on Class and Exam Timetables, Tutorial Online Registration, Learning Support, Campus Maps, Careers information, Counselling, the Health Service and a range of free Student Support Services can be found at:

Useful Books and Journals for Assessment Items


Sociology dictionaries and short introductions:


Relevant journals:

- Administration & Society | Australian Journal of Public Administration
- Capital & Class | Economy and Society | Gender, Work and Organization
- Human Relations | Journal of Australian Political Economy
- Journal of Industrial Relations | Labour & Industry | Organization Studies
- Research in the Sociology of Organization | Research in the Sociology of Work
- Sociology of Work and Occupations | Work, Employment & Society
- Work and Occupations
Assessment Items, Due Dates and Grading System

Expectations of students: Tutorial preparation consists of completing the prescribed textbook reading and any associated discussion questions and tutorial exercises. As you read, it is advisable to make well-organised notes; they will improve your understanding and help you to complete your assessment items as well as make it easier to revise for tests. It is also advisable to bring your Course Guide and Textbook to the tutorial each week. A pass grade is achieved when the combined marks for all assessment items total 50% or more, meaning that you may be able to fail an assessment item and still pass the course.

<table>
<thead>
<tr>
<th>Grading guide</th>
<th>Fail (FF)</th>
<th>Pass (P)</th>
<th>Credit (C)</th>
<th>Distinction (D)</th>
<th>High Distinction (HD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>49% or less</td>
<td>An unacceptable effort, including non-completion. The student has not understood the basic principles of the subject matter and/or has been unable to express their understanding in a comprehensible way. Deficient in terms of answering the question, research, referencing and correct presentation (spelling, grammar etc). May include extensive plagiarism.</td>
<td>The work demonstrates a reasonable attempt to answer the question, shows some grasp of the basic principles of the subject matter and a basic knowledge of the required readings, is comprehensible, accurate and adequately referenced.</td>
<td>The work demonstrates a clear understanding of the question, a capacity to integrate research into the discussion, and a critical appreciation of a range of different theoretical perspectives. A deficiency in any of the above may be compensated by evidence of independent thought. The work is coherent and accurate.</td>
<td>Evidence of substantial additional reading and/or research, and evidence of the ability to generalise from the theoretical content to develop an argument in an informed and original manner. The work is well organised, clearly expressed and shows a capacity for critical analysis.</td>
<td>All of the above, plus a thorough understanding of the subject matter based on substantial additional reading and/or research. The work shows a high level of independent thought, presents informed and insightful discussion of the topic, particularly the theoretical issues involved, and demonstrates a well-developed capacity for critical analysis.</td>
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<tr>
<td>50% to 64%</td>
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<td>65% to 74%</td>
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<td>75% to 84%</td>
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<td>85% upwards</td>
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Tutorial Presentation and Paper

Tutorial Presentation: 10 minutes Weighting: 5%
Individual Tutorial Paper: 500 words Weighting: 15%
Submission details: One online copy of the paper to Turnitin via Blackboard AND one hard copy is to be submitted in class on the day of presentation
Assessment criteria: see Appendix 1

Journal articles are the primary source of new theories and research findings. This assessment task encourages you to critically evaluate a journal article of relevance to the course. You will be allotted a week to present an article review and will be required to submit a written version of the review on the same day.
Essential Guidelines for the Tutorial Presentation and Paper

You are to summarise and analyse a journal article in the form of a tutorial presentation and paper. The main objectives of the assessment task are to:

- Facilitate class discussion through critical analysis of relevant literature
- Provide an avenue to develop presentation skills.

For help with doing presentations, see the online reading 'Presenting with style' in the 'Tutorial Presentations' section of the Blackboard website.

In conducting your review:

1. **Review one refereed journal article published from the year 2000 onwards that is broadly related to the textbook chapter for your allotted week.**
   
   Recommended databases for finding relevant journal articles include:
   
   a. Sociological Abstracts
   b. Expanded Academic ASAP
   c. Social Science Journals
   d. AUSTROM
   e. Blackwell Synergy.

   **DO NOT use editorials, book chapters, newspapers or current affairs magazines.**

2. **Introduction:** Start your presentation by briefly introducing the article to be reviewed and the structure of the presentation.

3. **Briefly summarise the article:** Provide a short overview of the content, highlighting (where relevant) the research question, argument and methods used by the author.

4. **Evaluate the strengths and weaknesses of the article:** Consider whether the evidence and argument are persuasive by comparing it to the wider literature, including the textbook. Also consider:

   - **Key concepts, theories and methodology:** Explain and consider the benefits/limitations of any key concepts and theories used in the article, and the data collection method used if the article reports empirical results.
   - **Other interpretations:** Could alternative conclusions be drawn? Could the topic be addressed from another perspective? Are issues neglected? What assumptions does the author make? What do other authors in the field say?

5. **Tutorial paper (500 words):**
   
   - Use an essay format with appropriate referencing to prepare a written summary of your presentation.
Essential Essay Instructions, Guidelines and Expectations

The essay is a method of communicating your knowledge and understanding about a topic within a given timeframe and word limit. Essay writing helps to develop skills of critical analysis and communication by providing a method of collecting your ‘thinking’ about a topic in a logical, credible and persuasive way. For the essay you are expected to:

- Use of a minimum of TEN academic sources, at least FOUR of which should be from refereed journal articles (all referenced in your essay). The minimum of TEN academic sources exclude newspapers and current affairs magazines, and generic information from websites (online refereed journal articles and online reports by governments and non-government agencies such as the UN are acceptable).
- Read widely to critically review the field of sociological literature on a topic
- Analyse a topic, develop a logical argument and use supporting evidence from your reading. Do not just give descriptive information, but also discuss explanations/theories in the literature
- In the introduction, briefly define key terms and introduce your argument/stance (i.e., your approach to answering the question and what your essay will cover)
- In the body of your essay, consider relevant historical, cultural, structural & critical factors
- In the conclusion, summarise the evidence and argument presented to answer the question.
- Follow the Essay and Referencing Guidelines on Blackboard. Ensure your essay is referenced correctly using the Harvard/APA in-text citation system and avoid plagiarism
- Direct quotes should NOT exceed 10% of your total word count
- Short quotations (less than 30 words) are placed inside single quotation marks; long quotations (30 words or more) are indented, but should be kept to minimum
- Do not use dot points in your essay
- Students may study collaboratively, but are warned not to copy each other's work as this may result in a failure for that assessment item.

Essay topics - Choose ONE of the following:

1. There is no longer any difference in the way that for-profit, not-for-profit and public sector organisations are managed. Discuss.

2. A constant of contemporary management theories is their promotion of teamwork. Critically examine the benefits and disadvantages of teamwork.

3. Contemporary management theories are ideological rather than scientific. Discuss.

4. Compare the ideas of Taylor and Mayo and determine who has had the greatest influence on contemporary management.

5. Contemporary management ideas have reduced costs and improved effectiveness, but have reduced the quality of working life. Discuss.
## Appendix 1: Tutorial Presentation Feedback Guide

The following guide will be used for providing feedback on presentations.

<table>
<thead>
<tr>
<th>Tutorial Presentation (5%)</th>
<th>Unacceptable</th>
<th>Acceptable</th>
<th>Good</th>
<th>Excellent</th>
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</thead>
<tbody>
<tr>
<td><strong>Structure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>✓ Introduction, logical flow, conclusion</td>
<td>0&lt;----------------------------------&gt; 1 mark</td>
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<tr>
<td>✓ Appropriate length</td>
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<tr>
<td><strong>Relevance of content</strong></td>
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<tr>
<td>✓ Appropriate summary of material</td>
<td>0&lt;----------------------------------&gt; 1 mark</td>
<td></td>
<td></td>
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<tr>
<td>✓ Demonstrated clear understanding of article</td>
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<tr>
<td><strong>Interpretation &amp; analysis of article</strong></td>
<td>0&lt;----------------------------------&gt; 1 mark</td>
<td></td>
<td></td>
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<tr>
<td>✓ Use of relevant concepts, theories, research</td>
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<tr>
<td>✓ Recognition of opposing points of view</td>
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<tr>
<td><strong>Overall presentation</strong></td>
<td>0&lt;------------1------------------------&gt; 2 marks</td>
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<tr>
<td>✓ Clarity and coherence of oral presentation</td>
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</table>

<table>
<thead>
<tr>
<th>Tutorial Paper (15%)</th>
<th>Unacceptable</th>
<th>Acceptable</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Structure</strong></td>
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<tr>
<td>✓ Introduction, logical flow, conclusion</td>
<td>0&lt;----------------------------------&gt; 1 mark</td>
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<tr>
<td>✓ Appropriate length</td>
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<tr>
<td><strong>Relevance of content</strong></td>
<td>0&lt;-----------3------------------&gt; 5 marks</td>
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<tr>
<td>✓ Appropriate summary of material</td>
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<tr>
<td>✓ Demonstrated clear understanding of article</td>
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<tr>
<td><strong>Interpretation &amp; analysis of article</strong></td>
<td>0&lt;-----------3------------------&gt; 5 marks</td>
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<tr>
<td>✓ Use of relevant concepts, theories, research</td>
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<tr>
<td>✓ Recognition of opposing points of view</td>
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</tr>
<tr>
<td>✓ Critical evaluation of evidence and theories</td>
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<tr>
<td><strong>Overall presentation</strong></td>
<td>0&lt;----------1-------------------&gt; 2 marks</td>
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<tr>
<td>✓ Clarity of writing and expression (spelling &amp; grammar)</td>
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<tr>
<td>✓ Correct referencing</td>
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<tr>
<td><strong>Reference list</strong></td>
<td>0&lt;----------1-------------------&gt; 2 marks</td>
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<tr>
<td>✓ Correct and consistent reference list</td>
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**General comments**

**Total:** Presentation: / 5 + Paper: / 15 = / 20
Appendix 2: Essay Feedback Guide

The following guide will be used for providing feedback on essays

<table>
<thead>
<tr>
<th>Assessment Criteria:</th>
<th>Unacceptable</th>
<th>Poor</th>
<th>Acceptable</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Structure</strong></td>
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<tr>
<td>§ Introduction, logical flow, conclusion</td>
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<tr>
<td>§ Establishment and development of argument</td>
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<td><strong>Terms defined</strong></td>
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<td>§ Definition of key terms</td>
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<td><strong>Relevance of content</strong></td>
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<td>§ Understanding of essay topic</td>
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<td>§ Use of relevant concepts/research/theories</td>
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<td>§ Quality of supporting evidence</td>
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<td>(Detail and appropriate academic sources used)</td>
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<td><strong>Critical analysis and original thought</strong></td>
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<td>§ Recognition of opposing points of view</td>
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<td>§ Critical evaluation of evidence and theories</td>
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<td>§ Paragraph and sentence structure</td>
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<td>§ Appropriate use of Harvard or APA system</td>
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<td><strong>Correct and consistent reference list</strong></td>
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<td>§ All in-text references appear in reference list</td>
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<td>§ Minimum of 10 academic sources of which 4 must be refereed journal articles</td>
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<td>§ Within 10% of the word limit</td>
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General comments

Mark/ Grade: / 50 Marker:

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<tr>
<th>Week</th>
<th>Week beginning</th>
<th>Lecture Topic, Reading &amp; Assessment at a Glance</th>
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</table>
| 1    | February 20   | Organisational Sociology: An Introduction  
|      |               | **Enrol in a tutorial ASAP - No tutorials in Week 1** |
| 2    | February 27   | Making Sense of Management - **Chapter 1**  
|      |               | **Tutorials begin: Presentation schedule set-up in tutorials** |
| 3    | March 6       | Managing Rationalities - **Chapter 2** |
| 4    | March 13      | Managing Realities: The Case of Public Sector Reform - **Chapter 3**  
|      |               | **Tutorial presentations begin** |
| 5    | March 20      | Managing Organisational Design - **Chapter 4** |
| 6    | March 27      | Managing Power & Politics - **Chapter 5** |
| 7    | April 3       | Managing Organisational Behaviour & Teamwork - **Chapter 6**  
|      |               | **Essay topics will be discussed in tutorials** |
| 8    | April 10      | **Self-directed study week: Managing Strategy - Chapter 12**  
|      | (Note: Good Friday Holiday) | **Tutors are available for consultation** |
|      |               | **Mid-Semester Recess: Friday 14 April - Friday 28 April** |
| 9    | May 1         | Managing Leadership - **Chapter 7** |
| 10   | May 8         | Managing Cultures - **Chapter 8** |
| 11   | May 15        | Managing Knowledge - **Chapter 10** |
| 12   | May 22        | Managing Innovation and Change - **Chapter 11**  
|      |               | **Essay due: Friday, 10am - May 26** |
| 13   | May 29        | Managing Globalisation - **Chapter 13**  
|      |               | **Exam revision** |
| 14   | June 5        | Study vacation as per University policy  
|      |               | No tutorials this week |
|      |               | **Queen’s Birthday Public Holiday: Monday 12 June** |
|      |               | **Examination period: Tuesday 13 June - Friday 30 June** |