Report of the

NEWCASTLE COLLEGE OF ADVANCED EDUCATION

for 1979
The Honourable P.F. Landa, LL.B., M.I.C.,
Minister for Education,
SYDNEY. N.S.W. 2000

Dear Mr. Landa,

The Newcastle College of Advanced Education has the honour of transmitting to you in terms of Section 21 of the Colleges of Advanced Education Act, 1975, the Sixth Annual Report on the work and activities of the College.

This sixth Annual Report deals with the activities of the College during the period of twelve months ended 31st December, 1979.

Yours sincerely,

L. GIBBS,
PRESIDENT OF COUNCIL.

E. RICHARDSON,
PRINCIPAL.
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The Council of the College was reconstituted from April 1, 1977, under Section 7 of the Colleges of Advanced Education Act, 1975, and in the terms of the College By-law.

There were several changes in the membership of the Council during 1979. The term of office of the elected members of the Council expired on March 31, 1979. Fresh elections were held and the election for academic staff members resulted in the re-election of Mr R.L. Hodgins for a further term and the election of Mr J.J. Grady in place of Miss J.E. Poole, who did not stand for re-election. In the election by the Students, Mrs S.R. Finn and Mr K. R. Adamthwaite were successful, replacing Mr B.A. Adamthwaite and Mr P.S. Drinkwater who were not eligible for re-election at the conclusion of their term of office.

Mr W.J. Pickering was re-elected as a member elected by the non-academic staff but it is with sadness that the College records that Mr Pickering died unexpectedly on August 20, 1979. Mr G.J. Parkinson was subsequently elected to fill the vacancy caused by the death of Mr Pickering. Two new members elected by the Council in April, 1979 were Miss Margaret Marks and Professor C.C. Remwick. They replaced Alderman Joy Cummings and Mr James Comerford who did not stand for re-election as members elected by the other members of the Council.

Two members of the Council appointed by the Minister found it necessary to resign their positions in 1979. In the latter half of the year, Mr T.K. Tobin and the Reverend Canon L.A. Johnston accepted appointments outside the Region. The Minister appointed Mr J.L. White, Mr Tobin's successor as Principal of the Newcastle Technical College and Area Director of Technical and Further Education, and the Right Reverend A.C. Holland, Lord Bishop of Newcastle, to fill the vacancies. Bishop Holland and Mr White took up their appointments on October 10, 1979.

The Council wishes to acknowledge its appreciation of the services of all those members of the Council who retired or resigned their positions during 1979.

At its first formal meeting after all elected positions had been filled early in April, 1979, the Council was required to elect, in accordance with the By-law provisions, a President and a Vice President who would each hold office for two years. The council re-elected Mr L. Gibbs to the office of President and re-elected Professor A.J. Carmichael as its Vice President.
At December 31, 1979, the membership of Council was:

Members Appointed by the Minister for Education -
Francis Bruce BENSLEY, BSc, DipEd(Syd), MACE
Professor Alexander John CARMICHAEL, BE, PhD(NSW), ASTC, CEng, FIEAust, FIMEchE(Lond), MASCE(NY), MSES(NY), FRSA(Lond)
Trevor Hamilton DUNN
Professor Clifton Darfield ELLYETT, MSc(NZ), PhD(Manch), FRAS, FRSNZ, FAIP
Andrew John FERGUSSON
James Redriff FOSTER, BA(Une)
Leslie GIBBS, AM, BEM, FAIM
Rodney John HARDEN, BSc(NSW), ASTC, MAIMM
The Right Reverend Alfred Charles HOLLAND, BA, ThDip(Durham)
James Alwyn REEVES, BEc, DipEd(Syd), DipBusStudies(Ncle)
The Right Reverend Monsignor Paul SIMMS, DCL
Kathleen Prescot STEWART, BA(Qld)
Professor Alan Douglas TWEEDIE, MA(NZ)
John Lawson WHITE, ASTC(Syd), BSc(NSW), DipEd(Admin) (UNE), MIM, AMAust, IMM, MACE
Clarence Morgan WILLOUGHBY, BEc(Syd), DipEd(Admin) (UNE)

Members being Official Members -
The Principal: Edward RICHARDSON, BSc, PhD, PCertEd(Lond)
The Assistant Principal: Douglas Rex HUXLEY, BA, LittB(Une), MA, PhD(Ncle)

Members Elected by Members of the Academic Staff -
Raymond Lewis HODGINS, BSc(NSW), ASTC, BEdStudies (Ncle), MACE
John James GRADY, BA(NSW)

Member Elected by Members of the Non-Academic Staff -
Graeme John PARKINSON

Members Elected by the Students of the College -
Susan Rae FINN
Kerry Robert ADAMTHWAITE

Members Elected by the Other Members of the Council -
Margaret MARKS, DNE, DNA(Coll.of Nurs.), FCN(NSW), FCNA
Professor Charles Cyril RENWICK, MEC(Syd)
Secretary to the Council -

John David TODD, BCom(Ncle), AASA

The members appointed by the Minister for Education hold office for a period of four years which expires on March 31, 1981. The term of office of all elected members is two years and their term also expires on March 31, 1981.
Enrolments

Enrolment patterns in 1979 generally reflected a State-wide downturn in demand for pre-service teacher education courses and the lower ceilings which had been placed on enrolment quotas in these courses by the College at the request of the N.S.W. Higher Education Board. Total student enrolments in 1979 (as at April 30, 1979) were 2701 as compared with 2827 at the corresponding date the previous year.

The decrease of 4.5% in total student enrolment in 1979 was matched by a corresponding decrease of 7.6% in the number of Effective Full-time Students, reflecting a change in emphasis in enrolment patterns with greater recruitment into external conversion courses and with the introduction of new part-time postgraduate and undergraduate courses of study. Associated with this trend was an increase in the average age of students (18.5 years in 1974, 22.5 years in 1978 and 23.6 years in 1979) and an increased percentage of student population over the age of 25 years (1974 - 13%, 1978 - 23% and 1979 - 26%). The numbers of students enrolled in external courses increased from 268 in 1978 to 327 in 1979. The following analysis gives details of the enrolments in each of the courses offered by the College in 1979.

<table>
<thead>
<tr>
<th>Award</th>
<th>Full-Time</th>
<th>Part-Time</th>
<th>External</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIPLOMA IN TEACHING</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Primary</td>
<td>577</td>
<td>8</td>
<td>11</td>
<td>596</td>
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<tr>
<td>Early Childhood Education</td>
<td>135</td>
<td>19</td>
<td></td>
<td>154</td>
</tr>
<tr>
<td>Primary Conversion</td>
<td>-</td>
<td>-</td>
<td>51</td>
<td>51</td>
</tr>
<tr>
<td>Secondary Courses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>English/History</td>
<td>57</td>
<td>-</td>
<td>2</td>
<td>59</td>
</tr>
<tr>
<td>Mathematics</td>
<td>44</td>
<td>3</td>
<td>13</td>
<td>60</td>
</tr>
<tr>
<td>Science</td>
<td>38</td>
<td>5</td>
<td>6</td>
<td>49</td>
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<tr>
<td>Industrial Arts</td>
<td>107</td>
<td>4</td>
<td>10</td>
<td>121</td>
</tr>
<tr>
<td>Home Science/Textiles</td>
<td>130</td>
<td>2</td>
<td>1</td>
<td>133</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>32</td>
<td>-</td>
<td>4</td>
<td>36</td>
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<tr>
<td>Physical Education</td>
<td>173</td>
<td>-</td>
<td>3</td>
<td>176</td>
</tr>
<tr>
<td>Languages</td>
<td>-</td>
<td>-</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Secondary Conversion</td>
<td>-</td>
<td>-</td>
<td>44</td>
<td>44</td>
</tr>
<tr>
<td>BACHELOR OF EDUCATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Art</td>
<td>126</td>
<td>1</td>
<td>-</td>
<td>127</td>
</tr>
<tr>
<td>Industrial Arts</td>
<td>49</td>
<td>-</td>
<td>118</td>
<td>167</td>
</tr>
<tr>
<td>Home Science/Textiles</td>
<td>13</td>
<td>-</td>
<td>52</td>
<td>65</td>
</tr>
<tr>
<td>DIPLOMA IN TEACHING (TAFE)</td>
<td>-</td>
<td>108</td>
<td>-</td>
<td>108</td>
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<tr>
<td>DIPLOMA IN ART</td>
<td>206</td>
<td>14</td>
<td>-</td>
<td>220</td>
</tr>
<tr>
<td>DIPLOMA IN ART EDUCATION</td>
<td>31</td>
<td>4</td>
<td>2</td>
<td>37</td>
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<tr>
<td>DIPLOMA IN MUSIC EDUCATION</td>
<td>-</td>
<td>78</td>
<td>1</td>
<td>79</td>
</tr>
</tbody>
</table>
Awards Conferred

Degrees and Diplomas of the College awarded to graduates at two Graduation Ceremonies held on Friday, May 4, 1979, in the Griffith Duncan Theatre were as follows:

Bachelor of Education (Industrial Arts) 14
Diploma in Teaching (Primary Education) 301
Diploma in Teaching (Secondary Education) 245
Diploma in Teaching (Technical and Further Education) 19
Diploma in Teacher Librarianship 17
Diploma in Special Education 17
Graduate Diploma in Education (Primary Education) 33
Graduate Diploma in Education (Secondary Education) 60
Graduate Diploma in Education (Technical and Further Education) 13
Graduate Diploma in Educational Studies in Special Education 14
Diploma in Art Education 33
Diploma in Art 28
Diploma in Music Education 22

TOTAL 816
The College establishment in 1979 comprised a total staff of 403 which included 208 academic and 195 non-academic personnel. Non-academic personnel included administrative, clerical, library, technical, laboratory, maintenance, security, grounds and cleaning staff.

The School of Education experienced considerable change during 1979, with the appointment being finalised of Dr J. Lynch as the Head of School. Dr Lynch commenced duties on January 2, 1980. The Head of the Division of Primary and Special Education, Mr J.W. Bennett, retired on June 5 owing to ill-health and the Head of the Division of Secondary and Further Education, Mr B.L. Wood, retired on August 2. Dr H.B. Lindsay was appointed as Head of Division of Primary and Special Education and Mr J.J. Grady as Head of the Division of Secondary and Further Education; both appointments took effect from August 21. A new full-time Director of External Studies was appointed to cater for the expanding needs in this area and Mr W. Newling commenced duties on November 19. A second growth area in the School of Education was that of Technical and Further Education. The year saw the appointment of Mr J. MacRory to the newly created position of Senior Lecturer, TAFE and the Department strengthened by the recruitment of three additional lecturers.

During 1978 the appointment of the Head of School of Visual and Performing Arts had been finalised and Mr W.G. Gaskins took up duty at the College on July 2, 1979.

Some expansion in the non-academic staff establishment occurred during 1979. Mr J. Gainer was recruited as Administrative Officer, Staffing Services and because of increasing demand in the area of personnel management, Mrs H.R. Parr was appointed to the position of Administrative Assistant, Staffing Services. Another new position, that of Public Relations Officer, was filled by Mr K.C. Powell who commenced duties on January 21, 1980. Mr C.F.S. FitzGerald was appointed as Bursar on November 19, 1979 following the resignation of Mr P.D. Harrigan on August 16.

It was with regret that the College recorded the loss of its first Internal Auditor, Mr W.J. Pickering, who passed away on August 20, 1979.
In 1979 the College introduced a new structure based on three Schools, the School of Education, the School of Visual and Performing Arts and the School of Paramedical and Community Welfare Studies. Although courses provided by the School of Education continue to constitute the major part of the College's activities, there was an accelerated rate of development for the introduction of new courses in the other Schools for the period 1979 to 1981.

School of Education

In recognition of the need of practising teachers, upon whom new professional demands are increasingly being made the College has introduced a number of post-service graduate diploma courses. This category has the generic name Graduate Diploma in Educational Studies. In 1979 courses in this category were offered in Science, Mathematics and Curriculum Development. It is intended to pursue this initiative by developing more teacher education courses which reflect acceptance of the fact that post-service training is an essential and integral feature of the teaching profession. For example, a new basic teacher education course is planned to replace the existing Diploma in Teaching; this course, which is programmed to commence in 1981, will involve three years of pre-service studies followed by one year of post-service studies and will lead to the award of the degree of Bachelor of Education.

Additional opportunities for practising teachers to improve and update their qualifications were developed during 1979; these courses, scheduled for assessment during 1980 and for introduction in 1981, include graduate diplomas in Advanced Teaching Method, Educational Technology, Ethnic Studies and Occupational Planning.

Existing diploma courses in teaching in Physical Education and in Music were re-written so that students would have the opportunity to take degrees in these areas. The upgraded courses are scheduled for assessment and introduction in 1980.

Preparations to extend the College's course offerings in T.A.F.E. Teacher Education, also located in the School of Education, were underway in 1979. These include plans for a course which will allow graduate teachers to acquire secretarial and pedagogical skills to help meet the State's need for teachers of Secretarial Studies.
In 1979, under a Federal programme of grants for Special Initiatives in T.A.F.E. Teacher Education, the College received allocations for special projects to a value of $81,500. These were for expenditure on Curriculum Development, Staff Development, Library and Support Materials and the building of a Micro-teaching Laboratory and Curriculum Centre in the grounds of the Newcastle T.A.F.E. College. The actual building of the Laboratory and Curriculum Centre was carried out by students and staff of the T.A.F.E. College as an integral part of course activities.

In 1979 the College completed proposals for a course which has been under consideration for some time, namely, an Associate Diploma designed to prepare teachers' aids for employment in schools which have a particularly high incidence of problems related to the multicultural nature of the Australian community. This development, together with the proposed Graduate Diploma in Educational Studies (Multicultural Studies) marks the College's readiness to respond to community needs as identified in the Galbally Report and the N.S.W. Government's Participation. These needs have also been reflected in the College's findings with respect to the Hunter Region.

School of Visual and Performing Arts

Postgraduate Diplomas in Painting, Printmaking, and Sculpture were written and assessed during 1979 for introduction in 1980.

Initial course development was also completed for a number of courses which are proposed for 1981. These include a Postgraduate Diploma in Arts Administration, a degree in Art and Design and two additional Postgraduate Diplomas. The latter will be in Illustration and Photography and will allow graduates of the diploma or degree course to undertake a year of intensive specialist study in their major field.

As one of very few tertiary institutions to receive sustained government funding for the development of new facilities, the College commenced construction of its new Art Building near the main complex. Scheduled for completion in November, 1980 the main art building will house a number of the College's established fine arts courses and craft courses. Nevertheless, it is expected that it will still be necessary for some art courses to continue to be conducted at the former College site in Union Street, Newcastle.

School of Paramedical and Community Welfare Studies

Established Associate Diploma courses in Medical Radiography, Social Welfare and Nurse Teacher Education were conducted by this School in 1979. During the year a Diploma course in Nurse Teacher Education was written and designed to replace the Associate Diploma in second semester, 1980.

Course development for programmes to be located in this School proceeded in many different areas in 1979. Considerable progress was made in gaining initial approval and carrying out detailed research into community needs for courses in Automated Information Processing, Environmental Technology, Police Studies and Nursing Administration.
EXTERNAL STUDIES

Since 1972 the College has been presenting a range of courses by external study for experienced teachers for whom attendance was impracticable.

Initial offerings provided the opportunity to upgrade qualifications to diploma level. Courses leading to Bachelor of Education degrees in Industrial Arts and Home Science/Textiles followed, and in 1979 arrangements were completed to offer the Bachelor of Education (Physical Education) programme to suitably qualified teachers in 1980.

Availability of these programmes through the External Studies Department continues to play an important part in teacher development. It helps, too, to equalise opportunity to participate in further studies, especially for teachers lacking direct access to tertiary institutions.

Vacation schools supplement the work achieved by correspondence. These bring together lecturers and students, provide access to specialised equipment and reading resources and reduce some of the communication difficulties involved in distance teaching. 1979 external study enrolments totalled 327.

GRiffith DUNCAN RESEARCH FUND

The Griffith Duncan Research Fund was augmented in 1979 by the transfer of $1795.52 from interest earned on temporarily surplus funds. Disbursements totalling $1235.32 were made from the Fund in 1979 on the recommendation of the Research Committee.

The Committee has maintained its commitment to encourage initial research projects by staff members and has assisted a number of other projects in a consultative capacity.
The Special Education Centre completed three years of operation in 1979. The year 1979 was another year of rapid expansion for the Centre. The major developments are summarised below:

1. The staff of the Special Education Centre was expanded to twenty-one, comprising ten academic/clinical staff, seven specialised teachers, plus technical and support staff. The growth in academic staff indicates, the growth in course work in special education at both the undergraduate and postgraduate level. Three of the ten academic positions were funded by the College above E.F.T.S. levels to assist with the clinical functions of the Centre, after the Higher Education Board funded the three positions for one year only.

2. Seven of the staff of the Centre were employed off grants or were seconded to serve as resource teachers attached to the Centre. The N.S.W. Department of Education and Catholic Education Office continued to acknowledge the contribution of the Centre by maintaining the support of one resource teacher each on the staff of the Centre.

3. The Centre's threefold function of training, research and service delivery was expanded considerably in 1979. From four intervention programmes in 1978, seven intervention programmes were operated in 1979. These programmes were the Baby Stimulation Programme; the Preschool for High Risk Children; the Junior Intervention Classroom; the Senior Intervention Classroom; the T.A.B.S. Project; the Schools Outreach Programme; the Stockton Hospital Programme.

4. More than 700 children were given direct assistance for a minimum of eight weeks during 1979. With the exception of the 40 babies in the Baby Stimulation Programme, 35 preschoolers, and 50 children at Stockton Hospital, most of the other children receiving assistance were in regular infant, primary and secondary classrooms.

5. The service delivery function of the Centre was extended beyond Newcastle to Gosford, Woy Woy, Muswellbrook, Taree, Singleton and Maitland. In addition, consultancies and workshops were conducted in Canberra, Sydney, Adelaide, and the Blue Mountains, as well as locally. Numerous visitors were hosted at the Centre from all states of Australia and Canberra.
6. Several grants were awarded to the Centre for recurrent funds. The Baby Stimulation Programme was commenced with a donation of $16,000 from the management and staff of Wallsend R.S.I., and placed on a sound recurrent basis with a grant of $43,000 from the Handicapped Persons Bureau in August.

At the end of 1979, the recurrent budget of the Centre was $256,000 comprising approximately $86,000 from the College budget, and $170,000 in grants and support from outside agencies for research and development, and direct services.

7. FIRSTCHANCE, the parents and friends support group to the Centre completed a very active year with fundraising and social functions. Most activities were closely related to functions for the "International Year of the Child". The Special Education Centre's Baby Stimulation Programme and extensions for a motor skills therapy wing were major projects of Firstchance and the Hunter Regional Committee for the International Year of the Child. The estimated cost of the new wing was $100,000.

8. A capital grant of $70,000 was approved by the Minister for Social Security, Senator M. Guilfoyle, supplementary to an initial donation of $30,000 from the management of NBN Channel 3 for construction of the $100,000 extension to the Centre. The new wing will be completed in 1980.

9. Several applied research projects were developed during 1979. The Research currently being conducted at the Centre includes early intervention for developmentally at-risk infants; on-task behaviour in relation to academic deficits; relationship between language and reading disorders; relationship between reading and perceptual delay; token economies and generalisation effects; communication disorders; and teacher attitudes to the handicapped child in the regular classroom. Each intervention programme has a specific research paradigm for evaluation.

10. The Special Education Centre continued the established close relationships with other agencies in the region. These agencies included the Health Commission, particularly the Hunter Mental Retardation Team, and the Child Development Unit; the Stockton Hospital; the Regional Office of Education; the Department of Youth and Community Services, the Handicapped Persons Bureau; the Learning Disabilities Clinic; the Hunter Region Co-operative for the Handicapped; the Hunter Regional Special Education Committee, and Curriculum Studies Division and Special Education Division of the Department of Education.
In addition the Director and staff have represented the Centre on the following Boards and Committees: the N.S.W. Higher Education Board's Committee on Learning Difficulties; the Hunter Regional Special Education Committee; Convenor, International Year of the Child sub-committee on Developmental Disabilities; the Board of Studies in Psychology at Newcastle University; Firstchance Management Committee; the C.O.R.T. Committee; the C.O.A.T. Committee; the C.H.I.C. Committee; the Teachers' Federation Committee on Special Education; the Learning Disabilities Clinic; and Course Assessment Committee for the Higher Education Board.
Changes in the library service were effected in 1979 in response both to new courses and to increases in part-time and external study students. Opening hours were extended to three nights in the central library, and to four mornings in the branch library at the Art Department in Union Street.

Lending (170,000) was similar to that for 1977. The 1978 increase of 11,000 was not maintained in 1979. This is the first time for nearly 10 years that there has not been a significant increase in loans.

Additions to the collections of library material were again funded wholly from recurrent funds. The book collection for Teacher Education was strengthened where necessary and kept up-to-date, while building of the collection for the School of Paramedical and Community Welfare Studies continued. Substantial additions were made also to the various art collections in support of the School of Visual and Performing Arts. Overall, some 8,000 monograph volumes were added to the library, bringing the total to nearly 90,000.

Current periodical titles were again increased in 1979. The demand for audio-visual material remained high. This collection now consists of 36,635 items, including 25,880 slides.

Inter-library loans increased to 921. A large proportion of the loans was for periodical articles, many of them in new areas of interest to the College.

In 1979 word-processing was used to provide the branch library at Union Street with an author/title printed catalogue. This was well received. Previous attempts to provide portions of the catalogue and shelf-list on microfilm had not been successful with the users. The film and serial catalogues were also placed on disc to give annual updates quickly and economically.

Compactus shelving was used to provide storage for the library workroom. It increased efficiency in locating material and substantially improved security. On the other hand, capital funds were still not available for expanding the library reading rooms, a building priority now of some considerable urgency.
The Student Services section of the College comprises the Counselling Services, Amenities Service and Health Service.

A strong common theme in the work of both the Counselling Service and the Amenities Service in 1979 was the ever-increasing financial pressure on many of our students. This was due to the cut-back in the number of teacher education scholarships and the stringent means test and low level of allowances of the Tertiary Education Assistance Scheme (T.E.A.S.)

This placed direct financial pressure on the students and their families and also resulted in concomitant emotional problems.

It is the view of the Student Services personnel that both the means test and allowance levels of the T.E.A.S. scheme need to be reviewed urgently and steps taken to alleviate the severe hardship at present being experienced by large numbers of students.

The number of clients using the Counselling Service remained stable compared to 1978. A shift, however, was evident in the pattern of difficulties experienced by students. Financial anxieties increased but tension concerning examinations showed a tendency to decrease. This possibly reflected progressive adoption by academic staff of different assessment methods, such as use of progressive assessment, open-book examinations, and the announcement of questions to be prepared in advance.

Concern amongst teacher education students about future employment possibilities remained a source of anxiety for many of these students. The need, mentioned in the 1978 report, for the establishment of a vocational counselling service for the students of the College was still evident.

The Nursing Sister in the College Health Service offered medical and medically related advice, help and treatment to both students and staff. The number of people using the Health Service remained at the same level as the preceding year. There was a change of emphasis in that students commented increasingly about the lack of availability of free treatment, particularly medical, dental and optical. There were instances where students were prepared to do without necessary items such as spectacles, because of financial hardship.

It is evident that a doctor on campus on a sessional basis could be a big asset to the Health Service, an asset that would be greatly appreciated by the students. Investigation of means of access for students to dental and optical services is also warranted.
PHYSICAL DEVELOPMENTS

The year 1979 saw the realisation on the College Campus of a number of physical developments of varying magnitude.

Traffic constriction near the College entrance was eased with the construction of a second carriageway. Previously, two incoming traffic streams merged into one lane. Minor capital works funds of $20,000 were allocated to the project and construction was completed in December under the direction of Traffic Consultants, Eugene Smith & Hone Pty. Ltd. Continued representations were made to the relevant authority for the provision of traffic control lights to improve safety aspects at the intersection of the new College entry road at Rankin Drive with Stannett Street. It is hoped that control lights will be installed in 1980.

The Higher Education Board in March, 1979 approved the commencement of planning for a new industrial-type art workshop building to cost not more than $125,000. The building was designed to aid the housing of sculpture courses conducted in temporary accommodation at the old Union Street premises in the city. The design for this building incorporated the appropriation of the College's existing maintenance workshop and the construction of a further low cost prefabricated steel building to rehouse the maintenance function. Following considerable delay in obtaining approvals from the Commonwealth authority, and owing to the necessity to accelerate the documentation and construction programme, "document and construct" proposals were invited at short notice from a panel of local builders resulting in the letting of a contract in September, 1979. As a result, the building was substantially completed prior to the commencement of the College's Christmas vacation.

The acquisition of the new industrial type art workshop building in 1979 and the appropriation and linking of the maintenance workshop constitutes a first Stage nucleus of future industrial-type buildings. These are foreshadowed to house further sculpture activities and ultimately ceramics in buildings more adapted to industrial-type pursuits than the Stage 1 Art Building project.

Working drawings and specifications for the proposed Stage 1 Art Building were completed during the year. Approval was granted by the Higher Education Board to proceed to tenders, resulting in the acceptance of a tender by D.F. McCloy Pty. Ltd. and work started on the site in November, 1979. The accepted contract sum for building works was $1,206M, the overall funds allocation for the total project being $1,498M. It is expected that the building will be handed over for occupation in November, 1980.

Construction of the Stage 1 Art Building signifies an important step in diversifying the College's activities. It is expected that a pro-
osed second Stage of the Art Building and further industrial-type workshop buildings will eventually form an art complex capable of satisfying the art teaching needs of the Hunter Region in all areas of the visual and performing arts.

The College Council approved in principle during 1978 a proposal to install display lighting tracks in the College's concourse to provide spotlight illumination to annual art displays held by the Art Department. Funds became available in 1979, permitting the installation of a considerable footage of lighting track and the purchase of a variety of spotlights and lamps, the total installation costing $8,000.

The Council at its April, 1979 meeting, considered and approved in principle a proposal by the Special Education Centre's Parents' Association to erect a Motor Skills Therapy Wing containing a hydrotherapy pool and gymnasium. The Department of Social Security allocated $70,000 in capital funds and NBN Channel 3 donated $30,000 for this project. Sketch plans were prepared in mid-year to proceed to working drawings and the calling of tenders during the latter part of 1979. The efforts of the Director of the Special Education Centre, Dr P.D. O'Connor, in stimulating public and governmental interest in this project, are to be commended. Similarly, the support given by local and other institutions and public bodies such as the Year of the Child Interest Group and NBN Channel 3 are appreciated.

The Safety Committee expanded its scope in 1979. Arrangements were made for inspection and report by District Fire Officers with a view to the establishment of a regular fire drill involving all staff members and students. A draft Building Emergency Preparedness Plan for implementation of full safety procedures within the College in the event of fire was completed for submission to the College Council in early 1980.

The Safety Committee recommended improved ventilation in several areas in the College to improve conditions in potentially noxious areas. Further site lighting and improvements to College road signs and additional lighting to machines in the Industrial Arts area were implemented. Noise pollution was investigated, the storage of flammable liquids improved and the effect of noxious gases emanating from combustion from carpets and furniture was explored. A large number of other safety items affecting the wellbeing of the occupants of College buildings were also investigated.

Consideration was given in 1979 to an application by the student body to provide land for a new student building detached from the main College complex. The College Council indicated its willingness to consider an allocation of land in an area north of the existing Teacher Advisory Office and delegated authority to College officers to assist the student body in assessing the feasibility of this proposal.
In early 1979 College Council considered plans for new office accommodation adjacent to the upper foyer of the Griffith Duncan Theatre to enclose existing open space to house the three Heads of School. Later in the year, a contract was let for this project with work being completed in December, 1979 at a cost of $21,247.

More efficient ventilation to the music rooms on "A" level was provided at a cost of $12,000. The work was given urgent priority to alleviate unpleasant conditions in these non-airconditioned internal rooms.

Minor alterations to the College printery were carried out as part of a long term project involving the eventual location of the Printery in the existing College Store area and the transfer of the Store to the extended Printery. A contract was let in November, 1979 in the sum of $6,260 to erect a demountable type extension sympathetic in character to the main building, the work being completed in December of that year. The acquisition of this additional space for Printery/Store operations has been a pressing priority in order to alleviate the cramped conditions under which the College printers have been operating.

Following completion of the temporary northern parking area for 150 cars in late 1978, the College gardening section proceeded in 1979 with landscaping works and tree planting in order to restore trees lost during the construction of the carpark.

Planning commenced in November, 1979 to provide X-ray facilities to serve the College's medical radiography courses in order to satisfy conditions stipulated by the Higher Education Board. Modifications to a tutorial room on "C" level to provide additional electrical and plumbing services for this facility, together with the installation of X-ray equipment acquired by the College in 1979, are planned to be effected early in 1980. The installation will be carried out under the strict supervision of the relevant authority governing radiation control in buildings.
The College experienced a difficult year financially in 1979. Recurrent Expenditure exceeded Grants by $210,571 and the deficiency would have been greater but for a special supplementation grant of $87,000 approved by the Higher Education Board in December. Interest and miscellaneous income credited to the General Purpose Fund amounted to $135,911 leaving a net deficit for the year of $74,660, which, when added to the accumulated deficit at December 31, 1978 of $30,418, resulted in an accumulated deficit of $105,078 to be carried forward into 1980.

On December 7, a deputation from the College met with the Chairman and officers of the Higher Education Board to discuss the serious state of College finances including the accumulated deficit and the anticipated substantial deficit for 1980. The Board indicated there was no prospect of additional financial assistance for the Newcastle College prior to the introduction of formula funding in 1982.

Capital funds allocated to the College in 1979 amounted to $544,022. These funds were applied as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Equipment</td>
<td>$140,000</td>
</tr>
<tr>
<td>Computer</td>
<td>$80,000</td>
</tr>
<tr>
<td>Minor building projects</td>
<td></td>
</tr>
<tr>
<td>Industrial building for Art</td>
<td>$125,000</td>
</tr>
<tr>
<td>Asbestos ceilings rectification</td>
<td>$26,000</td>
</tr>
</tbody>
</table>
| Stannett St. Entrance - Stage II                 | $22,000    | $173,000
| Major Capital projects                           |            |
| Stage 1 - Art building                           |            | $151,022
|                                                  |            | $544,022

Full details of funds provided for recurrent, capital and special purposes, miscellaneous income and the disbursements made are contained in the financial statements for the year ended December 31, 1979, which are attached as appendices to this Report.
The Council acknowledges with gratitude the following special grants and donations received during 1979.

For the Special Education Centre:

Grants:

- Schools Commission (T.A.B.S. Project Grant) $30,173
- Department of Youth & Community Services
  - Handicapped Persons (Baby Stimulation Project) $43,400
  - Early Childhood Services (Pre-School Subsidy) $14,430

Donations

To Parents and Friends of Newcastle Special Education Centre (Firstchance)

- Major donors
  - NBN Television Corporation $15,000
  - Newcastle Central Lions Club $4,000
  - Shortland Rotary Club $2,000
  - Wallsend R.S.L. Club $15,000
  - Wallsend R.S.L. Club Employees $1,000 $37,000

General donations $6,950 $43,450

(The names of general donors are listed at end of this section)

Other Contributions

The Centre appreciates the services of a number of staff whose participation in special programmes has been made possible by the assistance provided by the following institutions:

<table>
<thead>
<tr>
<th>Estimated value of assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Catholic Education Office $17,500</td>
</tr>
<tr>
<td>New South Wales Department of Education $20,625</td>
</tr>
<tr>
<td>New South Wales Health Commission $5,000</td>
</tr>
</tbody>
</table>

For College Prizes:

Donations:

- Business and Professional Women's Club of Newcastle (Sydna Leslie Memorial Prize) $20
- Hunter Region Home Science and Textiles Teachers Association $20
- Norah C. Doyle (Deceased) $20
- Federal Institute of Industrial Arts $30
- Institute of Industrial Arts, Newcastle Branch $50
- John Anscombe Pty. Ltd. $100
- H.W. Gillard $20
- Dr. J.W. Staines $20
Newcastle City Council (Local History Award)  $ 100
New South Wales Department of Education $ 90
Hunter Region Sculpture Society $ 25
Bank of New South Wales $ 60
Infants Mistresses Association $ 20
Newcastle Conservatorium of Music - Staff (Keith Noake Memorial Prize) $ 32
Fordel Supplies Pty. Ltd. $ 50

General Donations (Special Education Centre)

Mr P. Hector, Adamstown and Morisset Rotary Clubs
Adamstown Junior Rosebuds Ladies Committee
Adamstown Women's Bowling Club
Mr and Mrs L. Armstrong
Belmont Lions Club
Belmont Macquarie Women's Bowling Club
Belmont Sportsman's Club
J. Blackwood and Son Ltd
H. Blakeman
Branxton Lions Club
Mrs A. Britton
Cardiff District Workers' Club
Cardiff Leo Club
Cardiff Lions Club
Cardiff Primary P. & C. Association
Cardiff R.S.L. Club
A. Carruthers
R. L. Changer
City of Newcastle R.S.L. Sub-Branch
Crafts and Games Centre Warners Bay
B. H. Delore
Lindsay Edmonds Homes
Edgeworth Combined Pensioners
Faculty Wives' Group
Mrs Feenan
A. Fenley
Ron Ferguson
Dr W. Frazer
G. R. Gamble
Garden Suburb Public School
Gloucester Country Women's Association
Gloucester Playgroup
Mrs M. Greenwood
Hamilton R.S.L. Club
Hamilton South P. & C. Association
Pat Hector - College Canteen
Hobbytex
Mrs Jenkins
Kurri Kurri Apex Club
Kurri Kurri Kindergarten Playgroup
Kurri Kurri R.S.L. & Citizens Club
Kurri Kurri Workers' Club Co-operative
Kurri Kurri Lions Club
Sister M. Therese Lawler - (Mater Hospital)
Mr and Mrs D. Lawson
Leo Club of Warners Bay
Lions Club of Newcastle
Lions Club of Valentine
E. McDonald
Graham McGovern Constructions
G. D. & C. T. May
J. Mathieson
Merewether Bowling Club Ltd
Merriwa Lions Club
Michael Middleby Homes
J. & M. Miles
Morrow Park Bowling Club
Mount Hutton Tennis Group
Naval Association of Australia
Newcastle & District Association of Civilian Widows
Newcastle District Council of P. & C. Associations
Newcastle & District Women's Bowling Association
Newcastle Workers' Club
J. Oliver
Project Officer Unemployed Actions Centre for Teens
J. Ranclaud
Raymond Terrace Primary School
Reorganised Church of Jesus Christ, Anna Bay Group
Rotary Club of Charlestown
Rotary Club of Hamilton
Rotary Club of Wallsend
Mr R. Seton
A. Sharp
Shield Real Estate
E. J. & M. B. Shoemark
R. & S. Sirasch
M. Smith
M. Smith
W. Smithson
Spina Bifida Association of N.S.W., Newcastle Branch
Sulphide Welfare Club Co-operative
Swansea R.S.L. Club
R. H. Taylor
A. & N. Thursday Group
H. & H. Thursday Group
Ms L. Todd
Wallsend R.S.L. Club
Wangi Women's Bowling Club
Weston District Worker's Co-operative Club Ltd
Weston Playgroup
T. & K. M. Williams
Miss J. Winn
Doris Wood
Doris Wood
Mrs E. Wright, Teralba Women's Bowls
Anonymous (2 donations)
APPENDICES

Financial Statements for the Year ended December 31, 1979:

Statement of Balances

Statement of Receipts and Payments (All Funds)

Recurrent Funds Statement of Receipts and Payments

Capital Works Programme Statement of Receipts and Payments

General and Special Purpose Funds Statement of Receipts and Payments

General and Special Purpose Funds Accounts Summary

Schedule of Investments

Summary of Miscellaneous Income and Interest Received

Statement of Recurrent Income and Expenditure

Reconciliation of Recurrent Funds

Statement of Recurrent Expenditure
## STATEMENT OF BALANCES AS AT 31ST DECEMBER 1979

<table>
<thead>
<tr>
<th>1978</th>
<th>1979</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>1,022,505</td>
<td>1,098,922</td>
</tr>
<tr>
<td>16,847</td>
<td>150,802</td>
</tr>
<tr>
<td>380,933</td>
<td>603,340</td>
</tr>
</tbody>
</table>

**Funds Available**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
</tr>
</thead>
</table>

**General Recurrent Funds as per Annexure A**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
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</thead>
</table>

**Capital Funds as per Annexure B**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
</tr>
</thead>
</table>

**General and Special Purpose Funds as per Annexure C**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
</tr>
</thead>
</table>

**These Funds are represented by**

<table>
<thead>
<tr>
<th>1,343,207</th>
<th>1,749,047</th>
</tr>
</thead>
</table>

**Funds Held in Investments as per Annexure E**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
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</thead>
</table>

**Cash at Bank**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
</tr>
</thead>
</table>

**Cash on Hand**

<table>
<thead>
<tr>
<th>1,420,285</th>
<th>1,853,064</th>
</tr>
</thead>
</table>

---

C.F.S. FITZGERALD  
BURSAR

G.A. SEARLES  
ACCOUNTANT

31ST MARCH 1980
# Statement of Receipts and Payments

## For Year Ended 31st December 1979

<table>
<thead>
<tr>
<th>Year</th>
<th>Receipts</th>
<th>Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1978</strong></td>
<td>$7,485,353</td>
<td>$7,713,954</td>
</tr>
<tr>
<td></td>
<td><strong>RECURRENT FUNDS</strong></td>
<td><strong>RECURRENT FUNDS</strong></td>
</tr>
<tr>
<td></td>
<td>$201,000</td>
<td>$334,057</td>
</tr>
<tr>
<td></td>
<td><strong>CAPITAL FUNDS</strong></td>
<td><strong>CAPITAL FUNDS</strong></td>
</tr>
<tr>
<td></td>
<td>$591,767</td>
<td>$514,442</td>
</tr>
<tr>
<td></td>
<td><strong>GENERAL AND SPECIAL PURPOSE FUNDS</strong></td>
<td><strong>GENERAL AND SPECIAL PURPOSE FUNDS</strong></td>
</tr>
<tr>
<td></td>
<td>$1,704,618</td>
<td>$1,420,285</td>
</tr>
<tr>
<td><strong>1978 BALANCE 1.1.79</strong></td>
<td>$1,704,618</td>
<td>$1,420,285</td>
</tr>
<tr>
<td><strong>1978 TOTAL RECEIPTS</strong></td>
<td>$3,982,738</td>
<td>$12,927,853</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
<th>Receipts</th>
<th>Payments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1979</strong></td>
<td>$8,162,988</td>
<td>$8,086,571</td>
</tr>
<tr>
<td></td>
<td><strong>RECURRENT FUNDS</strong></td>
<td><strong>RECURRENT FUNDS</strong></td>
</tr>
<tr>
<td></td>
<td>$544,022</td>
<td>$410,067</td>
</tr>
<tr>
<td></td>
<td><strong>CAPITAL FUNDS</strong></td>
<td><strong>CAPITAL FUNDS</strong></td>
</tr>
<tr>
<td></td>
<td>$2,800,350</td>
<td>$2,577,943</td>
</tr>
<tr>
<td></td>
<td><strong>GENERAL AND SPECIAL PURPOSE FUNDS</strong></td>
<td><strong>GENERAL AND SPECIAL PURPOSE FUNDS</strong></td>
</tr>
<tr>
<td></td>
<td>$1,420,285</td>
<td>$1,853,064</td>
</tr>
<tr>
<td><strong>1979 BALANCE 31.12.79</strong></td>
<td>$1,420,285</td>
<td>$1,853,064</td>
</tr>
<tr>
<td><strong>1979 TOTAL RECEIPTS</strong></td>
<td>$12,927,853</td>
<td>$12,927,853</td>
</tr>
</tbody>
</table>

---

**S.F. FITZGERALD**  
**BURSAR**  

**G.A. SEARLES**  
**ACCOUNTANT**  

31ST MARCH 1980
# Capital Works Programme

## Statement of Receipts and Payments for Year Ended 31st December 1979

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Completion of Stage II</td>
<td>744,729</td>
<td>744,729</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Special Education Clinic</td>
<td>560,000</td>
<td>560,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Stannett Street Entrance, Stage I</td>
<td>89,000</td>
<td>88,244</td>
<td>824</td>
<td>22,000</td>
<td>68</td>
<td>756</td>
</tr>
<tr>
<td>Stannett Street Entrance, Stage II</td>
<td>22,000</td>
<td>22,000</td>
<td>-</td>
<td>22,000</td>
<td>22,000</td>
<td>-</td>
</tr>
<tr>
<td>Temporary Accommodation</td>
<td>25,000</td>
<td>24,384</td>
<td>616</td>
<td>-</td>
<td>-</td>
<td>616</td>
</tr>
<tr>
<td>Modifications G.H. Duncan Theatre</td>
<td>70,000</td>
<td>69,996</td>
<td>4</td>
<td>-</td>
<td>-</td>
<td>4</td>
</tr>
<tr>
<td>Capital Equipment Grant 1978</td>
<td>60,000</td>
<td>59,990</td>
<td>10</td>
<td>-</td>
<td>-</td>
<td>10</td>
</tr>
<tr>
<td>Minor Building Projects 1978</td>
<td>90,000</td>
<td>89,986</td>
<td>1,415</td>
<td>-</td>
<td>1,401</td>
<td>14</td>
</tr>
<tr>
<td>Capital Equipment Grant 1979</td>
<td>140,000</td>
<td>118,323</td>
<td>-</td>
<td>140,000</td>
<td>118,323</td>
<td>21,677</td>
</tr>
<tr>
<td>Industrial Buildings</td>
<td>125,000</td>
<td>92,196</td>
<td>-</td>
<td>125,000</td>
<td>92,196</td>
<td>32,804</td>
</tr>
<tr>
<td>Asbestos Ceilings</td>
<td>26,000</td>
<td>25,996</td>
<td>-</td>
<td>26,000</td>
<td>25,996</td>
<td>4</td>
</tr>
<tr>
<td>Computer</td>
<td>80,000</td>
<td>1,238</td>
<td>-</td>
<td>80,000</td>
<td>1,238</td>
<td>78,762</td>
</tr>
<tr>
<td>Art School, Stage I</td>
<td>1,498,000</td>
<td>185,867</td>
<td>13,978</td>
<td>151,022</td>
<td>148,845</td>
<td>16,155</td>
</tr>
</tbody>
</table>

**Note:**

(1) A liability of $2,657.51 remains on Project Completion of Stage II, due to insufficient funds being allocated to meet final cost of project.

(2) A liability of $1,758.71 remains on Project Special Education Clinic, due to insufficient funds being allocated to meet final cost of project.

---

C.F.S. Fitzgerald

Bursar

G.A. Searles

Accountant

31st March, 1980.
## Recurrent Funds Statement of Receipts & Payments
For Year Ended 31st December 1979

<table>
<thead>
<tr>
<th></th>
<th>1978</th>
<th>1979</th>
<th>1978</th>
<th>1979</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Balance Brought Forward</td>
<td>1.251,106</td>
<td>1,022,505</td>
<td>6,374,691</td>
<td>5,495,756</td>
</tr>
<tr>
<td>Being: Commonwealth Grants Received in 1978 in Respect of 1978</td>
<td>1,054,000</td>
<td>1,139,000</td>
<td>4,472</td>
<td>58,610</td>
</tr>
<tr>
<td>Less: Accumulated Surplus/Deficit to 1978</td>
<td>197,106</td>
<td>7,965,000</td>
<td>11,063</td>
<td>11,143</td>
</tr>
<tr>
<td>Commonwealth Grants Received:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In 1979 in Respect of 1978</td>
<td>110,031</td>
<td>24,000</td>
<td>16,838</td>
<td>302,580</td>
</tr>
<tr>
<td>In 1979 in Respect of 1979</td>
<td>6,095,000</td>
<td>6,737,000</td>
<td>275,394</td>
<td>31,123</td>
</tr>
<tr>
<td>In 1979 in Respect of 1980</td>
<td>1,139,000</td>
<td>1,204,000</td>
<td>28,928</td>
<td>30,976</td>
</tr>
<tr>
<td>Transferred from General Purpose Funds:</td>
<td>141,322</td>
<td>1,97,988</td>
<td>181,000</td>
<td>103,259</td>
</tr>
<tr>
<td>Interest Received in 1979</td>
<td>127,113</td>
<td>32,652</td>
<td>4,808</td>
<td>7,713,954</td>
</tr>
<tr>
<td>Miscellaneous Income Received in 1979</td>
<td>14,209</td>
<td>62,077</td>
<td>351</td>
<td>1,022,505</td>
</tr>
<tr>
<td>Previous Years Accumulated Income</td>
<td>7,713,954</td>
<td>1,139,000</td>
<td>44,521</td>
<td>5,000</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Salaries &amp; Associated Costs</td>
<td>6,018,231</td>
<td>6,018,231</td>
<td>6,018,231</td>
<td>6,018,231</td>
</tr>
<tr>
<td>Salaries &amp; Wages</td>
<td>4,472</td>
<td>4,472</td>
<td>4,472</td>
<td>4,472</td>
</tr>
<tr>
<td>Temporary Assistance</td>
<td>16,781</td>
<td>16,781</td>
<td>16,781</td>
<td>16,781</td>
</tr>
<tr>
<td>Payment for Leave on Retirement</td>
<td>162,174</td>
<td>162,174</td>
<td>162,174</td>
<td>162,174</td>
</tr>
<tr>
<td>Overtime</td>
<td>11,143</td>
<td>11,143</td>
<td>11,143</td>
<td>11,143</td>
</tr>
<tr>
<td>Workers Comp. Insurance</td>
<td>16,838</td>
<td>16,838</td>
<td>16,838</td>
<td>16,838</td>
</tr>
<tr>
<td>Payroll Tax</td>
<td>302,580</td>
<td>302,580</td>
<td>302,580</td>
<td>302,580</td>
</tr>
<tr>
<td>Study Leave Grants</td>
<td>31,123</td>
<td>31,123</td>
<td>31,123</td>
<td>31,123</td>
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<tr>
<td>Transfer to L.S.L. Provision</td>
<td>70,000</td>
<td>70,000</td>
<td>70,000</td>
<td>70,000</td>
</tr>
<tr>
<td>Maintenance &amp; Working Expenses</td>
<td>64,210</td>
<td>64,210</td>
<td>64,210</td>
<td>64,210</td>
</tr>
<tr>
<td>Maintenance Alter. &amp; Renewals</td>
<td>65,177</td>
<td>65,177</td>
<td>65,177</td>
<td>65,177</td>
</tr>
<tr>
<td>Minor Building &amp; Site Works</td>
<td>11,325</td>
<td>11,325</td>
<td>11,325</td>
<td>11,325</td>
</tr>
<tr>
<td>Rent &amp; Rates</td>
<td>3,831</td>
<td>3,831</td>
<td>3,831</td>
<td>3,831</td>
</tr>
<tr>
<td>Overseas Travel</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Travel Removal &amp; Subsistence</td>
<td>105,853</td>
<td>105,853</td>
<td>105,853</td>
<td>105,853</td>
</tr>
<tr>
<td>Motor Vehicle Running Expenses</td>
<td>9,608</td>
<td>9,608</td>
<td>9,608</td>
<td>9,608</td>
</tr>
<tr>
<td>Tea Money</td>
<td>547</td>
<td>547</td>
<td>547</td>
<td>547</td>
</tr>
<tr>
<td>Books &amp; Periodicals</td>
<td>145,004</td>
<td>145,004</td>
<td>145,004</td>
<td>145,004</td>
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<tr>
<td>Postal Expenses</td>
<td>18,838</td>
<td>18,838</td>
<td>18,838</td>
<td>18,838</td>
</tr>
<tr>
<td>Advertising</td>
<td>33,495</td>
<td>33,495</td>
<td>33,495</td>
<td>33,495</td>
</tr>
<tr>
<td>Payments to Teachers for Practice Teaching</td>
<td>161,110</td>
<td>161,110</td>
<td>161,110</td>
<td>161,110</td>
</tr>
<tr>
<td>Fees for Services Rendered</td>
<td>66,819</td>
<td>66,819</td>
<td>66,819</td>
<td>66,819</td>
</tr>
<tr>
<td>Stores, Stationery, etc</td>
<td>305,487</td>
<td>305,487</td>
<td>305,487</td>
<td>305,487</td>
</tr>
<tr>
<td>Heating &amp; Lighting</td>
<td>84,581</td>
<td>84,581</td>
<td>84,581</td>
<td>84,581</td>
</tr>
<tr>
<td>Insurance</td>
<td>18,082</td>
<td>18,082</td>
<td>18,082</td>
<td>18,082</td>
</tr>
<tr>
<td>Minor Expenses</td>
<td>36</td>
<td>36</td>
<td>36</td>
<td>36</td>
</tr>
<tr>
<td>Audit Fees</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>Telephone</td>
<td>41,562</td>
<td>41,562</td>
<td>41,562</td>
<td>41,562</td>
</tr>
<tr>
<td><strong>Total Recurrent Payments 1979</strong></td>
<td>8,086,571</td>
<td>8,086,571</td>
<td>8,086,571</td>
<td>8,086,571</td>
</tr>
<tr>
<td>Balance Carried Forward</td>
<td>6,942,481</td>
<td>6,942,481</td>
<td>6,942,481</td>
<td>6,942,481</td>
</tr>
<tr>
<td>Being: 1980 Commonwealth Grants Received in 1979</td>
<td>1,204,000</td>
<td>1,204,000</td>
<td>1,204,000</td>
<td>1,204,000</td>
</tr>
<tr>
<td>Less: Accumulated Surplus/Deficit to 31/12/79</td>
<td>105,078</td>
<td>105,078</td>
<td>105,078</td>
<td>105,078</td>
</tr>
</tbody>
</table>

---

**C.F.S. Fitzgerald**

**Bursar**

**G.A. Searles**

**Accountant**

31st March 1980
**GENERAL AND SPECIAL PURPOSE FUNDS**  
**STATEMENT OF RECEIPTS & PAYMENTS FOR YEAR ENDED 31ST DECEMBER 1979**

<table>
<thead>
<tr>
<th></th>
<th>Balance 1st January 1979</th>
<th>Receipts</th>
<th>Payments</th>
<th>Balance 31st December 1979</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COMMONWEALTH GOVERNMENT GRANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T.A.B.S. PROJECT</td>
<td>9168</td>
<td>30173</td>
<td>28002</td>
<td>11339</td>
</tr>
<tr>
<td>STUDENTS IN NEED</td>
<td>7150</td>
<td>3519</td>
<td>5125</td>
<td>5544</td>
</tr>
<tr>
<td>ABORIGINAL AFFAIRS</td>
<td>197</td>
<td>NIL</td>
<td>170</td>
<td>27</td>
</tr>
<tr>
<td>AFTER SCHOOL RECREATION PROGRAMME</td>
<td>420</td>
<td>NIL</td>
<td>420</td>
<td>NIL</td>
</tr>
<tr>
<td>T.A.F.E. INNOVATIONS PROGRAMME</td>
<td>NIL</td>
<td>81500</td>
<td>35987</td>
<td>45513</td>
</tr>
<tr>
<td>COLLEGE FUNDS - REFER ANNEXURE D</td>
<td>103235</td>
<td>164729</td>
<td>199471</td>
<td>68493</td>
</tr>
<tr>
<td>PRIZE FUNDS</td>
<td>2153</td>
<td>1044</td>
<td>1187</td>
<td>2010</td>
</tr>
<tr>
<td>TRUST &amp; SUSPENSE ACCOUNTS - REFER ANNEXURE D</td>
<td>66895</td>
<td>2447599</td>
<td>2306345</td>
<td>208139</td>
</tr>
<tr>
<td>RESEARCH GRANTS - REFER ANNEXURE D</td>
<td>10715</td>
<td>1796</td>
<td>1236</td>
<td>11275</td>
</tr>
<tr>
<td>PROVISION FOR LONG SERVICE LEAVE</td>
<td>181000</td>
<td>70000</td>
<td>NIL</td>
<td>251000</td>
</tr>
<tr>
<td></td>
<td>$380933</td>
<td>$2800350</td>
<td>$2577943</td>
<td>$603340</td>
</tr>
</tbody>
</table>

Signed:  
C.F.S. FITZGERALD  G.A. SEARLES  
Bursar  Accountant  
31ST MARCH, 1980
## ANNEXURE D

**GENERAL AND SPECIAL PURPOSE FUNDS ACCOUNTS SUMMARY**

**FOR YEAR ENDED 31ST DECEMBER 1979**

<table>
<thead>
<tr>
<th>O/BAL</th>
<th>RECEIPTS</th>
<th>PAYMENTS</th>
<th>C/BAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>COLLEGE FUNDS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ORGAN FUND</td>
<td>$2963</td>
<td>$712</td>
<td>Nil</td>
</tr>
<tr>
<td>SPECIAL EDUCATION FOUNDATION A/C</td>
<td>$650</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>DEPT OF EDUCATION - SPECIAL EDUCATION</td>
<td>$242</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>GENERAL PURPOSE FUNDS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RECURRENT</td>
<td>$62077</td>
<td>$136175</td>
<td>$198252</td>
</tr>
<tr>
<td>COLLEGE</td>
<td>$9113</td>
<td>$22710</td>
<td>$1219</td>
</tr>
<tr>
<td>SPECIAL</td>
<td>$21839</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>LIBRARY FINES</td>
<td>$4641</td>
<td>$205</td>
<td>Nil</td>
</tr>
<tr>
<td>PHOTOCPIERS</td>
<td>Nil</td>
<td>$3564</td>
<td>Nil</td>
</tr>
<tr>
<td>NEEDY STUDENTS - COLLEGE</td>
<td>$1710</td>
<td>$1363</td>
<td>Nil</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRUST AND SUSPENSE ACCOUNTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOLDING DEPOSITS - CAFETERIA</td>
</tr>
<tr>
<td>PRE-SCHOOL YEARS - CONFERENCE</td>
</tr>
<tr>
<td>ST.JOHNS AMBULANCE COURSES</td>
</tr>
<tr>
<td>INT.YEAR OF THE CHILD - CONFERENCE</td>
</tr>
<tr>
<td>YEAR OF THE CHILD PHOTOGRAPHIC EXHIB.</td>
</tr>
<tr>
<td>STUDENT DEPOSITS</td>
</tr>
<tr>
<td>LOST PROPERTY</td>
</tr>
<tr>
<td>STUDENT FEES</td>
</tr>
<tr>
<td>FIRST CHANCE - CONST.OF THERAPY WING</td>
</tr>
<tr>
<td>FIRST CHANCE - BABY STIMULATION prog.</td>
</tr>
<tr>
<td>UNCLAIMED MONIES</td>
</tr>
<tr>
<td>REBANKED SALARIES</td>
</tr>
<tr>
<td>SALARY DEDUCTIONS</td>
</tr>
<tr>
<td>SUSPENSE</td>
</tr>
<tr>
<td>RETENTION MONIES</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RESEARCH GRANTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>G.H.DUNCAN RESEARCH FUND</td>
</tr>
<tr>
<td>T.SHEEDY - AUST.RESEARCH GRANT C'TEE</td>
</tr>
<tr>
<td>O'CONNOR &amp; MILES - EDUCATION RESEARCH DEVELOPMENT C'TEE GRANT</td>
</tr>
</tbody>
</table>

|             | $10715 | $1796 | $1236 | $11275 |

---

C.F.S. FITZGERALD
Bursar

G.A. SEARLES
Accountant

31ST MARCH 1980
## SCHEDULE OF INVESTMENTS
### AS AT 31ST DECEMBER 1979

<table>
<thead>
<tr>
<th>VALUE</th>
<th>PARTICULARS</th>
<th>DATE OF MATURITY</th>
<th>INTEREST % P.A.</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.2.82</td>
<td>5.375</td>
<td>JOHN &amp; MARGARET PRIZE</td>
</tr>
<tr>
<td>100</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.10.84</td>
<td>5.0</td>
<td>JOHN &amp; MARGARET PRIZE</td>
</tr>
<tr>
<td>200</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.7.83</td>
<td>5.4</td>
<td>D. BURTON PRIZE</td>
</tr>
<tr>
<td>120</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.5.85</td>
<td>5.0</td>
<td>IAN D. RENWICK PRIZE</td>
</tr>
<tr>
<td>200</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.5.85</td>
<td>5.25</td>
<td>HOME ECONOMICS PRIZE</td>
</tr>
<tr>
<td>100</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.2.90</td>
<td>5.25</td>
<td>HULDHA M. TURNER PRIZE</td>
</tr>
<tr>
<td>200</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.10.91</td>
<td>6.0</td>
<td>FRANCES BAKER PRIZE</td>
</tr>
<tr>
<td>200</td>
<td>COMMONWEALTH INSCRIBED STOCK</td>
<td>15.10.91</td>
<td>6.0</td>
<td>LEILA WHITTLE PRIZE</td>
</tr>
<tr>
<td>420</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>1.6.80</td>
<td>9.0</td>
<td>GEORGE HUTCHINSON MEMORIAL PRIZE</td>
</tr>
<tr>
<td>200</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>12.11.80</td>
<td>9.0</td>
<td>COLIN DOYLE MEMORIAL PRIZE</td>
</tr>
<tr>
<td>55,000</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>24.1.80</td>
<td>10.0</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>330,000</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>29.1.80</td>
<td>10.0</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>18,000</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>24.1.80</td>
<td>10.0</td>
<td>T.A.F.E. GRANT</td>
</tr>
<tr>
<td>20,000</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>29.1.80</td>
<td>10.0</td>
<td>T.A.F.E. GRANT</td>
</tr>
<tr>
<td>80,000</td>
<td>INTEREST BEARING DEPOSITS, BANK OF N.S.W.</td>
<td>29.1.80</td>
<td>10.0</td>
<td>T.A.F.E. GRANT</td>
</tr>
<tr>
<td>110,000</td>
<td>OFFICIAL SHORT TERM MONEY MARKET - CAPEL COURT SECURI</td>
<td>3.1.90</td>
<td>8.9</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>200,000</td>
<td>OFFICIAL SHORT TERM MONEY MARKET - CAPEL COURT SECURI</td>
<td>10.1.80</td>
<td>8.9</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>60,000</td>
<td>OFFICIAL SHORT TERM MONEY MARKET - CAPEL COURT SECURI</td>
<td>15.1.80</td>
<td>8.9</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>105,000</td>
<td>OFFICIAL SHORT TERM MONEY MARKET - CAPEL COURT SECURI</td>
<td>17.1.80</td>
<td>8.9</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>97,383</td>
<td>BANK ACCEPTED COMMERCIAL BILLS (COMP)</td>
<td>31.3.80</td>
<td>10.2</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>96,383</td>
<td>BANK ACCEPTED COMMERCIAL BILLS (COMP)</td>
<td>31.3.80</td>
<td>10.3</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>95,712</td>
<td>BANK ACCEPTED COMMERCIAL BILLS (COMP)</td>
<td>27.5.80</td>
<td>10.55</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>95,028</td>
<td>BANK ACCEPTED COMMERCIAL BILLS (COMP)</td>
<td>17.6.80</td>
<td>10.85</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>284,750</td>
<td>BANK ACCEPTED COMMERCIAL BILLS (COMP)</td>
<td>17.6.80</td>
<td>10.8</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
<tr>
<td>100,000</td>
<td>AUSTRALIAN GOVERNMENT SAVINGS BONDS - SERIES I</td>
<td>1.2.83</td>
<td>10.5</td>
<td>TEMPORARY SURPLUS FUNDS</td>
</tr>
</tbody>
</table>

$1,749,047

Signed:
C.F.S. FITZGERALD
BURSAR

A.A. SEARLES
ACCOUNTANT

31ST MARCH 1980
### SUMMARY OF MISCELLANEOUS INCOME AND INTEREST RECEIVED

**FOR YEAR ENDED 31ST DECEMBER 1979**

<table>
<thead>
<tr>
<th>Description</th>
<th>C/Bal</th>
<th>Receipts $</th>
<th>Payments $</th>
<th>Transfers $</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MISCELLANEOUS INCOME</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pre-school Income</td>
<td>NIL</td>
<td>18,514</td>
<td>301</td>
<td>18,213</td>
<td>NIL</td>
</tr>
<tr>
<td>Parking Fines</td>
<td>NIL</td>
<td>1,363</td>
<td>NIL</td>
<td>1,363</td>
<td>NIL</td>
</tr>
<tr>
<td>Library Fines</td>
<td>NIL</td>
<td>9,387</td>
<td>9,182</td>
<td>205</td>
<td>NIL</td>
</tr>
<tr>
<td>Photocopyer Income</td>
<td>NIL</td>
<td>20,514</td>
<td>16,950</td>
<td>3,564</td>
<td>NIL</td>
</tr>
<tr>
<td>HIRE OF FACILITIES - G.H. DUNCAN THEATRE</td>
<td>NIL</td>
<td>8,796</td>
<td>205</td>
<td>8,591</td>
<td>NIL</td>
</tr>
<tr>
<td>Hire of Facilities - Other</td>
<td>NIL</td>
<td>7,123</td>
<td>1,285</td>
<td>5,838</td>
<td>NIL</td>
</tr>
<tr>
<td>REVIEW OF EXAMINATION RESULTS</td>
<td>NIL</td>
<td>583</td>
<td>96</td>
<td>487</td>
<td>NIL</td>
</tr>
<tr>
<td>SALE OF COLLEGE CALENDARS</td>
<td>NIL</td>
<td>5,517</td>
<td>6</td>
<td>5,511</td>
<td>NIL</td>
</tr>
<tr>
<td>SALE OF ASSETS</td>
<td>NIL</td>
<td>3,030</td>
<td>NIL</td>
<td>3,030</td>
<td>NIL</td>
</tr>
<tr>
<td>Commission received</td>
<td>NIL</td>
<td>2,789</td>
<td>NIL</td>
<td>2,789</td>
<td>NIL</td>
</tr>
<tr>
<td>BOOK BOUNTY SUBSIDY</td>
<td>NIL</td>
<td>2,408</td>
<td>10</td>
<td>2,530</td>
<td>NIL</td>
</tr>
<tr>
<td>OTHER INCOME</td>
<td>NIL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>INTEREST RECEIVED</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recurrent Monies</td>
<td>NIL</td>
<td>98,701</td>
<td>2,281</td>
<td>96,420</td>
<td>NIL</td>
</tr>
<tr>
<td>Capital Monies</td>
<td>NIL</td>
<td>6,453</td>
<td>8</td>
<td>6,445</td>
<td>NIL</td>
</tr>
<tr>
<td>Trust and Other</td>
<td>NIL</td>
<td>26,062</td>
<td>NIL</td>
<td>26,062</td>
<td>NIL</td>
</tr>
<tr>
<td>Bank Interest</td>
<td>NIL</td>
<td>394</td>
<td>NIL</td>
<td>394</td>
<td>NIL</td>
</tr>
</tbody>
</table>
| **NOTE 1** INTEREST RECEIVED ON TRUST AND OTHER MONIES WAS APPOINTED AS FOLLOWS:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount $</th>
</tr>
</thead>
<tbody>
<tr>
<td>G.H. Duncan Research Fund</td>
<td>1,796</td>
</tr>
<tr>
<td>Organ Fund</td>
<td>712</td>
</tr>
<tr>
<td>Needy Students Commonwealth Fund</td>
<td>1,074</td>
</tr>
<tr>
<td>General Purpose Fund - College</td>
<td>22,480</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>26,062</td>
</tr>
</tbody>
</table>

ANNEXURE F

C.F.S. FITZGERALD
Bursar
G.A. SEARLES
Accountant
21ST MARCH 1980
# STATEMENT OF RECURRENT INCOME AND EXPENDITURE
## FOR THE YEAR ENDED 31ST DECEMBER 1979

<table>
<thead>
<tr>
<th>1978</th>
<th>$</th>
<th>1979</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commonwealth Grants for 1979 Received in 1978 and Brought Forward</td>
<td>1,054,000</td>
<td>1,139,000</td>
<td></td>
</tr>
<tr>
<td>Commonwealth Grants Received in 1979 in Respect of 1979</td>
<td>6,095,000</td>
<td>6,737,000</td>
<td></td>
</tr>
<tr>
<td><strong>Less EXPENDITURE</strong></td>
<td></td>
<td></td>
<td>7,149,000</td>
</tr>
<tr>
<td>Recurrent Expenditure 1979 (Refer Separate Statement)</td>
<td>7,13,954</td>
<td>8,086,571</td>
<td></td>
</tr>
<tr>
<td>Excess of Expenditure over Commonwealth Grants for 1979 (Deficit)</td>
<td>(564,954)</td>
<td>(210,571)</td>
<td></td>
</tr>
<tr>
<td>Less: Transferred from General Purpose Funds:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest received in 1979</td>
<td>127,113</td>
<td>103,259</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Income Received in 1979</td>
<td>14,209</td>
<td>32,652</td>
<td></td>
</tr>
<tr>
<td><strong>Nett Deficit for Year ended 31st December 1979.</strong></td>
<td>(5423,632)</td>
<td>(74,660)</td>
<td></td>
</tr>
</tbody>
</table>

---

## RECONCILIATION OF RECURRENT FUNDS
## AS AT 31ST DECEMBER 1979

<table>
<thead>
<tr>
<th></th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated Surplus/(Deficit) as at 1st January 1979</td>
<td>(116,495)</td>
</tr>
<tr>
<td>Plus: Nett Deficit for 1979</td>
<td>(74,660)</td>
</tr>
<tr>
<td>Less: Transferred from General Purpose Funds:</td>
<td>(191,155)</td>
</tr>
<tr>
<td>Previous Years Accumulated Income</td>
<td>62,077</td>
</tr>
<tr>
<td>Commonwealth Grants received in 1979 in respect of 1978</td>
<td>24,000</td>
</tr>
<tr>
<td>Accumulated Surplus/(Deficit) to 31st December 1979</td>
<td>(105,078)</td>
</tr>
<tr>
<td>Less: Commonwealth Grants received in 1979 in respect of 1980</td>
<td>1,204,000</td>
</tr>
<tr>
<td>Balance of Funds Carried Forward in 1980</td>
<td>$1,098,922</td>
</tr>
</tbody>
</table>
# Statement of Recurrent Expenditure

For the Year Ended 31st December 1979

<table>
<thead>
<tr>
<th>Year</th>
<th>Description</th>
<th>1978</th>
<th>1979</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>SALARIES AND ASSOCIATED COSTS</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Salaries and wages</td>
<td>5,495,756</td>
<td>6,018,231</td>
</tr>
<tr>
<td></td>
<td>Temporary Assistance</td>
<td>4,472</td>
<td>16,781</td>
</tr>
<tr>
<td></td>
<td>Payment for Leave on Retirement</td>
<td>58,610</td>
<td>162,174</td>
</tr>
<tr>
<td></td>
<td>Overtime</td>
<td>11,063</td>
<td>11,143</td>
</tr>
<tr>
<td></td>
<td>Workers Compensation Insurance</td>
<td>16,838</td>
<td>16,898</td>
</tr>
<tr>
<td></td>
<td>Payroll Tax</td>
<td>302,580</td>
<td>309,765</td>
</tr>
<tr>
<td></td>
<td>Employers Superannuation Contributions</td>
<td>275,394</td>
<td>306,366</td>
</tr>
<tr>
<td></td>
<td>Study Leave Grants</td>
<td>28,928</td>
<td>31,123</td>
</tr>
<tr>
<td></td>
<td>TRP. to Long Service Leave Provision</td>
<td>181,000</td>
<td>70,000</td>
</tr>
<tr>
<td></td>
<td>MAINTENANCE AND WORKING EXPENSES</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maintenance Alterations &amp; Renewals</td>
<td>70,642</td>
<td>64,210</td>
</tr>
<tr>
<td></td>
<td>Minor Building and Siteworks</td>
<td>77,171</td>
<td>65,177</td>
</tr>
<tr>
<td></td>
<td>Rent &amp; Rates</td>
<td>11,065</td>
<td>11,325</td>
</tr>
<tr>
<td></td>
<td>Overseas Travel</td>
<td>3,831</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Travel Removal &amp; Subsistence</td>
<td>91,847</td>
<td>105,853</td>
</tr>
<tr>
<td></td>
<td>Motor Vehicle Expenses</td>
<td>4,808</td>
<td>9,608</td>
</tr>
<tr>
<td></td>
<td>Tea Money</td>
<td>351</td>
<td>547</td>
</tr>
<tr>
<td></td>
<td>Freight &amp; Cartage</td>
<td>6,879</td>
<td>7,356</td>
</tr>
<tr>
<td></td>
<td>Books &amp; Periodicals</td>
<td>118,568</td>
<td>145,004</td>
</tr>
<tr>
<td></td>
<td>Postal Expenses</td>
<td>22,713</td>
<td>18,838</td>
</tr>
<tr>
<td></td>
<td>Advertising</td>
<td>37,899</td>
<td>33,495</td>
</tr>
<tr>
<td></td>
<td>Payments to Teachers for Practice Teaching</td>
<td>220,957</td>
<td>161,110</td>
</tr>
<tr>
<td></td>
<td>Fees for Services Rendered</td>
<td>51,006</td>
<td>66,819</td>
</tr>
<tr>
<td></td>
<td>Stores, Stationery etc.</td>
<td>482,099</td>
<td>305,487</td>
</tr>
<tr>
<td></td>
<td>Heating &amp; Lighting</td>
<td>75,130</td>
<td>84,581</td>
</tr>
<tr>
<td></td>
<td>Insurance</td>
<td>17,276</td>
<td>18,082</td>
</tr>
<tr>
<td></td>
<td>Minor Expenses</td>
<td>-</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>Audit Fees</td>
<td>2,500</td>
<td>5,000</td>
</tr>
<tr>
<td></td>
<td>Telephone</td>
<td>44,571</td>
<td>41,562</td>
</tr>
<tr>
<td></td>
<td>TOTAL RECURRENT EXPENDITURE FOR 1979</td>
<td>11,339,313</td>
<td>$8,086,571</td>
</tr>
</tbody>
</table>